



28060 Hasley Canyon Road, 2nd Floor, Castaic, CA 91384
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***“INSPIRING LIFE-LONG LEARNERS WITH THE
SKILLS TO THRIVE IN THE 21ST CENTURY”***

The Board of Directors may be reached via:

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U.S. mail at: 28060 Hasley Canyon Rd. #200, Castaic, CA 91384
- Or by leaving a message with the SCVi Receptionist at (661) 705-4820

The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

REGULAR MEETING OF THE BOARD OF DIRECTORS
DATE: Thursday, April 24, 2014.
MEETING PLACE: 28060 Hasley Canyon Rd. Castaic, CA 91384

Minutes

CLOSED SESSION – 6:00 PM

1. Personnel
2. Employer/Employee Relations
3. Pupil Personnel
4. Legal Issues
5. Real Estate

OPEN SESSION – PUBLIC MEETING AT 6:33 PM

1. CALL TO ORDER

2. BOARD OF DIRECTORS ROLL CALL AND ESTABLISH QUORUM:

President – Amber Raskin
Secretary – Wendy Ruiz Absent
Board Member – Dawn Evenson
Board Member - Treasurer – John Vescovo Absent
Board Member – Christine Orth
Board Member- Marti Heinbaugh
Board Member – Greg Kimura

Board Member – John Musella Absent
Student Representative – Sydney Hild

3. PLEDGE OF ALLEGIANCE

4. CLOSED SESSION REPORT

N/A

5. APPROVAL OF AGENDA

Items listed under the consent agenda are considered routine and will be approved adopted by a single motion. It is expected that board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items; however any item may be removed from the consent agenda upon the request of any member of the board and acted on separately.

Additions to the Agenda:

I. Resolution - Confirmation of SCVi Governing Board Officers: Amber Raskin- President (appointed October 16,2008), Wendy Ruiz-Secretary (appointed January 20, 2011) and John Vescovo – Treasurer (appointed March 7, 2013)

II. Added details to Items 10.3 and 11.2 - Pacific Western Resolutions:

- a. Establish a Pirmary Banking Relationship with Pacific Western Bank and Appointing the following signers: Amber Raskin, Denise Trentham, Dawn Evenson, Kimberlee Shaw and Natasha Mackinnon.
- b. Pacific Western Bank Borrowing Agreement Signers Authorization (for Amber Raskin – President and John Vescovo – Treasurer)
- c. Pacific Western Bank Borrowing Agreement for \$500,000
- d. Pacific Western Bank Loan Advances Authorization (for Amber Raskin – President; John Vesovo – Treasurer; and Denise Trentham – CFO of iLEAD Schools Development)

Motion: Marti Heinbaugh

Second: Dawn Evenson

Vote: 5:0

6. CURRICULUM MOMENT

Matt Watson (Facilitator) and Kelly Mehr (Art Facilitator) introduced the art project to the board. Learners created animated films (from art direction to set design) including script writing, storyboarding and more. Jack Vest and Griffin Razooly-McPeters shared their amazing videos with board members.

7. PUBLIC COMMENT

The public may address the SCVi governing board regarding any item within the Board’s jurisdiction whether or not that item appears on the agenda during this time. Please state your name and spelling for the minutes. Please keep your remarks under 3 minutes.

8. APPROVAL OF CONSENT ITEMS

8:1 Minutes March 2014

8:2 Personnel Report – March 2014

8:3 2013-2014 P2 Attendance Report

8:4 InSite – Charter School Services

8:5 Time Warner Cable Agreement

8:6 TelePacific Agreement
8:7 CSI Security Systems – Change Order
8:8 Public School Exemption for 2014-2015
8:9 Charter School Physical Location FY 2013-2014
8:10 Business Charter Schools Unit 2013-2014 Audit Information
Motion: Marti Heibaugh
Second: Dawn Evenson
Vote: 5:0

9. REPORTS AND COMMUNICATION TO THE BOARD OF DIRECTORS

- 9:1 Lower School Director Report – Kim Shaw
- a. Kim Shaw updated board with all the events that have happened last month. Please see written report in drop-box.
- 9:2 Upper School Director Report – Natasha Mackinnon
- a. Natasha Mackinnon was not present at the meeting but she did submit the report. Please see written report in drop-box.
- 9:3 Student Board Member – School update
- a. Sydney Hild talked about events that are happening in high school. Please see written report in drop-box.
- 9:4 Benefit Dinner update
- a. Elise Lentini, Charlene Spiteri and Sandy Swallow talked about the Benefit Dinner. Elise reported that when they took the job they wanted to do something bold and new – they decided to have the dinner at Shakespeare Theatre. They also included learners to be part of the event. They reported the event brought in \$40,000, with a profit of \$27,000.

10. ITEMS FOR BOARD DISCUSSION AND CONSIDERATION

- 10:1 Common Core Funding Implementation Plan
- a. The Board discussed the Implementation Plan for Common Core State Standards: the funding available, and the proposed expenditures. In 2013/2014 and 2014/2015 – expenditures discussed should include Professional Development, standard aligned assessments and materials, and upgraded technology (network and computers). Amber Raskin and Dawn Evenson also discussed where technology funds were going (networks and computers) and that the curriculum director along with Dawn Evenson discussed best use of funds while planning implementation of CCSS. No other suggestions for funds were made.
- 10:2 Board on Track
- a. Amber Raskin discussed the capabilities of Board on Track (Minutes, Agenda creation, etc)
- 10:3 Pacific Western Line of Credit Resolutions: (1) Establish a Primary Banking Relationship with Pacific Western Bank and Appointing the following signers: Amber Raskin, Denise Trentham, Dawn Evenson, Kimberlee Shaw and Natasha Mackinnon; (2) Pacific Western Bank Borrowing Agreement Signers Authorization (for Amber Raskin – President and John Vescovo – Treasurer); (3) Pacific Western Bank Borrowing Agreement for \$500,000; (4) Pacific Western Bank Loan Advances Authorization (for Amber Raskin – President; John Vesovo – Treasurer; and Denise Trentham – CFO of iLEAD Schools Development)
- a. Board discussed the need for a new credit line (current bank has not approved

increase, and there is a possible cash need in May).

11. BOARD ACTION ITEMS

11.1 SCVi/iLEAD Schools Development Updated Management Services Agreement

- a. Agreement was approved in January 2013, and now has to be updated with the management fee % and site addresses.

Motion: Dawn Evenson

Second: Christine Orth

Vote 5:0

11.2 Pacific Western Line of Credit resolutions:

- a. Establish a Primary Banking Relationship with Pacific Western Bank and Appointing the following signers: Amber Raskin, Denise Trentham, Dawn Evenson, Kimberlee Shaw and Natasha Mackinnon

Motion: Christine Orth

Second: Dawn Evenson

Vote: 5:0

- b. Pacific Western Bank Borrowing Agreement Signers Authorization (for Amber Raskin –President and John Vescovo – Treasurer)

Motion: Christine Orth

Second: Dawn Evenson

Vote: 5:0

- c. Pacific Western Bank Borrowing Agreement for \$500,000

Motion: Christine Orth

Second: Marti Heinbaugh

Vote: 5:0

- d. Pacific Western Bank Loan Advances Authorization (for Amber Raskin – President; John Vesovo – Treasurer; and Denise Trentham – CFO of iLEAD Schools Development)

Motion: Christine Orth

Second: Marti Heinbaugh

Vote: 5:0

11.3 SCVi Governing Board By-Laws

- a. Updating the By-Laws with the legal name of the school (Santa Clarita Valley International School)

Motion: Marti Heinbaugh

Second: Dawn Evenson

Vote: 5:0

11.4 Confirmation of SCVi Governing Board Officers: Amber Raskin – President (appointed October 16, 2008); Wendy Ruiz – Secretary (appointed January 20, 2011); and John Vescovo – Treasurer (appointed March 7, 2013)

Motion: Christine Orth

Second: Dawn Evenson

Vote: 5:0

12. TREASURER’S REPORT

12:1 Financial Reporting – Cecilyn Zoubek

12:1a Cash Flow

12:1b Financial Statements

13. ADDITIONAL COMMUNICATION FROM THE PUBLIC

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. Please state your name and spelling for the minutes. Please keep your remarks under 5 minutes.

14. FINAL BOARD MEMBER COMMENTS

Christine Orth signing in lieu of Wendy Ruiz due to absences. Wendy Ruiz will sign documents next week.

Dawn Evenson thanked Cecilyn Zoubek for all she does for our schools. She also suggested presenting financial reports in PowerPoint to make it easier for the board members to understand reports.

15. ITEMS FOR NEXT MEETING ON May 15, 2014.

16. ADJOURNMENT 7:40 pm

NOTICES:

- **Please note:** items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.
- **Board Room Accessibility:** SCVi encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at 705-4820 at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

I, Wendy Ruiz, Secretary of the SCVi Board of Directors, hereby certify these board minutes:
