



**Minutes of a meeting of the Board of Directors of  
Santa Clarita Valley International Charter School  
Held December 10<sup>th</sup>, 2009**

A meeting of the Board of Directors of Santa Clarita Valley International Charter School was held at 6:30p.m. on December 10<sup>th</sup>, 2009 at 28060 Hasley Canyon Rd., Castaic, CA 91384

**MINUTES**  
**Open Session**

**1. CALL TO ORDER**

Amber Raskin called the meeting to order at 6:30 p.m.  
Daphina Eskue-Meredith is taking notes.

**2. BOARD OF DIRECTORS ROLL CALL AND RE-ESTABLISH QUORUM:**

Board Members present:

Mrs. Amber Raskin, President  
Mr. Andy Hetzel, Vice President  
Mr. Tae Chang, Secretary  
Mrs. Dawn Evenson, Board Member  
Mrs. Linda Krystek, Board Member  
Five Board Members were present; at quorum.

Board Members late:

Mrs. Sharlene Atwood, Treasurer

Board Members not present:

Mrs. Courtney Lackey, Board Member - Absent

**3. Pledge of Allegiance**

Teacher Mr. Keith Faulkner led the Pledge of Allegiance.

#### **4. Curriculum Moment**

– Mr. Keith Faulkner and Students Helen Rodriguez and FrankRodrigues.

Mr. Keith Faulkner's 5<sup>th</sup> grade student, Helen Rodriguez and her father Frank -  
Showed a movie on the American flag made by Mr. Faulkners 5<sup>th</sup> grade class.  
Also presented poster.  
Amber asked to have it put on youtube so that it can go onto the school website.

#### **5. Public Comment**

No public comments.

#### **6. Approval of Agenda**

Motioned to approve the agenda

Second the motion.

All in favor, motion passed 6:0

#### **7. Approval of Consent Items**

7:1 Board asked to please check for typos before posting.

7:2 Sick Day Procedures

-Please See Attachment

7:3 ~~Employee Handbook~~-Tabled

#### **8. Reports and Communication to the Board of Directors**

8:1 Executive Director of Education Report

Read by Dawn Evenson - December report short due to 1 week off in November

- Please See Attachment

8:2 Operations Report

CSMC – had proposal last board meeting – Joe Messina and Bob Jenson –  
Going to work on getting them here

8:4 Personnel Report – Reviewed

#### **9. Items for Board Discussion and Consideration**

9:1 Training – Hopefully can get together

#### **10. Board Action Items**

10:2 ~~CMSC Proposal / Contract Approval~~

10:3 ~~Board Policy: Process for Adding Board Members / By Laws Addendum~~  
Going to be on the bylaws

Tabling 10:1, 10:2, 10:3

10:4 – Chinese School Presents:

Motion to approve Chinese School – all in favor, say yes

Motion to approve

Second the motion

All in favor, motion passed 6:0

10:5 – Amber Raskin turns the floor over to Dawn Evenson – Please See Attachment

Amber – Motion to Approve

Linda Krystek asks “Motion to approve – Approve

Linda Krystek motioned to approve

Motion was seconded

All in favor, motion passed 6:0

## **11. Treasurers Report**

11:1 – Done every 3 months. Last one was through Oct 31<sup>st</sup>, next is Jan 31<sup>st</sup> – just speaking on it, Hart revenue keeps changing through state, needs someone knowledgeable to help with revenue – Amber talks – he is detailed and organized, would like him to do presentation, -

Any Questions?

No.

## **12. Additional Communication from the Public**

Amber Raskin states can't comment on Brown Act

Tonya – Please See Attachment: Has handouts for everyone, update from last board meeting.

## **14. Items for Next Meeting on January 28<sup>th</sup>, 2010**

7:32 p.m. Amber asked if anyone has anymore questions or comments

Asked Janette to take care of bylaws and new employee handbook

**16. Amber called the meeting adjourned at 7:33 p.m.**

