

SCVi Board

Meeting Minutes: Thursday, April 20, 2017

Date/time: Thursday, April 20, 2017 Started: 6:00 PM Ended: 8:00 PM
Location: The Village
Purpose/notes: Regular scheduled meeting

Chaired by: Amber Raskin
Minuted rec. by: Wendy Ruiz
Status: Minutes distributed

Attendance

Present: Myron Breitstein, Rachel Frank, Greg Kimura, Lisa Latimer, Tricia Luckeroth, Phil Oseas, Cecilyn Zoubek
Absent: Kim Cardinal, April Cauthron, Amer Kuric, Rachel Larimer, Kimberly Matthes, Amber Raskin, Wendy Ruiz

Invited guests: Shannon Barragan (Absent), Mark Chandler (present), Brian Cuda (Absent), Patrick Hill (present), Patricia Isaak (Absent), Danijela Kuric (Absent), Dustin Lengning (present), Charlene Spiteri (Absent), John Vescovo (present), Matthew Watson (present)

Meeting documents

30 documents attached to agenda items below

Agenda

1. Opening Items

1.1. Record Attendance and Guests

John Vescovo declared a quorum

Status: Completed

1.2. Call the Meeting to Order

John Vescovo call meeting to order at 06:28pm

Status: Completed

1.3. Pledge of Allegiance

Status: Completed

1.4. Approve Minutes Meeting

Resolution #:

Moved: Patrick Hill

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Minutes_12-12-2016_v1.pdf
-

2. Closed Session Report: With respect to every item in closed session pursuant to Section

2.1. A. 54956.8: Conference with real property negotiators

No Closed Session

Status: Completed

2.2. B54957 : Personnel

No Closed Session

Status: Completed

2.3. C54957 : Student

No Closed Session

Status: Completed

3. Approval of Agenda

3.1. Approval of Agenda

Resolution #:

Moved: Greg Kimura

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

3.2. Motion to add SCVi Transportation Policy to Agenda as an discussion item

Myron asked the Board to add the SCVi Transportation Policy to the Agenda as a discussion item

Resolution #:

Moved: Greg Kimura

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

4. Public Comments

4.1. Public Comments

Tina Toval address the Board about the Proposed Unified iLead Schools Calendar 2017/2018. She voice her concerns about the SCVi calendar and feels that it should represent the SCVi community of learners, families and facilitators.

Status: Completed

5. Curriculum Moment

5.1. SCVi Junior Lego Team

The Jr Lego team present some of the awesome competition pieces.

Status: Completed

6. Approval of Consent Items

6.1. Personnel Report

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Personnel Report_SCVi December-April 2017.docx
-

6.2. Charter School Certification - First Interim 2016-17

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- 2017_03_15_14_28_22.pdf
-

6.3. Charter School Certification - Second Interim 2016-17

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Charter School Certification - Second Interim.pdf
-

6.4. Audit Management Letter - SCVi 2015/2016

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi Mngt Rep Letter 2016 (1).pdf
-

6.5. Audit Management Letter - SCVi 2016/2017

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi Eng Letter.pdf
-

6.6. Public School Exemption 2017/2018

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Public School Exemption 2017-2018.pdf
-

6.7. Sublease between SCVi & ISD - CMO Office

There was a typing error - Change Sub-landlord to SCVi & Subtenant to ISD

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Sublease SCVi and ISD - CMO Space.pdf
-

6.8. Educational and Administrative Service Agreement

Updated Educational and Administrative Services Agreement - SCVi which removed the references for Empower Generations.

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Educational and Administrative Services Agreement - SCVi.pdf
-

6.9. Kognity - SCVi Order Agreement

Agreement for online IB textbooks for 2017/2018 school year

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Santa Clarita Valley International School - Kognity Order confirmation.pdf
-

6.10. OPS Service Agreement 2017-2018 - SCVi

Online Purchasing/Student Accounting System for the 2017-2018 School Year - SCVi

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- iLEAD-SCVi OPS_agreement_1718 (1).pdf
-

6.11. SCVi Tax Return for 2015/2016

Resolution #:

Moved: Mark Chandler

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi Tax Return 2015.2016.pdf
-

7. Reports and Communication to the Board of Directors

7.1. Directors Report - Upper & Lower School

Lisa Latimer informs the Board about all the new and ongoing projects that are taken place at the SCVi campus.

Please see attached report.

Status: Completed

- DirectorsReport-DEC2016.docx (2).pdf
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7.2. Student Board Member Report

No Student Board Member Report

Status: Completed

7.3. Enrollment Report

Myron & Lisa updated the board about the Lottery, waiting list and reasons for low enrollment numbers. The Board made suggestions on how to market SCVi and improve enrollment numbers.

Status: Completed

- 19651360117234 SCVi - iLEAD SC P2 ADA Signed[4].pdf
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7.4. ISD Directors' Reports

Makers Team

Matt Watson updated the Board about the Maker Team's current and ongoing initiatives & programs.

Status: Completed

- 420iSDDirectorsReport-Makers.pdf
-

8. Items for Board Discussion and Consideration

8.1. Schedule Board Meeting date in May - LCAP/Budget Initial Review

Schedule a Special Board Meetings date in May for the LCAP initial review.

Status: Parked

8.2. Board Resolution : 403(b) tax-sheltered annuity plan

This resolution needs to be passed before employees can begin their voluntary payroll deductions for retirement savings.

Status: Completed

8.3. SCVi Safe Haven Resolution

Status: Completed

8.4. ELL Reclassification Policy

Matt Watson will discuss the English LanguageLearner Policy with the Board

Status: Completed

- ELL Reclassification Monitoring Form.pdf
 - Re. Grade 2 Rubric 2b (1).pdf
 - RE. Grades 3-5 Rubric 2c.pdf
 - Re. Grades 6-8 Rubric 2d.pdf
 - Re. Grades9-12 Rubric 2e.pdf
 - Re. K1 Rubric 2a.pdf
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8.5. SCVi Transportation Policy

Myron asked the Board to add the SCVi Transportation Policy to the Agenda to discuss if Facilitators can transport learners in their private vehicles as stated in the existing Transportation Policy.

Conclusion: Policy will stay as is - facilitators can transport learner in their private vehicles if all relevant documentation to clear the driver are on file.

Status: Completed

9. Board Action Items

9.1. Schedule Board Meeting date in May - LCAP/Budget Initial Review

Myron will email dates to members to decide which date in May will work best to schedule a initial review of the LCAP/Budget

Resolution #:

Moved: Greg Kimura

Seconded: Dustin Lengning

Status: Parked

Vote:

9.2. Board Resolution : 403(b) tax-sheltered annuity plan

Resolution #:

Moved: Greg Kimura

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi 403(b) Plan Board Resolution.docx
-

9.3. SCVi Safe Haven Resolution

Resolution #:

Moved: Greg Kimura

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi Safe Haven Resolution.pdf
-

9.4. ELL Reclassification Policy

Resolution #:

Moved: Dustin Lengning

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- SCVi-PolicyforReclassificationofEnglishLanguageLearners.pdf
-

9.5. Local Plan for Educator Effectiveness Grant

The first review was presented to the Board on 12/12/16

Resolution #:

Moved: Patrick Hill

Seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- LocalPlanforEducatorEffectivenessGrant (3).pdf
-

9.6. Restated Bylaws

Resolution #:

Moved: Dustin Lengning

Seconded: Greg Kimura

Status: Carried

Vote: The board VOTED unanimously to approve the motion

- Restated Bylaws - SCVi 2017.02.pdf
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9.7. ILead Schools Calendar 2017/2018

John Vescovo suggested that this should be re-evaluated at the end of the 17/18 school year to see if it would benefit SCVi if the school calendar is the same as the Hart School Districts calendar

Resolution #:

Moved: Greg Kimura

Seconded: Patrick Hill

Status: Carried

Vote: 4-1

- 2017-2018 iLEAD Learner Calendar Proposed 030617 (1).pdf
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10. TREASURER'S REPORT

10.1. Financial Reporting

Status: Completed

- 2017.04.14 SCVi of Monthly Budget Projections v1[7].pdf
 - SCVi Board Update 2016.2017[10].pdf
 - SCVi Check Register 04202017 November thru March.pdf
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10.2. Cash Flow

Status: Completed

10.3. Financial Statements

Status: Completed

11. Additional Communication for the Public

12. Final Board member Comments

13. Items for next meeting

14. Closing Items

14.1. Adjournment

John Vescovo moved to adjourn the meeting at 8:38 p.m.

Resolution #:

Moved: Dustin Lengning

Seconded: Greg Kimura

Status: Carried

Vote:
