



28060 Hasley Canyon Road, 2nd Floor, Castaic, CA 91384
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***“INSPIRING LIFE-LONG LEARNERS WITH THE
SKILLS TO THRIVE IN THE 21ST CENTURY”***

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The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

REGULAR MEETING OF THE BOARD OF DIRECTORS
DATE: Thursday, August 22, 2013
MEETING PLACE: 28070 Hasley Canyon Rd. Castaic, CA 91384

Minutes

CLOSED SESSION – 6:00 PM

1. Personnel
2. Employer/Employee Relations
3. Pupil Personnel
4. Legal Issues
5. Real Estate

OPEN SESSION – PUBLIC MEETING AT 6:32 PM

1. **CALL TO ORDER**
2. **BOARD OF DIRECTORS ROLL CALL AND ESTABLISH QUORUM:**
President – Amber Raskin
Secretary – Wendy Ruiz
Board Member – Dawn Evenson
Board Member - Treasurer – John Vescovo
Board Member – Christine Orth
Board Member- Marti Heinbaugh
Board Member – Greg Kimura
Student Representative – Paige Guarino
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**

August 2013.

Items listed under the consent agenda are considered routine and will be approved /adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however any item may be removed from the consent agenda upon the request of any member of the board and acted on separately.

Added Agenda Item 7:16 – Commercial Capital Agreement

Motion: Amber Raskin

Second: Marti Heinbraugh

Vote: 8:0

5. CURRICULUM MOMENT

6. PUBLIC COMMENT

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. Please state your name and spelling for the minutes. Please keep your remarks under 3 minutes.

7. APPROVAL OF CONSENT ITEMS

7:1 Minutes June 2013

7:2 Personnel Report – June, July, August 2013

7:3 Employee Handbook for 2013-2014 school year

7:4 Parent Handbook for 2013-2014 school year

7:5 Graduation Day – June 6, 2014

7:6 Mission Valley Bank – Online Business Banking Application

7:7 Mission Valley Bank – Online Agreement

7:8 Learningtech.org 2013-2014 Renewal (Erate Consulting)

7:9 Community Development Financial Institution Loan Application

7:10 Inside SCV Magazine Order Agreement

7:11 CharterSafe JPA Insurance Proposal

7:12 Rediker Annual Subscription Proposal 2012-2014

7:13 WorldPay Customer Processing Agreement – Cafe

7:14 Mandate Block Grant Application 2013-2014

7:15 Open DNS Agreement

7:16 Commercial Capital Agreement – **added after posting**

7:2 correction in Personnel report; change Theresa Hagemeyer's contract title to say Student Support Director

Motion: Amber Raskin

Second: Dawn Evenson

Vote:8:0

8. REPORTS AND COMMUNICATION TO THE BOARD OF DIRECTORS

8:1 Upper Grade Director Report - struck

8:2 Lower Grade Director Report - struck

8:3 WASC update – Allison O'Hare

8:3 Allison mentioned formation of leadership teams. Couple of days until finalization, binding and draft possible on September 4th. Wasc chairperson visit on September 4th before official visit on Oct. 20th, Oct. 21st, Oct. 22nd, Oct 23rd. Dawn Evenson asked when the readout would be. Allison O'Hare said she would confirm the 23rd as the day of readout

9. ITEMS FOR BOARD DISCUSSION AND CONSIDERATION

9:1 Paige Guarino – talk about State County Luncheon

9:2 Greg Kimura and Paige Guarino – talk about College Outreach

9:3 SCVi Homeless Education Policy – First Read

9:4 One time expansion expenses

9:5 WASC Update (reception Sunday Oct 20)

9:6 Appointing of the Board Vice President of the SCVi

9:1 Paige Guarino talked with Mayor Antonovich regarding programs, summer progress and community

9:2 Greg Kimura and Paige talked about ways to bring College Outreach into the forum at SCVI. Amber Raskin wants Paige Guarino to talk with counselor and work on survey to send out

9:3 Policy came from EdTEch. Dawn Evenson will designate and redraft changes asking Cecilyn Zoubek to designate a contact (no name, may be a position). Marti Heinbaugh mentioned problem with homeless in area and lock downs in surrounding schools. Amber Raskin asked what SCVi can do about the homeless in area.

9:4 correction – should read Capitalization Policy and One Time Expansion

Expenses. Changes to the capitalization policy were discussed. Also, bulk purchase i.e. computers etc. can use as depreciation.

9:5 Amber Raskin moved board meeting in Oct to Oct 10th before WASC invite to the 20th when WASC will be here

9:6 tabled til next board meeting

10. BOARD ACTION ITEMS

10:1 Bully Prevention Policy

10:2 SCVi Conflict Resolution Policy

10:3 Proposed change to capitalization policy

10:4 SCVi Mission Statement - “Inspiring Life Long Learners with the Skills to Lead in the 21th century”

10:5 Appointing of the Board Vice President of the SCVi

10:6 Board Meeting Change – October meeting will be on October 10th 2013

10:1 address in Family Handbook. Tricia Blumm is updating policies and changes every year

Motion: John Vescovo

Second: Marti Heinbaugh

10:2

Motion: Dawn Evenson

Second: John Vescovo

10:3 Tabled

10:4 change 21 (th) to read as 21 st

Motion: Christine Orth

Second: Wendy Ruiz

10:5 table

10:6

Motion: Marti Heinbaugh

Second: John Vescovo

11. TREASURER'S REPORT

11:1 Financial Reporting – Cecilyn Zoubek

11:1a Cash Flow

11:1b Financial Statements

11.1 Bank reconciliation in drop box look decent. Closing books coming together. Next board mtg. Non-audit-able actuals. Audit is beginning in October. Funding good until February. March, April June, lower cash flow. Pass new Capitalization Policy before auditor comes.

12. ADDITIONAL COMMUNICATION FROM THE PUBLIC

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. Please state your name and spelling for the minutes. Please keep your remarks under 5 minutes.

13. FINAL BOARD MEMBER COMMENTS

14. ITEMS FOR NEXT MEETING ON September 26, 2013.

15. ADJOURNMENT 7:16

NOTICES:

Please note: items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

Board Room Accessibility: SCVi encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at 705-4820 at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

I Wendy Ruiz, Secretary of the SCVi Board of Directors, hereby certify that this agenda was posted at the SCVi Charter School in Castaic CA 72 hours prior to the meeting.
