

iLEAD Lancaster Charter School

Board Meeting Minutes

September 09, 2013

Call to order—The iLEAD Lancaster Charter School Board meeting was called to order at 7:04 p.m.

Roll call—Dawn Evenson conducted roll call. The following board members were present: President – Dawn Evenson—present; Vice President – LaTorra Saxton—present; Secretary/Treasurer – Amber Raskin—present; Board Member – Lynn Boop—present; Board Member – Qiana O’Leary—present; Board Member – Denise Trentham—present; Board Member – Ana Donovan—present

Pledge of Allegiance—All members of the school board and the audience said the Pledge of Allegiance

Report Out Of Closed Session On Any Action Taken; The Board Approved the term sheet from High Mark to enter into a real estate development agreement with High Mark.

Approval of minutes from last meeting—The minutes from the last meeting were read and the minutes were approved as read.

Approval of Agenda—Upon motion duly made by Lynn Boop, seconded by Denise Trentham and unanimously carried, it was resolved that the agenda be approved with the following changes: item 9:3 (Capitalization Policy) to be tabled for next board meeting; the removal of school calendar since it has been previously approved.

Public Comment—None.

Approval of Consent Items—Upon motion duly made by LaTorra Saxton, seconded by Ana Donovan and unanimously carried, it was resolved that these matters, 7.1: Meeting Minutes: June 24, 2013; 7.2: Check Register: June, July, August 2013; 7.3: Personnel Report: July, August, September; 7.4: Employee Handbook; 7.5: Family Handbook; 7.6: CharterSafe JPA Insurance Proposal; 7.7: Mandated Block Grant Application 2013-14; 7.8: Board Meeting Calendar be approved as presented.

Reports and Communication to the Board of Directors—9:1 School Director—Lynn

Boop, School Director stated that the board meeting for November 14, 2013 will be changed to November 18, 2013; Prior to the school year starting staff members participated in three intense weeks of professional development; iLEAD had a volunteer Saturday in which many parents came out to help get our school ready for our first day of school and a Meet the Facilitator day where parents and learners got a chance to meet their facilitators. During these first few weeks of school our learners are getting to know each other; Back to school night will be on 9/11/13 and the board is invited to attend; A parent volunteer group has started and they are helping bring the new parents with the returning parents together.

Items for Board Discussion and Consideration—The following items were presented: 9.1: Bully Prevention Policy – First Read and 9.2: Conflict Resolution Policy – First Read

Board Action Items— Items reviewed under this were the following: 10.2: Charter School Capital Resolution and 10.3: Unaudited Actuals; Upon motion duly made by Amber Raskin, seconded by LaTorra Saxton and unanimously carried, it was resolved that both items be approved.

Financial Update— Jennie Bartkowiak from Edtec presented financial update. Ms. Bartkowiak spoke about: 2012-2013 Unaudited Actuals: Revenues—the Unaudited Actuals will be submitted to the district this month. If there are any changes during the audit process, the board will be notified; California State Budget Update—With \$2.1B established for LCFF during 2013-14, the CDE has certified the Advance Apportionment with an increase in funding for all schools—while the LCFF calculations generate one total entitlement, it will arrive to the school via different paths, just like the General Block Grant in previous years; Current Revenue Forecast: July YTD Update—The current revenue forecast has increased from the board approved budget, primarily due to Local Control Funding; Current Expense Forecast: July YTD Update—The current expense forecast has increased since the board approved budget, due to updates made by School Leadership; 2013-14 Cash Flow Forecast—Given current assumptions, iLEAD will have a significant cash need this school year, as expected due to doubling enrollment.

Additional Communication From the Public—None

Final Board Member Comments— None

Items for Next Meeting on October 14, 2013— Ratification of SCVi loan; Bully Prevention Policy and Conflict Resolution Policy

Adjournment—Board meeting adjourned at 8:20 p.m.

