



iLEAD California Charters 1 Board

Meeting Minutes: Thursday, April 20, 2017

Date/time: Thursday, April 20, 2017 Started: 5:01 PM Ended: 6:12 PM
Location: SCVi 'The Village' at 28060 Hasley Canyon Road, Castaic, CA 91384. Call in from: 3111 Camino Del Rio N., Suite 203, San Diego, CA 92108. 661-904-9111
Purpose/notes: Regular scheduled meeting
Chaired by: John Vescovo
Minuted rec. by: Wendy Ruiz
Status: Minutes drafted

Attendance

Present: Julie Basse, Myron Breitstein, Elizabeth DeFrancis, Dawn Evenson, Patrick Hill, Pat Loncaric, Dave Trejo
Late: John Vescovo
Absent: Kim Cardinal, Heather Ferenc, Farnaz Kaufman, Amer Kuric
Invited guests: Michele Bowes (Absent), Mark Chandler (present), Anne Cochran (Absent), Rachel Frank (Absent), Danijela Kuric (Absent), Tricia Luckeroth (present), Phil Oseas (present), Amber Raskin (Absent), Wendy Ruiz (Absent)

Meeting documents

44 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Record Attendance and Guests

Status: Completed

1.2. Call the Meeting to Order

Called to order at 5:01 p.m.

Status: Completed

1.3. Pledge of Allegiance

Status: Completed

1.4. Approve Minutes

Status: Parked

1.4.1. Approve Minutes Meeting September 1, 2016

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Dawn Evenson



Status: Carried
Vote: Unanimous

- Board Minutes_9-1-2016_v3.pdf
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1.4.2. Approve Minutes Meeting December 1, 2016

Resolution #:

Moved: Elizabeth DeFrancis
Seconded: Dawn Evenson

Status: Carried
Vote: Unanimous

- Board Minutes_12-1-2016_v2.pdf
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1.4.3. Approve Minutes Special Meeting March 15, 2017

Resolution #:

Moved: Elizabeth DeFrancis
Seconded: Dawn Evenson

Status: Carried
Vote: Unanimous

- Board Minutes_3-15-2017_v1.pdf
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2. Closed Session Report: With respect to every item in closed session pursuant to Section

2.1. A54956.8 Conference with real property negotiators

Status: Completed

2.2. B54957 : Personnel

Status: Completed

2.3. C54957 : Student

Status: Completed

3. Approval of Agenda

3.1. Approval of Agenda

Agenda was amended to add the following:

8.3 and 9.3: ELL Reclassification, presented by Matt Watson

8.4: Travel Policy

Resolution #:

Moved: Dawn Evenson
Seconded: Elizabeth DeFrancis



Status: Carried
Vote: Unanimous

4. Public Comments

4.1. Date next meeting: Tuesday, June 6, 2017 at 6:00 p.m.

Status: Completed

4.2. Public Comments

The public may address the ICC1 governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card.

Comments for the public will be limited to 3 minutes.

Status: Completed

5. Curriculum Moment

5.1. NoHo and Encino Speech and Debate Team

Presentation by Iain Lampert, Speech and Debate Coach, and NoHo Learner A.J. Moore

Status: Completed

6. Approval of Consent Items

6.1. Personnel Report December 2016 to March 2017

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- Personnel Report_iCC1 Dec-Apr 2016 (1).pdf
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6.2. Bay Alarm Agreement - new system - AV

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- AV-Fire Alarm Alt-Add Agreement 3.pdf
 - AV-Fire Alarm Proposal.pdf
-

6.3. Audit Representation Letter 11.14.2016

Resolution #:



Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- Audit Mgmt Rep Ltr iLEAD Hybrid on letterhead 11.14.docx
-

6.4. Moon Tide Ad agreement - Enc and NoHo

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- MoonTide ad agreement - Enc and NoHo.pdf
-

6.5. Bay Alarm - Add'l Work - Encino

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- Bay Alarm - Encino add motions.pdf
-

6.6. Vortex Door Repair - Enc

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- Vortex Door repair - Enc.pdf
-

6.7. CDE Lunch Exemption 10.2016 - Pac

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- Pacoima CDE Exemption Oct 2016 (1).pdf
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6.8. White Star Agreement - AV

Resolution #:



Moved: Elizabeth DeFrancis

Seconded: Mark Chandler

Status: Carried

Vote: Unanimous

- White Star agreement - AV.pdf
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7. Reports and Communication to the Board of Directors

7.1. Enrollment Report P-2

Attendance report for 'P-2' 7/1/16 to 3/23/17.

Dawn Evenson is requesting an Enrollment Report to be presented at each board meeting.

Status: Completed

- iLEAD Hybrid P2 ADA Signed (1) (1).pdf
-

7.2. Director's Reports

Status: Completed

- Director report March.April 2017 - AV.pdf
 - Enc-Directors__Report_April2017.docx.pdf
 - NoHo Director's April 2017 Board Update.pdf
 - Pacoima_Director__Report-April_2017.docx.pdf
-

7.3. Final Audit Report 2015-2016

Status: Completed

- AJE Report.pdf
 - iLEAD California Charters 1_Hybrid Audit Rpt 16.pdf
 - Required Communications per Standards.pdf
 - VLS Audit report 2015-16.pdf
 - WTB.pdf
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7.4. Non-profit IRS 990 Filing

Status: Completed

- Form 990 iLEAD Charters 1 2015-16.pdf
 - Form 990 e-file iCC1 Fed and State Authorizations 2015-16.pdf
-

8. Items for Board Discussion and Consideration

8.1. 403(b) Tax-Sheltered Annuity Plan

Status: Completed

- iCC1 403(b) Plan Board Resolution.pdf
-

8.2. iLEAD Wellness Policy

Status: Completed



- Wellness Policy 2016[6] (2).pdf
-

8.3. ELL Reclassification Policy

Matt Watson to present.

Status: Completed

- Hybrid-ELL Reclassification Grade 2 Rubric 2b.pdf
 - Hybrid-ELL Reclassification Grades 3-5 Rubric 2c.pdf
 - Hybrid-ELL Reclassification Grades 6-8 Rubric 2d.pdf
 - Hybrid-ELL Reclassification Grades9-12 Rubric 2e.pdf
 - Hybrid-ELL Reclassification K1 Rubric 2a.pdf
 - Hybrid-ELL Reclassification Monitoring Form.pdf
 - Hybrid-ELL Reclassification Policy4.2017.pdf
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8.4. Facilitator Transportation Policy

Dawn Evenson is ok with the current policy. Our insurance company advised against it, but we will keep it 'as is'.

Status: Completed

9. Board Action Items

9.1. 403(b) Tax-Sheltered Annuity Plan

Resolution #:

Moved: Dawn Evenson

Seconded: Elizabeth DeFrancis

Status: Carried

Vote: Unanimous

- iCC1 403(b) Plan Board Resolution.pdf
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9.2. iLEAD Wellness Policy

Resolution #:

Moved: Elizabeth DeFrancis

Seconded: John Vescovo

Status: Carried

Vote: Unanimous

- Wellness Policy 2016[6] (2).pdf
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9.3. ELL Reclassification Policy

Resolution #:

Moved: Dawn Evenson

Seconded: Elizabeth DeFrancis

Status: Carried

Vote: Unanimous

- Hybrid-ELL Reclassification Grade 2 Rubric 2b.pdf



- Hybrid-ELL Reclassification Grades 3-5 Rubric 2c.pdf
 - Hybrid-ELL Reclassification Grades 6-8 Rubric 2d.pdf
 - Hybrid-ELL Reclassification Grades9-12 Rubric 2e.pdf
 - Hybrid-ELL Reclassification K1 Rubric 2a.pdf
 - Hybrid-ELL Reclassification Monitoring Form.pdf
 - Hybrid-ELL Reclassification Policy4.2017.pdf
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10. Treasurer's Report

10.1. Financial Reporting

Status: Completed

- iCC1 2016-17 Second Interim Letter.pdf
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10.2. Cash Flow

Status: Completed

- Hybrid Check register 4.17.2017.pdf
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10.3. Financial Statements

Status: Completed

11. Additional Communication from the Public

12. Final Board Member Comments

13. Items for next meeting

14. Closing Items
