

iLEAD SCVi Board

Minutes

Board Meeting

Date and Time

Thursday June 18, 2015 at 6:00 PM

Location

The Village

Board Members Present

Dustin Lengning, Greg Kimura, John Vescovo, Wendy Ruiz

Board Members Absent

Amber Raskin

Guests Present

Cecilyn Zoubek, Charlene Spiteri, Danijela Kuric, Denise Trentham, Kim Shaw, Lonnie Yancsurak, Matt Watson, Phil Oseas, Rachel Frank

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Greg Kimura called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Jun 18, 2015 @ 6:40 PM at The Village.

C.Pledge of Allegiance

D.Approve Minutes

J. Vescovo made a motion to approve minutes from the Board Meeting on 05-07-15.

Dustin Lengning seconded the motion.

The board **VOTED** to approve the motion.

II. Closed Session Report

A.Closed Session

No Closed Session.

III. Approval of The Agenda

A.Approve Agenda

J. Vescovo made a motion to Approve Dustin Lengning second the motion. The board VOTED unanimously to approve the motion.

IV. Approval of Consent Items

A.Minutes May 7th 2015

J. Vescovo made a motion to approve minutes from the Board Meeting on 05-07-15.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

B.Personnel Report May-June 2015

J. Vescovo made a motion to to approve Personnel Report May-June 2015.

Dustin Lengning seconded the motion.

The board **VOTED** to approve the motion.

C.Signed Contract for AkinsIT P.O. SCVi00077

J. Vescovo made a motion to approve the AkinIT.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

D.2013/14 SCVi IRS form 990 and CA Form 199 Returns

G. Kimura made a motion to approve IRS form 990 & CA Form 199 Returns.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

E.SCVi 13/14 IRS E-File Auth for Form 990, CA E-File Auth for Form 199

G. Kimura made a motion to approve 2015-16 Charter Schools Annual Information Survey.

Dustin Lengning seconded the motion.

The board **VOTED** to approve the motion.

F.2015-16 Charter Schools Annual Information Survey

G. Kimura made a motion to approve Blackboard Connect Renewal Contract.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

G.Blackboard Connect - Renewal Contract

G. Kimura made a motion to approve the Blackboard Connect Renewal Contract.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

H.Property Monitoring Agreement - Red Hook Charter School

G. Kimura made a motion to approve the Property Monitoring Agreement - RedHook Charter School.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

I.Learningtech - Consulting Agreement

J. Vescovo made a motion to approve Learningtech Consulting Agreement.

Dustin Lengning seconded the motion.

The board **VOTED** to approve the motion.

V. Reports and Communication to the Board of Directors

A.Lower School Director Report

Evaluations are completed. Renewals & staffing almost completed. John Vescovo asked about staffing for Spanish and Matt confirmed that they are fully qualified facilitators. Changes to PD in the summer for differentiation. Lisa Latimer is on board and met with staff etc. Opening up MS classrooms See written report.

B.Upper School Director Report

Testing completed Graduation - all but 1 met graduation requirements. 1 Junior was granted early graduation. Adding IB Theatre - Kevin Story will be trained to facilitate. CAHSEE will no longer be funded. An alternative is being determined. Construction in US during summer to create more classroom space by using movable walls.

C.Student Board Member - Report

Nova updated Board on end of the year activities.

D.Enrollment Update

Danijela Kuric said that Middle School was bumped up to 81. August will have a better picture of actual enrollment. John V commented that its better to have as much enrollment as possible even if the facilitators have more learners to even out early movement. Danijela mentioned that families will hold a spot while they enroll somewhere else to try it out. Wendy mentioned that 7th Graders will come to SCVi after trying MS for a couple of weeks before SCVi starts. Dustin commented that students do tend to come back after leaving SCVi

VI. Items for Board Discussion and Consideration

A.CMO Update

Denise Trentam introduce Phil Oseas as the new CFO. Continue to refine & increase services to schools Student information system is being designed. Expanding by adding Innovation Studios (1,500 students) John Vescovo wanted to make sure SCVi wont reduce from new additions. Denise and Phil said it allows for more capacity of SVCS. Amber and Dawns are in Hawaii for hearing and will hear decision in August. Meeting with mayors in AL in August (4 schools will possibly convert to iLEAD) iLEAD Cincinnati opens in August

B.LCAP Board and Public Input - Matt Watson and Kim Shaw

Kim Shaw with Denise Trentham explains LCAP (ties to goals, public input, funding sources tied to budget.) May revision requires new calculations. In May we should have had public input, but the meeting was cancelled. Matt mentioned they still need data as well. Info missing but needs to be approved by June 30th. Theres 2 options: Approve tonight with changes update to Board; or meet next week to approve. John Vescovo mentioned preliminary approval tonight with final copy next week.

C.Preliminary 2015/2016 SCVi Budget

Cecilyn Zoubek updated Board on the Budget. The board reviewed and discussed the budget (including enrollment projections) for 15/16, and mentioned that if enrollment did not reach projections that changes to the budget would need to be made.

D.Petty Cash custodian will change from Kim Shaw to Rachel Frank - Office manager

Denise thanked Rachel for her awesome job this year. Rachel will take over petty cash & SCVi Board functions next year.

E.2015-2016 Education Protection Account

EPA - open to public for input (none) Open to board: John Vescovo agrees it simplifies matters to spend on certified staff. No other input. Ceci Zoubek suggested it may be something to change in the future as revenue increases.

F.Support for Innovation Studios, an iLEAD network partner

Innovation Studios - general discussion about new charter asking for input about support for guaranteeing a loan for capital purchases. John Vescovo suggested they need more information with a possibility of a special meeting. Greg Kimura asked if there are financials available for previous schools since they were in existence. Phil & Lonnie said no, just attendance since its a different entity & were changing the model. Lonnie clarified that guarantee was needed for infrastructure & comps. Phil Oseas will follow up with more information.

G.Foundation - Potential split from SCVi - impact on moving funds over to new entity

Foundation will split groups from SCVi's books & fundraising. John Vescovo wanted to confirm that schools funds wont be moved to other school. (Charlene confirmed) John V asked how grants work & how they would get to schools. Charlene said it would depend on what the grant was for Greg asked if SCVi received a grant if it can stay on SCVi's books. Phil said it depends on when you want to spend the money. John asked about reporting. Charlene said that she would report to the board

VII. Board Action Items

A.Petty Cash custodian will change from Kim Shaw to Rachel Frank - Office manager

J. Vescovo made a motion to to approve Petty Cash custodian will change from Kim Shaw to Rachel Frank.
Dustin Lengning seconded the motion.
The board **VOTED** to approve the motion.

B.LCAP Approval

J. Vescovo made a motion to Approve LCAP.
Dustin Lengning seconded the motion.
The board **VOTED** to approve the motion. Board gave preliminary approval, but needs report next week to look over before we submit to the District.

C.2015/16 Budget Approval

J. Vescovo made a motion to to approve 2015/16 Budget.
Dustin Lengning seconded the motion.
The board **VOTED** to approve the motion.

D.Foundation - Approve funds to be issued to new entity from fundraising during 14/15 school year

J. Vescovo made a motion to approve funds to be issued to a new entity from fundraising during 14/15 school year.
Wendy Ruiz seconded the motion.
The board **VOTED** to approve the motion.

E.2015-2016 Education Protection Account

J. Vescovo made a motion to approve Education Protection Account.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

John Vescovo want to know if we get feedback from the District after submitting the report

VIII. Treasurer's Report

A.Financial Reporting-Cecilyn Zoubek

SCVi Estimated Actuals and Summary for 14/15 - the estimated actuals report for state and district reporting was presented, reviewed, and discussed. Along with this report was the comparison summary between the board approved budget for 14/15, the projections, and the estimated actuals (which included the explanations for the changes that occurred). The board also discussed that while they had decided last fall to try to increase enrollment rather than make changes to the budget, they reiterated that changes will be made in the fall of 15/16 to adjust for current enrollment.

B.Cash Flow

C.Financial Statements

IX. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:17 PM.

Respectfully Submitted,
Greg Kimura

B.Next Board Meeting