

**Minutes of a meeting of the Board of Directors of  
Santa Clarita Valley International Charter School  
Held February 19, 2009**

A meeting of the Board of Directors of Santa Clarita Valley International Charter School was held at 6:30 p.m. on February 19, 2009 at 28049 Smyth Drive, Valencia, CA 91355.

**MINUTES  
Open Session**

**1. CALL TO ORDER**

Amber Raskin called the meeting to order at 6:54 p.m.

**2. BOARD OF DIRECTORS ROLL CALL AND RE-ESTABLISH QUORUM:**

President – Amber Raskin- present  
Vice President – Andy Hetzel- present  
Secretary – Open  
Treasurer – Sharlene Atwood- present  
Board Member – Dawn Evenson- present  
Board Member – Courtney Lackey- present  
Board Member – Rene Rubalcava-present  
Six Board Members were present; a quorum.

**3. APPROVAL OF AGENDA**

Dawn Evenson motioned to approve the agenda.  
Sharlene Atwood seconded the motion.  
Motion carried, 6:0.

**4. APPROVAL OF MINUTES**

Sharlene Atwood motioned to approve the minutes of the regular meeting held on January 22, 2009.  
Dawn Evenson seconded the motion.  
Motion carried, 6:0.

**5. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors regarding matters not on the agenda.

Gris Ibarra announced that Yearbook staff wants to take a picture of the Board as a group at the next Board meeting. A yearbook staff will be present tonight taking candid photos.

**6. REPORTS AND COMMUNICATION TO THE BOARD OF DIRECTORS**

Principal's Report:  
(See written report.) Principal Dawn Evenson verbally reported on February 13 we had a planning meeting to get closer to our vision. We looked at taking steps to meet Project Based Learning and multi age instruction. We plan to implement an international theme. Marni Morse and Jennifer Doiron have agreed to do a multi-aged project based pilot program. There will be afternoon project time for social studies and science.

SCVi has student teachers for 7th, 4th and 1-2 grade classes. Two of them came to our parent orientation to learn more about SCVi.

We have had two presentations for 2-3 and 4 and K-2 families for Singapore Math showing depth of thinking.

Total enrollment is at 129. Current wait list is 29. 2009/2010 applications are 238. Current ADA is 95%.

Re-enrollment forms went out for next year to survey siblings coming in. New family orientations are turning out to be a lot of fun. Approx 1 – 1.2 to 2 hours.

7<sup>th</sup> graders had a sweetheart dance for Valentine's Day and it was a great success.

## **7. CAPITAL CAMPAIGN REPORT**

Courtney Lackey

We are moving forward. April donated the materials for marketing. Our slogan is "Passport to Excellence". There will be different giving levels and recognition levels. Packages have been distributed to all the dealership locations. If you purchased or service a car from one of our dealerships, please let us know. Met with the Fleming's of Valencia Acura. Cheri Fleming is a supporter of the Arthritis Walk and wants SCVi to join in. The 2009 Arthritis Walk at Magic Mountain on Sunday, May 3.

Alfred Mann and surrounding businesses will be our next target.

Family participation program - 29 families have participated totaling \$6,470.

Andy Hetzel suggested a blog would be good for the school. It is easy revenue at no cost.

International Taste of SCVi will bring together restaurants and wine tasting. We are finalizing a location. All Corked Up said if we do it Monday through Thursday night or we can use their location. We have talked to the Hyatt, and there is a fee involved but they would participate as a restaurant. The date will be Saturday, June 20.

## **8. GRANTS**

April Grossinger

Sharlene Atwood and Ellen Miller have come on board to pin-point which grants are coming up. We meet twice a month and identify appropriate grants and identify how much we are going to ask for. The goal is to get 3 grants out a month. PE grant is being written by Stacy and Amber.

To date we have submitted 8 grants. We were declined by The Walton Foundation. They mostly fund low income. We were also declined by The Eisner Foundation. The City of Santa Clarita gave us \$325 for music. Marni Morse submitted to the Airborne Teacher Trust Fund for \$9,500. We should know in a couple of weeks. We just submitted to Henry Mayo Newhall Foundation for \$8,362.00 for SMART classroom technology.

We meet again on Monday. We found 3 grants for March.

## **9. INTERNATIONAL PARTNERSHIP UPDATE**

Hopefully have a teaching assistant come next year from Spain. A letter went out to sister school in Valencia, Spain. It is called an English school. Request sent with ideas outlined with blogs, skype, projects going back and forth. Looking at down the road, project together with a charitable aspect. Kids can work on charity here, writing proposals, and possible 8<sup>th</sup> grade trip.

Implementing international day, last Friday of every month. Teachers have chosen countries. Bulletin board is out front decorated with that country.

Sharlene has school in China that she is trying to set up pen pals and video cams with.

City of Santa Clarita has a sister city program that is being looked into.

Still in need of host families.

Jennifer Doiron talked about the “it” studying that country and splitting classes into 4 groups. All grade levels will be mixed up. All classes will teach a focus of that country. Each Friday of March, every group will filter through each classroom.

Ireland for March  
Phillipines for April  
Mexico for May

## **10. PERSONNEL UPDATES**

In for next month.

## **11. COMMITTEE UPDATES**

Finance Committee: Sharlene Atwood, Amber Raskin, Dawn Evenson  
Personnel Committee: Courtney Lackey, Andy Hetzel, Sharlene Atwood

Committee descriptions to be added to the website.

Dawn Evenson motioned to approve the committees.  
Courtney Lackey seconded the motion.  
Motion carried, 6:0.

## **12. TREASURER’S REPORT (see report)**

Not much change. Waiting for state funding. We are into line of credit \$38,000. Waiting for financials from Bryan to give to the bank for additional line of credit. Trying to meet \$50,000 goal. Currently we have \$6,500 towards that goal. Meeting with the Development Committee tomorrow.

Sending hardship letter again and Hart still has some in-lieu property tax funds.

## **13. BOARD MEMBER REPLACEMENT**

Community member spot open on the Board. We are looking for interested parties. Tae Chang, professor at CSUN is a great supporter of SCVi. He met with us for technology training for the teachers.

Bylaws of SCVi School Article VIII § 10 – VACANCIES FILLED BY BOARD.  
Vacancies on the Board of Directors may be filled by approval of the Board of Directors or, if the number of directors then in office is less than a quorum, by (1) the unanimous consent of the directors then in office, (2) the affirmative vote of a majority

of the directors then in office at a meeting held according to notice or waivers of notice complying with Corporations Code § 5211, or (3) a sole remaining director.

Any ideas for open positions are welcome.

**14. ADDITIONAL COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board of Directors.

Jennifer Dorion - 4<sup>th</sup> grade has made \$15 from recycling program.

**15. ITEMS FOR NEXT MEETING ON MARCH 19, 2009**

- Board member discussion.
- Increase in line of credit
- Auditor update

**16. ADJOURNMENT**

Amber Raskin motioned to adjourn.

Dawn Evenson seconded the motion.

Motion carried, 6:0

Amber Raskin adjourned the meeting at 7:49 p.m.