SCVi Board

Meeting Minutes: Wednesday, February 28, 2018

Date/time: Wednesday, February 28, 2018  Started: 6:00 PM  End: 8:00 PM
Location: The Village at SCVi, 28060 Hasley Canyon Road, Castaic, CA 91384. Call in number: 401-283-2715 | PIN: 17260
Purpose/notes: Regular scheduled meeting

Chaired by: Greg Kimura
Minuted rec. by: Tracy Hild
Status: Minutes drafted

Attendance
Present: Natasha Baugh, Myron Breitstein, Kim Cardinal, Rachel Frank, Tracy Hild, Greg Kimura, Greg Kimura, Amer Kuric, Lisa Latimer, Kim Lytle, Nicole Miller, Phil Oseas, Nicole Padowich, Josh Premak, Amber Raskin, Tina Toval, Cecily Zoubek

Invited guests: April Cauthron (present), Linda Krystek (present), Kim Shaw (present)

Meeting documents
15 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Record Attendance and Guests
Status: Completed

1.2. Call the Meeting to Order
Kim Lytle call the meeting at 6:09pm
Status: Completed

1.3. Pledge of Allegiance
Status: Completed

1.4. Approve Minutes Meeting
The minutes was tabled to next Board Meeting in June 2018

Resolution #:
Moved:
Seconded:
Status: Deferred: 6/13/2018

Vote:
- Minutes-2017-12-07.pdf

1.5. Seat New Board Member
Vote to seat Nicole Miller as Treasurer for the SCVi Board

Resolution #:
Moved: Greg Kimura
Seconded: Tracy Hild
Status: Carried
Vote: The Board voted unanimously to approve the motion

1.6. Present Plaques
Thanking Dustin Lengling & Wendy Ruiz for their service and dedication as Members of the SCVi Board
Status: Completed

2. Approval of Agenda

2.1. Approval of Agenda
Kim Lytle request to add 7.4 Contract for Lanz Security to Agenda

Resolution #:
Moved: Nicole Miller
Seconded: Tracy Hild
Status: Carried
Vote: Board made a motion to approve agenda as amended

3. Public Comments

3.1. Public Comments
The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.
Tina Diem & Stephanie Curtis address the board regarding the lockdown & 18/19 Calendar
Status: Completed

4. Curriculum Moment
4.1. Game of Life project - 6th Grade

Jenna, Melissa & Aidan did an amazing job presenting their Life Project and explained to the Board how they had to make and balance their own budget.

Status: Completed

5. Approval of Consent Items

5.1. Personnel Report

Resolution #:  

Moved: Tracy Hild  
Seconded: Nicole Miller

Status: Carried  
Vote: The Board voted unanimously to approve the motion

- Personnel Report_SCVi 12.01.17 to 02.21.18.docx - Google Docs (1).pdf

5.2. Mission Valley Bank Loan

Resolution #:  

Moved: Tracy Hild  
Seconded: Nicole Miller

Status: Carried  
Vote: The Board voted unanimously to approve the motion

- SCVi_MVB_$125K Loan_20180122 - Copy.pdf

6. Reports and Communication to the Board of Directors

6.1. Directors Report - Upper & Lower School

Lisa Latimer updated the board regarding POL's, Professional Learning for SCVi. She welcomed Tina Toval to the Leadership Team.

Status: Completed

- Feb. Site Director Board Report (1).pdf

6.2. Enrollment Report

Status: Completed

- iLEAD_AllSites_EnrollmentStatus - SCVi (1).pdf

6.3. LCAP - Draft

Lisa explained to the Board the specific goals in the LCAP for SCVi after they talked to parents and learners and
identified the needs

**Status:** Completed
- icap2017.pdf

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### 6.4. Board Binder/Name Tags/iLEAD Email

Kim Lytle will hand Board Members their name tags & board binders as well as inform them about their new iLead email addresses.

**Status:** Completed

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### 6.5. Conflict of Interest Form 700 – New Board Members/Past Board Members

Rachel told the Board that the new Conflict of Interest Form will be emailed to them and that they need to complete and return it by March 23, 2018.

**Status:** Completed

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### 6.6. Consolidated Audited Financials for Year Ended June 30, 2017

**Status:** Completed
- 2016.2017 iLEAD Schools Development Consolidated Audit Report (1).pdf

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### 6.7. Fiscal Report

**Status:** Completed
- SCVi_Financials_Feb Board Meeting_as of 2017.21.31.pdf
- SCVi_Financials_Feb Board Meeting_Balance Sheet_as of 2017.21.31.pdf

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### 6.8. School Safety Plans

April Cauthorn update the Board regarding the School Safety Plan, ongoing staff emergency training as well as safety meeting for parents where they can join a security team and will get training.

**Status:** Completed
- SCVi EOP.pdf

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### 7. Board Action Items / Items for Board Discussion and Consideration

#### 7.1. SELPA Board Resolutions and Agreements

**Resolution #:**

Moved: Tracy Hild
Seconded: Nicole Miller

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

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7.2. 2018/2019 School Calendar
The Board suggested that the School Calendar should be planned 2 years ahead.

Resolution #:
Moved: Tracy Hild
Seconded: Nicole Miller
Status: Carried
Vote: The Board voted unanimously to approve the motion
  • 2018-19 iLEAD Calendar Regular Track A DRAFT 2-28-18.pdf

7.3. 2017-28 Charter School Certification - First Interim Report
Resolution #:
Moved: Tracy Hild
Seconded: Nicole Miller
Status: Carried
Vote: The Board unanimously approved the motion
  • First Interim Report 2017-2018.pdf

7.4. Contract with Lance Security
30 Day Contract
The Board made a motion to ratify the agenda as requested and add item 7.4 to Agenda.

Resolution #:
Moved: Nicole Miller
Seconded: Tracy Hild
Status: Carried
Vote: Board voted unanimously to approve the contract

8. TREASURER’S REPORT
8.1. Check Register
Status: Completed
  • SCVi Check Register 2017.12.31.pdf
  • SCVi Check Register_Decending Amounts_ 2017.12.31.pdf

9. Additional Communication for the Public
10. Closing Items

10.1. Adjournment
Tracy Hilld Adjourn the meeting at 8:02pm
Status: Completed

11. Closed Session Report: With respect to every item in closed session pursuant to Section

11.1. B54957: Personnel
HR - Personnel Matter
Status: Completed