

iLEAD SCVi Board

Minutes

Board Meeting

Date and Time

Thursday September 24, 2015 at 6:00 PM

Location

Village 28060 Hasley Canyon Rd. #200, Castaic, CA 91384

Board Members Present

Amber Raskin, Dustin Lengning, John Vescovo, Nova Mandel, Rowan Johnson, Wendy Ruiz

Board Members Absent

Greg Kimura

Guests Present

Cecilyn Zoubek, Elaine Williamson, Jocelyn Custodio, Jody Kirby, Kim Cardinal, Kimberly Cardinal, Lisa Latimer, Luke Salzarulo, Mark Kirby, Matt Watson, Miriam Robles, Myron Breitstein, Phil Oseas, Rachel Frank

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Amber Raskin called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Sep 24, 2015 @ 6:36 PM at Village 28060 Hasley Canyon Rd. #200, Castaic, CA 91384.

C.Pledge of Allegiance

D.Approve Minutes

A. Raskin made a motion to approve minutes from the Board Meeting on 08-27-15.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Closed Session Report: With respect to every item in closed session pursuant to Section

A.54956.8: CONFERENCE WITH REAL PROPERTY NEGOTIATORS

No Closed Session Reports

B.B 54957: PERSONNEL

C.C. 54957: STUDENT

III. Approval of The Agenda

A.Approve Agenda

A. Raskin made a motion to approve the Agenda of Sept 24, 2015.
John Vescovo seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Public Comments

A.IB Program

Jody Kirby mention her concern regarding the IB Program and SCVi being a full IB School. She wants the classes that's being offered in the lower grades been carried through to the High School. Certain classes are available for lower grades, but will not be carried through to the High School which will force IB learners to change their subject to a different one. This will be put on the agenda for the next Board Meeting

V. Curriculum Moment

A.Curriculum Moment

No Curriculum Moment discussion

VI. Approval of Consent Items

A.Personnel Report

J. Vescovo made a motion to approve the Personnel Report.
Dustin Lengning seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.SCVi Unaudited Actuals Report 14/15

A. Raskin made a motion to approve SCVi Unaudited Actuals Report 14/15.
Dustin Lengning seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Reports and Communication to the Board of Directors

A.Director Report - Upper & Lower School

Matt Watson & Lisa Latimer See Report. SCVi hired a full time Chemistry/Physics Facilitator. Highly qualified and a great fit for SCVi. Construction in Upper School will start very soon and will continue through December. Everything should be done in January when school starts. Reconnecting with 7 habits programs and training will start soon. SCVi received 2 one-time block grants for Teacher enrichment & Common Core implementation. Directors will plan spending and submit to the board for approval.

B.Student Board Member Report

See Report. Rowan Johnson & Nova Mandel Field Trip to the Beach was great. Back to school bash had a beach theme and was a lot of fun. A lot of new students came to the bash and it gave older students the opportunity to meet with younger students. There were several College info nights.

C.Enrollment Report

Amber wants to monitor enrollment and wonder if it should be from a reporting and compliance standpoint. She asked Kim Cardinal to talk about it at board meeting and give the board updates as where we stand with enrollment and talk us through it as we go. The Directors can help as well. The board needs to know about the trend of enrollment and said that Phil can talk about what was done to boost enrollment & Kim can talk about trends. Amber feels that we can be more projective if we can compare the trends of the previous years and indicate it on a graph or a chart. Kim Cardinal will build a report with a chart that we can fill in enrollment data as we go. She will work with Danijela to get the enrollment history and put it on a graph to compare highs & lows since SCVi started. This will help the other schools and will help with staffing.

D.Proposition 39 Update from Jesse Leyva

Jesse Leyva talked about Prop 39 for SCVi & Lancaster Schools. Changes to the regulations make it more feasible for charter schools to show the savings. SCVi has previously received funds in prior years which have been minimally used for Prop 39 planning. In the current fiscal year, there will be approximately \$50,000 spent on the continuation of the project/planning. Wants to find out if they can find more money for new kitchen equipment. Wont interfere with any school time & 90% of the work will be done over weekends and holidays. School do not need permits to do that.

VIII. Items for Board Discussion and Consideration

A.Updated Graduation Requirements

Matt & Nicole are looking at graduation requirements and making sure that learners are on track and will graduate & be successful. Matt summarized the changes in the UC/CSU requirements (See attached). All courses should be A-G approved. Matt wants to put together a Course catalogue. Trying to implement a big push for the learners to direct their own programming. Integrate A-G Amber - Should offer at least 2 languages. Good for marketing as well. Amber wants to know the true cost and it needs to be discussed at next board meeting. Consideration: what do we want to require in addition to the A-G requirements. Challenges and celebrations of the learners. Matt wants to make sure that the requirements are clearly spelled out and publish on our website and in classrooms and its inclusive enough where its not alarming. Matt will put together detailed requirement for next board meeting.

B.SCVi Harvest Expeditions Trip

The board decided to table the Harvest Expeditions Trip till the next month to give the Board time to review the new documents submitted

IX. Board Action Items

A.Updated Graduation Requirements

A. Raskin made a motion to TABLE the Graduation Requirements.
John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion. This item was tabled till the next board meeting. Matt will put together detailed requirement for next board meeting.

B.Processing of recurring payments

J. Vescovo made a motion to approve the Processing of recurring payments.

Wendy Ruiz seconded the motion.

The board **VOTED** unanimously to approve the motion. As amended - Leases with a set monthly payments that was approved or recurring invoices within 10% of previous invoice do not need directors approval. Phil will indicate signature authority levels and submit at next Board Meeting for approval.

C.Privacy Policy

J. Vescovo made a motion to approve the motion.

Amber Raskin seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.Background Check Policy

J. Vescovo made a motion to Approve the Background Check policy.

Dustin Lengning seconded the motion.

The board **VOTED** unanimously to approve the motion.

E.Bylaws

A. Raskin made a motion to TABEL the bylaws for next Board meeting.

John Vescovo seconded the motion.

The board **VOTED** unanimously to approve the motion. Ceci will get bylaws and submit at next Board meeting for approval.

F.SCVi Harvest Expeditions Trip

A. Raskin made a motion to TABLE the SCVi Harvest Expeditions Trip.

Dustin Lengning seconded the motion.

The board **VOTED** unanimously to approve the motion. This will be tabled till the next Board Meeting to give the Board time to review.

X. Treasurer's Report

A.Financial Reporting - Cecilyn Zoubek

Ceci updated the board on the Financials of SCVi (see attached)

B.Cash Flow

Cash Flow is very thig because for July to end September the money from the state is very minimal. EPA funds which come in very soon. Paying off SCVi's line of credit

C.Financial Statements

XI. Final Board Member Comments

A.New Board members

At SCVi board meeting run from January to January which means that the board need to vote by November to induct new people in to start in January. Student Board members need to start replacing them self for the next term. Confirm facilitator Board term or vote on it at next board meeting. Amber will consult with legal counsel on guideline how to select future board members. Amber asked Kim

Cardinal & Wendy to look at our bylaws to make sure we are following the process properly.

B. Concurrent SCVi & ICC1 Board meetings

ICC1 Board voted to have concurrent board meetings with SCVi. SCVi will vote on it at next meeting. Amber will consult with legal counsel how to run such a meeting. Kim Cardinal will put together a tutorial on how to run a concurrent meeting. Both meetings are scheduled at the same time for next meeting.

XII. Items for next meeting

A. Concurrent Board Meetings

B. Furniture Delivery

Elaine will look at the furniture delivery and will report to the next board meeting if it's a surplus or maybe a delivery for one of the another schools. If its a surplus, she will contact TechLead to find out if it can be returned.

XIII. Closing Items

A. Next Board Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
Amber Raskin