

# iLEAD SCVi Board

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday November 19, 2015 at 6:00 PM

#### **Location**

SCVi Village

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Room: SCVi Village 28060 Hasley Canyon Rd. #200, Castaic, CA 91384 The Board of Directors may be reached via: • e-mail at: Amber Raskin [amber.raskin@ileadschools.org](mailto:amber.raskin@ileadschools.org), Wendy Ruiz [wendylruiz@gmail.com](mailto:wendylruiz@gmail.com), Greg Kimura [gregkimura3@sbcglobal.net](mailto:gregkimura3@sbcglobal.net), John Vescovo [jvescovo@bkofsc.com](mailto:jvescovo@bkofsc.com), Dustin Lengning [dustin.lengning@scvi-k12.org](mailto:dustin.lengning@scvi-k12.org) U.S. mail at: 28060 Hasley Canyon Rd. #200, Castaic, CA 91384 • Or by leaving a message with the SCVi Receptionist at (661) 705-4820 The Board of Directors is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

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#### **Board Members Present**

Amber Raskin, Greg Kimura, John Vescovo, Nova Mandel, Wendy Ruiz

#### **Board Members Absent**

Dustin Lengning, Rowan Johnson

#### **Guests Present**

Anne Cochran, Cecilyn Zoubek, Dawn Evenson, Erin Acquaviva, Kimberly Cardinal, Matt Watson, Myron Breitstein, Phil Oseas, Rachel Frank, Shannon Barragan

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

#### **B.Call the Meeting to Order**

Amber Raskin called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Nov 19, 2015 @ 6:33 PM at SCVi Village.

#### **C.Pledge of Allegiance**

#### **D.Approve Minutes**

A. Raskin made a motion to approve minutes from the Board Meeting on 10-22-15.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Approval of The Agenda**

### **A.Approve Agenda**

A. Raskin made a motion to approve the Agenda of Nov 19,2015.  
John Vescovo seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **III. Curriculum Moment**

### **A.Curriculum Moment**

Kim Cardinal will send communication to all the Directors of the existing schools to let them know that we would like to reinstate the curriculum moment and she will send the information on it to all the new schools. Whichever Director is going to present we will have a volunteer from their school presenting. Amber said thats a good idea and that it should be way in advance so that the parents of the learners have enough time to prepare and to attend.

## **IV. Approval of Consent Items**

### **A.Personnel Report**

J. Vescovo made a motion to approve the Personnel Report.  
Greg Kimura seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **B.Energy Release Contracts**

### **C.Franklin Covey On-Site Agreement**

### **D.CSI Site Security Agreements**

J. Vescovo made a motion to Approve the Site Security Agreements.  
Greg Kimura seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **E.Site Leases**

J. Vescovo made a motion to approve the Site Leases.  
Greg Kimura seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **V. Reports and Communication to the Board of Directors**

### **A.Director Report - Upper & Lower School**

Please see Report. Matt and the Math team are looking into possibly purchasing Discovery Tech books for the math program that the Middle School recently purchased. Matt has been talking to the Middle School Facilitators regarding concerns they have that he wants to look into before deciding. He will update the Board in January. SCVi Site-Base is now NCAA approved!

### **B.Student Board Member Report**

Please see Report: Learners from all grades are taking part in the 2015 Doodle4Google contest, the winning prize being a \$30,000 scholarship from Google. Kim Cardinal suggested that we display/share internally the artwork that

was submitted between all the schools who participated. Amber thinks that's a good idea.

### **C.Enrollment Report**

Please see report: Independent Study should target to get 28 more students to hit the target of 19.7% This time of the year we reach a dip. Trent is that it will make it up in January . Amber & Dawn ask Kim to make the following changes to the report to indicate the following: - How many enrolled - How many open seats - Changes from prior month (to see if trent is up or down)

### **D.CMO Directors' Reports**

Shannon Barragan - IT Director iLEAD Schools Please see report. Shannon make a proposal for Cameras in all the schools. The cameras will be for security after school hours. John Vescovo wants to know if there are anything else thats related to that, that can be done to make the properties more secure – decent lightning and motion detectors, signs to say theres cameras? The Upper School definitely need brighter and more lights. Shannon is working on it with Facilities. Shannon received a quote for security cameras for Van Owen today and will get more quotations. John Vescovo wants to know if all the school computers are installed with encrypting devises that when it get stolen than the information on it are protected? Shannon is looking into additional software. John Vescovo wants Shannon to put it in the budget to look at additional software for school computers, energy efficient lightning and motion detectors on the school grounds.

## **VI. Items for Board Discussion and Consideration**

### **A.Crossroads Center Board of Directors**

SCVi is the master lease holder of the Crossroad Center and gets a certain amount of people seated on their board. Elaine Williamson & Amber Raskin is on this board.

### **B.Adding Board Members**

Amber add that they are continually looking for new Board members. SCVi got somebody thats interested and asked for an application.

## **VII. Board Action Items**

### **A.Updated graduation requirements**

A. Raskin made a motion to TABLED the Graduation Requirements.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.Adding Board Members**

### **C.Property Tax Exemptions 2014/15 & 2015/16**

A. Raskin made a motion to ADD the Ratified Property Tax Exemptions for 14/15 & 15/16 to the Agenda.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion. In the Previous submitted Tax Exemption the Parcel numbers was batched all in one parcel number, but each parcel need to be submitted on its owe. Amber had to re-sign all of them and it will be submitted by Elaine Williamson.

A. Raskin made a motion to Approve the Ratified Property Tax Exemptions 2014/15 & 2015/16.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion. Approve with change to correct city from Los Angeles to Castaic if needed.

### **VIII. Treasurer's Report**

#### **A.Financial Reporting - Cecilyn Zoubek**

Please see report.

#### **B.Cash Flow**

#### **C.Financial Statements**

### **IX. Closing Items**

#### **A.Next Board Meeting**

#### **B.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,  
Amber Raskin