



**iLEAD Lancaster Charter School  
Board Meeting Minutes**

April 05, 2017

1. **CALL TO ORDER**—The iLEAD Lancaster Charter School Board meeting was called to order at 7:28 p.m.
2. **BOARD OF DIRECTORS ROLL CALL AND ESTABLISH QUORUM**
  - a. **MEMBERS PRESENT**
    - i. Vacant—President
    - ii. LaTorra Saxton—Vice President
    - iii. Keith Faulkner—Secretary/Treasurer
  - b. **MEMBERS ABSENT**—None
3. **PLEDGE OF ALLEGIANCE**— All members of the school board and the audience said the Pledge of Allegiance.
4. **READING OF MISSION STATEMENT**—Keith Faulkner read iLEAD’s mission statement.
5. **REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**—No action was taken.
6. **APPROVAL OF AGENDA**—
  1. Motion: Upon motion duly made by Keith Faulkner, seconded by Latorra Saxton, it was resolved that the agenda be approved with the following changes: Removal of 12.3: 2<sup>nd</sup> Interim Report and 12.4: 2016-2017 Audit Engagement Letter from Board Action Items to Consent Items; Addition of 9.8: 2015/2016 Tax Return under Consent Items; Change language of 9.4: to read: iLEAD Schools 403(b) Authorizations and Services Agreement Between National Benefit Services, LLC and iLEAD Lancaster Charter School; Change language of 12.9, 12.10, 12.11, and 12.12 to read Acceptance of Resignation of Dawn Evenson,

Kimberly Etter, Zenaida Morales, and Raimone Roberts from the Board, respectively.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
- b. Opposed
  - i. None
- c. Abstained
  - i. None

**7. PUBLIC COMMENT—None**

**8. CURRICULUM MOMENT—None**

**9. APPROVAL OF CONSENT ITEM—**

- 1. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that these matters, 9.1: Meeting Minutes; 9.2: Check Register: November 2016 to March 2017; and 9.3: Personnel Report; 9.4: 2<sup>nd</sup> Interim Report; 9.5: 2016-2017 Audit Engagement Letter; and 9.5: 2015-2016 Tax Return be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
- b. Opposed
  - i. None
- c. Abstained
  - i. None

**10. REPORTS AND COMMUNICATION TO THE BOARD OF DIRECTORS-**

10:1 School Director— Kimberly Etter, school director stated that specials are ongoing with the addition of boxing for the Kindergarten classes; middle school girls had a chance to go and watch the movie Hidden Figures which was a positive experience for them. Field studies have included Discovery Cube, LPAC Show and the Santa Monica Aquarium. Some highlights include Dancing Feet Competition, middle school winter ball, family movie nights and the Leader in Me Symposium.

**11. ITEMS FOR BOARD DISCUSSION AND CONSIDERATION—**Petty cash policy was discussed.

## 12. BOARD ACTION ITEMS —

1. Motion: Upon motion duly made by Keith Faulkner, seconded by Latorra Saxton it was resolved that the matter 12.1: Wellness Policy be tabled until next board meeting.
  - a. Vote:
    - i. Approval:
      1. Keith Faulner
      2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None
  
2. Motion: Upon motion duly made by Latorra Saxton, seconded by Keith Faulkner it was resolved that the matter 12.2: Safe Haven Policy be approved with the changes discussed.
  - a. Vote:
    - i. Approval:
      1. Keith Faulner
      2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None
  
3. Motion: Upon motion duly made by Keith Faulkner, seconded by Latorra Saxton it was resolved that the matter 12.5 Restated Bylaws approved as presented.
  - a. Vote:
    - i. Approval:
      1. Keith Faulner
      2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

4. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.6: Restated Articles of Incorporation be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

5. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.7: 2017-2018 School Calendar be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

6. Motion: Upon motion duly made by Keith Faulkner, seconded by Latorra Saxton it was resolved that the matter 12.8: Administrative Regulation of Fiscal Board Policy be tabled until the next board meeting.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

7. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.9: Acceptance of Resignation of Dawn Evenson from the Board be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None
- 8. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.10: Acceptance of Resignation Kimberly Etter from the Board be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

- 9. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.11: Acceptance of Resignation Zenaida Morales from the Board be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed
    - i. None
  - c. Abstained
    - i. None

- 10. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.12: Acceptance of Resignation Raimone Roberts from the Board be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
  - b. Opposed

- i. None
- c. Abstained
  - i. None

11. Motion: Upon motion duly made by Keith Faulkner seconded by Latorra Saxton it was resolved that the matter 12.13: iLEAD Charter School Schools 403(b) Plan Board Resolution be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
- b. Opposed
  - i. None
- c. Abstained
  - i. None

12. Motion: Upon motion duly made by Latorra Saxton seconded by Keith Faulkner it was resolved that the matter 12.14: Educational and Administrative Services Agreement be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
- b. Opposed
  - i. None
- c. Abstained
  - i. None

13. Motion: Upon motion duly made by Keith Faulkner seconded by Latorra Saxton it was resolved that the matter 12.15: Conflict of Interest be approved as presented.

- a. Vote:
  - i. Approval:
    - 1. Keith Faulner
    - 2. LaTorra Saxton
- b. Opposed
  - i. None
- c. Abstained
  - i. None

**13. FINANCIAL UPDATE**— The budget seems to be on track. Prop. 39 money has been received and spent and it will be capitalized. Nutrition Program is

running at a loss due to meals over ordered and plans are in the making for meal ordering process. Planning for next year's budget is already on the way.

**14. ADDITIONAL COMMUNICATION FROM THE PUBLIC**—None

**15. FINAL BOARD MEMBER COMMENTS**—Keith Faulkner feels good about our team.

**16. ITEMS FOR NEXT MEETING**

**17. ADJOURNMENT**—Board meeting adjourned at 8:58 p.m.