



# iLEAD Online

## Meeting Minutes: Wednesday, December 13, 2017

**Date/time:** Wednesday, December 13, 2017 Started: 5:00 PM Ended: 6:00 PM  
**Location:** ISD Synergy Room, 28050 Hasley Canyon Rd, Castaic, CA 91384. Call in Telephone Number: 401-283-2715 / PIN # 17260  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Erin Jones  
**Minuted rec. by:** Diana Solis  
**Status:** Minutes drafted

### Attendance

**Present:** Board Coordinator Rachel Frank, Tracy Hagemeyer, Erin Jones, Pat Loncaric, Mrs Kim Lytle, Diana Solis  
**Absent:** Julie Basse, Myron Breitstein, Mary Burwell, Kim Cardinal, Dawn Evenson, Amer Kuric, Tricia Luckeroth, Phil Oseas, Amber Raskin

### Meeting documents

8 documents attached to agenda items below

### Agenda

#### 1. Opening Items

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##### 1.1. Record Attendance and Guests

**Status:** Completed

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##### 1.2. Call the Meeting to Order

Tracy Hagemeyer call the meeting to order at 5.04pm

**Status:** Completed

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##### 1.3. Pledge of Allegiance

**Status:** Completed

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##### 1.4. Approve Minutes

**Resolution #:**

**Moved:** Diana Solis

**Seconded:** Tracy Hagemeyer

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion



- Minutes-2017-10-04-v1.pdf
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## 2. Approval of Agenda

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### 2.1. Approval of Agenda

**Resolution #:**

**Moved:** Tracy Hagemeyer

**Seconded:** Diana Solis

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

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## 3. Public Comments

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### 3.1. Public Comments

No public comments

**Status:** Completed

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## 4. Approval of Consent Items

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## 5. Reports and Communication to the Board of Directors

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### 5.1. Directors Report

Erin Jones update the Boad members on staffing, WASC & Summer School.

**Status:** Completed

- DirectorReport\_iLEADOnline\_20171213.pdf
  - Survey results 2017 iLEAD Online.pdf
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### 5.2. Enrollment Report

The enrollment is at 20 and expect to increase over the break

**Status:** Completed

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## 6. Board Action Items / Discussion and Concideration

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### 6.1. Conflict of Interest

**Resolution #:**

**Moved:** Tracy Hagemeyer

**Seconded:** Diana Solis



**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- Conflict of Interest Policy - iLEAD Online.pdf
  - Conflicts of Interest Disclosure Statement (2) (3).pdf
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## 6.2. Employee Guidebook

**Resolution #:**

**Moved:** Tracy Hagemeyer

**Seconded:** Diana Solis

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- GuideBook Summary of Changes 2017\_2018 (1).pdf
  - iLEAD Online Charter School GuideBook August 2017-2018.pdf
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## 7. Treasurer's Report

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### 7.1. Financial Reporting

**Status:** Completed

- iLEAD Online check register for board 17.12.pdf
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## 8. Final Board Member Comments

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## 9. Items for next meeting

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### 9.1. Next Board meeting

Next Meeting will be held on 3/7/18

**Status:** Completed

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### 9.2. First & Second Interim Reports

Pat Loncaric will provide the Board with the reports

**Status:** Parked

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## 10. Closing Items

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### 10.1. Adjournment

Tracy Hagemeyer adjourn the meeting at 5.57pm

**Status:** Completed

