

# **iLEAD Lancaster Charter School**

## **Board Meeting Minutes**

April 28, 2014

- 1. CALL TO ORDER**—The iLEAD Lancaster Charter School Board meeting was called to order at 6:33 p.m.
- 2. BOARD OF DIRECTORS ROLL CALL AND ESTABLISH QUORUM**
  - a. MEMBERS PRESENT**
    - i. Dawn Evenson, President
    - ii. LaTorra Saxton—Vice President
    - iii. Lynn Boop—Board Member
    - iv. Keith Faulkner—Board Member
    - v. Ana Donovan—Board Member
  - b. MEMBERS ABSENT**
    - i. Qiana O’Leary—Board Member
    - ii. Raimone Roberts—Board Member
- 3. PLEDGE OF ALLEGIANCE**— All members of the school board and the audience said the Pledge of Allegiance.
- 4. READING OF MISSION STATEMENT**—Keith Faulkner read iLEAD’s mission statement.
- 5. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**—None held.
- 6. APPROVAL OF AGENDA**
  - a. Motion: Upon motion duly made by Lynn Boop, seconded by Ana Donovan, it was resolved that the agenda be approved with changes made.
  - b. Vote:
    - i. Approval:
      1. Dawn Evenson
      2. LaTorra Saxton
      3. Lynn Boop
      4. Ana Donovan
      5. Keith Faulkner
    - ii. Opposed
      1. None

- iii. Abstained
  - 1. None

**7. CURRICULUM MOMENT**—Miss Scanlon, fourth and fifth grade facilitator presented three of her learners, Noah Adams, Charlie Schneider and Kaitlynn Fowler who shared what they learned at their recent Outdoor Science Camp.

**8. PUBLIC COMMENT**—None.

**9. APPROVAL OF CONSENT ITEM**

a. Motion: Upon motion duly made by Lynn Boop, seconded by Keith Faulkner it was resolved that these matters, 9.1: Meeting Minutes: March 6, 2014 and March 31, 2014 and 9.2: Check Register: March 2014 be approved as presented.

b. Vote:

i. Approval:

- 1. Dawn Evenson
- 2. LaTorra Saxton
- 3. Lynn Boop
- 4. Ana Donovan
- 5. Keith Faulkner

ii. Opposed

- 1. None

iii. Abstained

- 1. None

**10. REPORTS AND COMMUNICATION TO THE BOARD OF DIRECTORS-**

10.1 School Director—Lynn Boop, School Director stated that P.E., Dance, Art, Chess, Spanish and Korean continue and are going well; First Family Math Night went well and the Smarter Balance Field Tests have started; Second, fourth, fifth, and sixth grades completed presentations of learning; Professional development continues for staff including MAP data review and grade level collaboration; Both Home School and site enrollment are at full capacity; Boothing and school tours continue in order to continue giving the community more information about our school; First, third, fourth, and fifth graders all have gone to various field trips.

10.2: Facilities Update—Mrs. Boop stated that construction continues and that our roofing material has been received. The framers are completing everything for seismic upgrades in order to make our building safe.

**11. ITEMS FOR BOARD DISCUSSION AND CONSIDERATION**—None

**12. BOARD ACTION ITEMS**

- a. 12.1: Student Complaints Policy; 12.2: Late Arrival/Early Dismissal Policy; 12.3: Educational Records and Student Information Policy; 12.4: Revised Agreement for Management Service; and 12.5: Creative Learning Systems were presented. Upon motion duly made by LaTorra Saxton, seconded by Ana Donovan, it was resolved that these matters be approved as presented.
- b. Vote:
  - i. Approval:
    - 1. Dawn Evenson
    - 2. LaTorra Saxton
    - 3. Lynn Boop
    - 4. Ana Donovan
    - 5. Keith Faulkner
  - ii. Opposed
    - 1. None
  - iii. Abstained
    - 1. None

**13. FINANCIAL UPDATE**—Natasha Baugh stated that iLEAD is staying on track with their budget and with their reserve which is at 20%. iLEAD is doing well as far as cash flow is concerned.

**14. ADDITIONAL COMMUNICATION FROM THE PUBLIC**—None

**15. FINAL BOARD MEMBER COMMENTS**—Lynn Boop commended Natasha Baugh and Laura Henriquez for preparing for the annual iLEAD Lottery and thanked Dawn Evenson for her reading of the names, Keith Faulkner for his assisting with typing, Ana Donovan for her greeting skills and LaTorra Saxton for her support. Dawn Evenson commended Lynn Boop’s leadership and her staff’s leadership and thanked Kimberly Etter for a job well done during tours. Lancaster School District staff and board members will be coming by to tour iLEAD.

**16. ITEMS FOR NEXT MEETING ON May 19, 2014**—None

**17. ADJOURNMENT**—Board meeting adjourned at 7:44 p.m.