

iLEAD SCVi Board

Minutes

Board Meeting

Date and Time

Thursday January 21, 2016 at 6:30 PM

Location

SCVi - Village 28060 Hasley Cyn. Rd., Castiac, CA 91384

Closed Session begins at 6:00 PM

Open Session begins at 6:30 PM

Room: SCVi Village 28060 Hasley Canyon Rd. #200, Castaic, CA 91384 The Board of Directors may be reached via: • e-mail at: Amber Raskin

amber.raskin@ileadschools.org, Wendy Ruiz wendylruiz@gmail.com, Greg Kimura gregkimura3@sbcglobal.net, John Vescovo jvescovo@bkofsc.com, Dustin Lengning dustin.lengning@scvi-k12.org U.S. mail at: 28060 Hasley Canyon Rd. #200, Castaic, CA 91384 • Or by leaving a message with the SCVi Receptionist at (661) 705-4820 The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Board Members Present

Amber Raskin, Dustin Lengning, Greg Kimura, John Vescovo, Wendy Ruiz

Board Members Absent

Rowan Johnson

Guests Present

Amer Kuric, Brad Koepenick, Cecilyn Zoubek, Craig Larimer, Elaine Williamson, Elizabeth DeFrancis, Jenner Jose, Julie Basse, Kimberly Cardinal, Kristen VanHouten, Lisa Latimer, Mark Chandler, Matt Watson, Michele Bowes, Myron Breitstein, Nova Mandel, Rachel Larimer, Shannon Barragan, Shelbi Carlon, Zaloe Goiri

I. Opening Items**A.Record Attendance and Guests****B.Call the Meeting to Order**

Amber Raskin called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Jan 21, 2016 @ 6:38 PM at SCVi - Village 28060 Hasley Cyn. Rd., Castiac, CA 91384.

C.Pledge of Allegiance

D.Approve Minutes

A. Raskin made a motion to approve minutes from the Board Meeting on 11-19-15.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Wendy Ruiz Aye

Amber Raskin Aye

Greg Kimura Aye

Dustin Lengning Aye

John Vescovo Aye

II. Approval of The Agenda

A.Approve Agenda

A. Raskin made a motion to Approve the Agenda of 01/21/16.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

III. Curriculum Moment

A.Curriculum Moment

Please see attached report. Zaloe Goiri update the board about the Student Spaceflight Experiments Program (SSEP) and how the learners will take part in it. This is a project for all ILEAD Schools

IV. Approval of Consent Items

A.Personnel Report

J. Vescovo made a motion to Approve the Personnel Report.

Greg Kimura seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.2015/2016 SCVi School Calendar

School calendar will be tabled and put under discussion items for next Board meeting and as a vote item in March.

C.First Interim 2015-16 Charter School Certification

J. Vescovo made a motion to Approve the First Interim 15-16 Charter School Certification.

Greg Kimura seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.Prop 39 - Alliance Building Solutions/SCVi Signed Contract

J. Vescovo made a motion to Approve the Prop 39 Alliance Building Solutions.

Greg Kimura seconded the motion.

The board **VOTED** unanimously to approve the motion.

E.iLEAD Student Transportation Policy

Kim to circulate the document to the Office Managers and get the operational procedure that Dawn said was missing.

F.Signed Red Hook-SCVI - Promissory Note

J. Vescovo made a motion to Approve the Red Hook / SCVi Promissory Note.
Greg Kimura seconded the motion.
The board **VOTED** unanimously to approve the motion.

G.Santa Clarita Valley International P-1 Report and Data file

J. Vescovo made a motion to Approve the SCVi P-1 Report and Data File.
Greg Kimura seconded the motion.
The board **VOTED** unanimously to approve the motion.

H.SCVi Audit Management Letter

J. Vescovo made a motion to Approve the SCVi Audit Management Letter.
Greg Kimura seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Reports and Communication to the Board of Directors

A.Director Report - Upper & Lower School

Matt Watson & Lisa Latimer update the Board. Please see attached report.
Facilitators will start doing the School Tours. Amber wants Facilitators to do Boothing events as well. Matt said that each facilitator gets an Outreach goal at the beginning of the year.

B.Student Board Member Report

Nova Mandel updated the Board regarding exciting happenings at the school.
Please see attached report.

C.Enrollment Report

Kim Cardinal updated the Board regarding SCVi & iCC1 enrollments report. See attachment
John wants to know if we are doing a ramp-up for next semester to get more students for SCVi. Matt are working closely with Sara Brown to put more things together. Lisa & Matt are concentrating on retaining the families we have. Greg Kimura wants to know why is the number of learners on the waitlist so low comparing to other years. Matt thinks retention is a big issue.
Dawn ask about the 25 open seats in K/1. Dawn asked Matt and Kim to check their calculations.

D.CMO Directors' Reports

Elaine Williamson update the Board regarding all the ILead Schools. See Report
Elaine showed a diagram of Theatre and which changes will be made to help with the sound issues we are currently dealing with and adding classroom space.
Facilities add a few more team members to their team.
There was a gas issue at SCVi. A-track systems will be checked.

VI. Items for Board Discussion and Consideration

A.Adding Board Members

Wendy Ruiz interviewed possible candidates for Students- and Board Member candidate as well as a prospective community member. She wants to move forward and vote Rachel Larimer in as a Student Board Member. Rachel Larimer

will start as a SCVi Student Board Member on February 25, 2016 and that will be the last date for Nova Mandel & Rowan Johnson. We will have a better idea of board members at the next meeting.

VII. Board Action Items

A.Updated graduation requirements

Matt Watson update the Board regarding a couple of issues that came up regarding math requirements. It is the intention to have SCVi learners graduate ready for UC, but at this stage, SCVi are not requiring the level of math that it should. They need 4 year math requirement instead of the 3 years as SCVi is requiring now.

Matt will be looking into the required 4 classes = 20 credits like our neighboring schools are doing. Amber asked Matt to do some research on Online classes to incorporate it into these credits. John Vescovo stress the fact that the Graduation Requirements needs to be finalized and submitted to the board for approval next month.

A. Raskin made a motion to TABLED the Updated Graduation Requirements for the next Board Meeting.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.Adding Board Members

J. Vescovo made a motion to Approve the nomination for Rachel Larimer to become a Student Board member.

Dustin Lengning seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Vescovo made a motion to Renew Dustin Lengling Board Member position for 1 more year.

Greg Kimura seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.iLEAD Schools Security Camera Usage

A. Raskin made a motion to TABLED the ILEAD Schools Security Camera Usage to next Board Meeting.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

Amber wants Shannon to send it to Legal before a decision is made. Need to be on SCVi & ICC1 agendas to vote on.

D.Field trip and Special Event/high liability waiver form

J. Vescovo made a motion to Approve.

Wendy Ruiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

The final edits will be done and the form will be translated into Spanish.

VIII. Treasurer's Report

A.Financial Reporting - Cecilyn Zoubek

Please see report.

B.Cash Flow

Please see report

C.Financial Statements

IX. Closing Items

A.Next Board Meeting

February 25th, 2016

B.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
Amber Raskin

A. Raskin made a motion to adjourn the meeting.

Greg Kimura seconded the motion.

The board **VOTED** unanimously to approve the motion.