

MEETING MINUTES - Santa Clarita Valley international Board

Meeting

Date	Monday, December 12, 2016
Started	4:00 PM
Ended	6:00 PM
Location	The Village
Purpose	Regular scheduled meeting
Chaired by	Amber Raskin
Recorder	Wendy Ruiz

Minutes

1. Opening Items

1.1. Record Attendance and Guests

Status: Completed

1.2. Call the Meeting to Order

Amber call the meeting to order at 4:07 pm

Status: Completed

1.3. Pledge of Allegiance

Status: Completed

1.4. Approve Minutes Meeting September 1st, 2016

Resolution #: 121216-1.4

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

2. Closed Session Report: With respect to every item in closed session pursuant to Section

2.1. A. 54956.8: Conference with real property negotiators

Status: Completed

2.2. B54957 : Personnel

Status: Completed

2.3. C54957 : Student

Status: Completed

3. Approval of Agenda

3.1. Approval of Agenda

Resolution #: 121216-3.1

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

4. Public Comments

4.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public comments

Status: Completed

5. Curriculum Moment

5.1. 8th Grade Identity Project

Dustin Lengning & Keith Faulkner 8th Grade POL

Status: Completed

6. Approval of Consent Items

6.1. Personnel Report

Resolution #: 121216-6.1

Moved: John Vescovo

seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Personnel Report_SCVi Sept-November 2016.pdf
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6.2. Sublease Agreement SCVi & Kindercare

Resolution #: 121216-6.2

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- SCVi Lease Agreement with KinderCare.pdf
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6.3. Pest Elimination Service Agreement

Ecolab agreement to provide pest elimination services at Little iLEADERS (new building) 28040 Hasley Canyon Rd

Resolution #: 121216-6.3

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Ecolab Pest Elimination Agreement - 28040 Hasley Canyon Rd.pdf
-

6.4. LACOE Retirement Reporting for Charter Schools

Resolution #: 121216-6.4

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- 2016-17 BCSU Services Contract LACOE .pdf
-

6.5. Bay Alarm Service Agreement - Fire Alarm System

Little iLEADERS - 28040 Hasley Canyon Rd

Resolution #: 121216-6.5

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Bay Alarm - Fire Contract.pdf
-

6.6. Bay Alarm Service Agreement - Burglar Alarm & Access Control

Little iLEADERS - 28040 Hasley Canyon Rd

Resolution #: 121216-6.6

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Bay Alarm - Access Control Contract.pdf
-

6.7. 2015-16 Unaudited Actuals

Resolution #: 121216-6.7

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- 2015.2016 SCVi Unaudited Actuals SACS Report (2).pdf
-

6.8. Music Theatre International - Production Contracts

Bugsy Malone Jr & Little Shop of Horrors

Resolution #: 121216-6.8

Moved: John Vescovo
seconded: Wendy Ruiz

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Music Theatre International - Production Contracts.pdf
-

7. Reports and Communication to the Board of Directors

7.1. Directors Reports

Lisa Latimer & Kimberly Matthes updated the Board regarding staffing changes, curriculum & instruction at both the Upper and Lower school.

Status: Completed

Documents

- InnovationStudiosSCViBoardReport.pdf
 - DirectorsReport-DEC2016.docx.pdf
-

7.2. Student Board Member Report

Status: Completed

Documents

- StudentBoardReportDecember2016.pdf
-

7.3. Enrollment Report

Status: Completed

7.4. ISD Directors' Report

Foundation

Charlene Spiteri had an personal emergency and could not present her report to the Board. Will carry it over to the next Board Meeting

Status: Deferred until 3/2/2017

Documents

- iLEAD Foundation SCVi Board Update 12_10_16.pdf
-

8. Items for Board Discussion and Consideration

8.1. Governance matters and Proposed adoption of updated By-laws

Final discussion on the Restated Bylaws & Articles, Board of Directors and Sole Shareholder Resolutions

Status: Completed

8.2. Local Plan for Educator Effectiveness Grant

The Board discussed the Grant and will vote on it on the next Board Meeting in March.

Status: Deferred until 3/2/2017

Documents

- LocalPlanforEducatorEffectivenessGrant.pdf
-

8.3. SCVi name change to "iLEAD Santa Clarita"

Board discussed the name change and cost implications.

Status: Completed

Documents

- SCVi_Resolution_SCVi name Change.pdf
 - iLEADSantaClarita_Campus Signage Package_12_6.pdf
-

8.4. Little iLeaders Sublease Agreement between SCVi & ISD

Board discussed the sublease between SCVi & ISD

Status: Completed

Documents

- SCVi - Leaseback of Little iLEADers Building at SCVi.docx
-

9. Board Action Items

9.1. Governance matters

Status: Completed

9.1.1. Educational & Administrative Service Agreement

Resolution #: 121216-9.11

Moved: John Vescovo

seconded: Patrick Hill

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Educational & Administrative Service Agreement.pdf
-

9.1.2. Restated Articles of Incorporation

Resolution #: 121216-9.1.2

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Restated Articles of Incorporation.pdf
-

9.2. Adoption of updated by-laws

Resolution #: 121216-9.2

Moved: John Vescovo

seconded: Patrick Hill

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- Bylaws.pdf
-

9.3. Local Plan for Educator Effectiveness Grant

The Board will vote on this at the next Board Meeting.

Resolution #:

Moved:

seconded:

Status: Deferred until 3/2/2017

Documents

- LocalPlanforEducatorEffectivenessGrant.pdf
-

9.4. SCVi & Alliance Building Solutions Installation Agreement - Prop 39 Services

Alliance Building Solutions Installation Agreement

Resolution #: 121216-9.4

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- SCVi & Alliance Installation Agreement - Prop 39.pdf
-

9.5. SCVi name change to “iLEAD Santa Clarita”

Resolution #: 121216-9.5

Moved: John Vescovo

seconded: Patrick Hill

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- SCVi_Resolution_SCVi name Change.pdf
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9.6. SCVi Conflict of Interest Policy

John Vescovo suggested that this resolution become part of the standard HR packet.

Resolution #: 121216-9.6

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- SCVi COI Policy 2016 .pdf
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9.7. Little iLeaders Sublease Agreement between SCVi & ISD

Resolution #: 121216.97

Moved: John Vescovo

seconded: Dustin Lengning

Status: Carried

Vote: The board VOTED unanimously to approve the motion

Documents

- SCVi - Leaseback of Little iLEADers Building at SCVi.docx
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10. TREASURER’S REPORT

10.1. Financial Reporting

Cecilyn Zoubek updated the Board regarding the Income Statement for the Interim report to the State.

Status: Completed

Documents

- Draft of SCVi 2016 Audit Report 11_29_16.pdf
 - SCVi Board Update December 2016.pdf
 - 2016.2017 SCVi Prelim Income Statement through Oct Interims.pdf
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10.2. Cash Flow

Status: Completed

Documents

- SCVi Check Register August through October 12072016.pdf
-

10.3. Financial Statements

Status: Completed

11. Additional Communication for the Public

12. Final Board member Comments

13. Items for next meeting

14. Closing Items
