

# iLEAD SCVi Board

## Minutes

### Board Meeting

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**Date and Time**

Thursday January 22, 2015 at 6:00 PM

**Location**

The Village

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**Board Members Present**

Amber Raskin, Christine Orth, Greg Kimura, John Vescovo, Wendy Ruiz

**Board Members Absent**

Dawn Evenson, Marti Heinbaugh

**Guests Present**

Danijela Kuric

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**I. Opening Items****A.Record Attendance and Guests****B.Call the Meeting to Order**

Amber Raskin called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Jan 22, 2015 @ 6:47 PM at The Village.

**C.Pledge of Allegiance**

Adam Miller

**II. Closed Session Report****A.Closed Session**

Board discussed Personnel Item.

**III. Approval of The Agenda****A.Approve Agenda**

J. Vescovo made a motion to Approve the Agenda.

Greg Kimura seconded the motion.

The board **VOTED** to approve the motion.

**IV. Approval of Consent Items**

**A.Minutes November 2014**

J. Vescovo made a motion to approve minutes from the Board Meeting on 11-20-14.

Greg Kimura seconded the motion.

The board **VOTED** to approve the motion.

**B.Personnel Report December/January 2015**

G. Kimura made a motion to Approve Personnel Report.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**C.SCVi Management Letter for the 2013/2014 Audit**

G. Kimura made a motion to Approve SCVi Management Letter for 2013-2014 Audit.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**D.Salt Creek Catering Contract**

G. Kimura made a motion to Approve Salt Creek Contract.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**E.Regional Insertion Order Agreement**

G. Kimura made a motion to Approve Regional Insertion Agreement.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**F.Intertex General Contractors Change Order 853#1&2**

G. Kimura made a motion to Approve Intertex Order #853 & #1&2.

Amber Raskin seconded the motion.

The board **VOTED** to approve the motion.

**G.HollywoodRentals Credit Application**

G. Kimura made a motion to Approve Hollywood Rentals Credit Application.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**H.Brandman University Agreement**

G. Kimura made a motion to Approve Brandman Agreement.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**I.SCVi - Bylaws**

G. Kimura made a motion to Approve ByLaws.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

**V. Reports and Communication to the Board of Directors**

**A.Lower School Director Report**

Kim Shaw was not present at this meeting.

**B.Upper School Director Report**

Matt Watson - HS had a POL today. He showed board few video's that learners did. We also had culinary class present and board members could sample some of the food that they prepared today. See written report for more details.

### **C.Student Board Member - Report**

Please see written report.

### **D.Enrollment Update**

Discussed being 50 under enrolled for budget purposes. Tours are scheduled and added when there is interest. Some parents want to wait until next year. Lottery will be on March 27th.

### **E.Luke Salzarulo - Belize 2015 - Proposal**

Luke Salzarulo - discussed background for his interest in traveling for students and how going out of their comfort zones can be eye opening. Talked about history of his 501c3 and that since he works here he can also combine curriculum. Proposal includes multiple trips over next several years. Offered to bring more info next board meeting. Christine Orth asked about where to go to get more info about spin-off. Harvest expeditions is a company. Luke S. also offered insurance. Amber Raskin agreed with the need to travel. It is important that we travel with reputable reputation. Big need for international travel but need to be careful. Luke S. made it known that he's led many trips and that the facilities in Belize has improved. Amber Raskin would like to see a plan, calender etc.

### **F.Brown Act - Part 1**

## **VI. Items for Board Discussion and Consideration**

### **A.SCVi Charter renewal update**

Amber Raskin discussed renewal. They are getting help form CCSA rep. Renewal is looking good and most of Hart district members support us.

### **B.Adam Miller - Personal Project Presentation**

Adam Miller-Bricks to be sold as donations. Adam Miller has been meeting with architects, Elaine Williamson and Charlene Spiteri to find a permanent spot. Still most likely poles will be out front and the cost will be \$2600.00. Bricks cost \$75.00-\$1.000. Funds kept under SCVi foundation. Adam asked if he could raise funds by selling rice krispy treats. Board said that that's a directors approval.

### **C.Proposed Board Meeting Dates**

Tabled

### **D.New Board Member Recommendations and Discussions**

Wendy Ruiz and Christine Orth - We had many great applicants. Proposing Rowan Johnson as a lead member and Nova Mandel. All board members aye for having 2 students. For a teacher representative they recommended Dustin Lengning.

### **E.Board Compliance Calender**

Tabled

### **F.Time of the Board Meetings**

John Vescovo personally likes the meeting later in the day - 6:00 pm. Wendy Ruiz agreed. Student representative - either way if fine.

## **G.CMO Update**

A lot of good things are happening. We got approved up to three schools in Ohio. Hawaii - first time we were denied. Next round is in March. Possible opportunity to open schools in San Fernando Valley in the future.

## **VII. Board Action Items**

### **A.Adam Miller - Personal Project**

G. Kimura made a motion to Approve first stage for building the Flag Pole.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

Adam Miller - is flexible as his project is not due until next year. He will continue to meet with Board as we progress. Amber Raskin made a first donation.

### **B.SCVi Policies**

Tabled

### **C.First Interim 2014-2015**

W. Ruiz made a motion to Approve First Interim 2014-2015.

Greg Kimura seconded the motion.

The board **VOTED** to approve the motion.

### **D.Mission Valley Bank Auto Pay Authorization - Tech Loan**

G. Kimura made a motion to Approve Mission Valley Bank - Tech loan.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

### **E.CELDT Apportionment and Certification**

J. Vescovo made a motion to Approve CELDT Cert.

Greg Kimura seconded the motion.

The board **VOTED** to approve the motion.

### **F.P1-Attendance Cert. report; Charter Status Cert. Report and Physical Location**

W. Ruiz made a motion to Approve P1-Attendance Cert report,charter status cert report and physical location cert.

Greg Kimura seconded the motion.

The board **VOTED** to approve the motion.

### **G.Audit Report 2013-2014**

G. Kimura made a motion to Approve Audit report 2013-2014.

Wendy Ruiz seconded the motion.

The board **VOTED** to approve the motion.

### **H.Proposed Board Meeting Dates**

Tabled.

### **I.Board Compliance calendar**

Tabled

### **J. Time of the Board Meetings**

Tabled. No need to vote. Board meetings will start at 6:00 pm.

### **K.New Board Member - Vote**

J. Vescovo made a motion to Approve Dustin Lengning as a teacher representative and Rowan Johnson and Nova Mandel as student representative. Greg Kimura seconded the motion. The board **VOTED** to approve the motion.

## **VIII. Treasurer's Report**

### **A.Financial Reporting -Cecilyn Zoubek**

Check register submitted, copies of last year's audit report. Discussed budget deficit this year and ongoing plans to prevent next year problems. Discussed cash flow. Due to Kim Shaw's and Denise Trentham loss we were not able to meet and work on budget.

### **B.Cash Flow**

### **C.Financial Statements**

### **D.Audit Report Copies**

Board members were given copies.

## **IX. Closing Items**

### **A.Adjourn Meeting**

Board thanked Christine Orth and Sydney Hild for their support. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Amber Raskin

### **B.Next Board Meeting**