

iLEAD SCVi Board

Minutes

Board Meeting

Date and Time

Thursday October 23, 2014 at 4:00 PM

Location

The Village

Board Members Present

Christine Orth, Greg Kimura, John Musella, John Vescovo, Marti Heinbaugh, Wendy Ruiz

Board Members Absent

Amber Raskin, Dawn Evenson

Guests Present

Angie Nastovska, Arielle Walker, Cecilyn Zoubek, Danijela Kuric, Danijela Kuric, Denise Threntham, Elsa Williamson, Kim Shaw, Matt Watson

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

Greg Kimura called a meeting of the board of directors of iLEAD SCVi Board to order on Thursday Oct 23, 2014 @ 4:32 PM at The Village.

In Amber's absence Greg Kimura called the meeting to order.

C.Pledge of Allegiance

Greg Kimura led board members and visitors with Pledge of Allegiance.

II. Approval of The Agenda

A.Approve Agenda

G. Kimura made a motion to Approve Agenda.

John Vescovo seconded the motion.

The board **VOTED** to approve the motion.

Greg Kimura suggested to move voting items to the top since Wendy Ruiz needed to leave earlier.

III. Approval of Consent Items

A.Minutes September 2014

J. Musella made a motion to Approve Minutes.
Marti Heinbaugh seconded the motion.
The board **VOTED** to approve the motion.

B.Personnel Report September/October 2014

M. Heinbaugh made a motion to Approve Personnel Report. We need to make addition - Next to Natasha Mackinnon we need to add resigned.
Wendy Ruiz seconded the motion.
The board **VOTED** to approve the motion.

C.SCVi Technology Loan - Mission Valley Bank

J. Musella made a motion to Approve Technology Loan.
John Vescovo seconded the motion.
The board **VOTED** to approve the motion.
Marti Heinbaugh abstained from voting on this item due to her affiliation with the Mission Valley Bank.

D.SCVi Line of Credit Mission Valley Bank

Marti Heinbaugh abstained from voting on this item due to her affiliation with the Mission Valley Bank.
J. Vescovo made a motion to Approve Line of credit.
Wendy Ruiz seconded the motion.
The board **VOTED** to approve the motion.

E.SCVi 14-15 LACOE Contract

J. Musella made a motion to Approve LACOE Contract.
Wendy Ruiz seconded the motion.
The board **VOTED** to approve the motion.

F.Architectural Agreement for SCVi Master Plan Conceptuals

W. Ruiz made a motion to Approve Architectural Application.
Marti Heinbaugh seconded the motion.
The board **VOTED** to approve the motion.

G.Daily License Application

J. Musella made a motion to Approve Daily License Application.
Wendy Ruiz seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports and Communication to the Board of Directors

A.Lower School Director Report

Please see written report.

B.Upper School Director Report

Please see written report.

C.Student Board Member - Report

Please see written report.

D.Enrollment Update

We have been enrolling students as fast as we can.

V. Items for Board Discussion and Consideration

A.SCVi Charter renewal update

Please see written report.

B.Changes made to the guide book 2014-2015

C.SCVi Employee Guidebook

Wendy Ruiz left early.

D.Petty Cash - Admin Office-Kim Shaw

Mrs. Kim Shaw has suggested that we have petty cash. This will be available mainly for postage stamps and cums that we need to mail. Ceci said that we will have a lock box and Mrs. Shaw would be in charge of it. Board suggested amount of \$250.00.

VI. Board Action Items

A.SCVi Employee Guidebook

J. Musella made a motion to Approve Employee Guide book.
Marti Heinbaugh seconded the motion.
The board **VOTED** to approve the motion.

B.Petty Cash

M. Heinbaugh made a motion to Approve Petty Cash amount of \$250.00.
John Vescovo seconded the motion.
The board **VOTED** to approve the motion.

VII. Treasurer's Report

A.Financial Reporting - AR Report Cecilyn Zoubek

John Vescovo suggested we create finance committee to go over the items and see if we are overlooking something. Board also discussed that we need to have a reserve for few months in case of an earthquake. Ceci said that our new insurance policy has earthquake policy.
Denise T. will be here for November's board meeting. She will try to meet with the board to go over the items. John Vescovo suggested that we also look into contracts to see if we can negotiate with vendors and try to lower cost.

B.Cash Flow

C.Financial Statements

John Musella left early.

VIII. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
Greg Kimura

B.Next Board Meeting