

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “Meeting”) on May 17, 2021, via electronic communication.

Board Members in Attendance:

LaTanya Wilson, Chairwoman
David Shock
Jeff Williams, Treasurer
Tricia Maassel
Jacquelyn May, Vice Chairwoman

Guests in Attendance:

Sarah Hawley, iLEAD Spring Meadows
Sarah Bennett, iLEAD Spring Meadows
Dave Massa, Massa Financial Solutions
Julie Halliday, Maker Learning Network
Dottie Heath, Maker Learning Network
Lynn Boop, Maker Learning Network
Julie King, Maker Learning Network
Amer Kuric, Maker Learning Network
Jennifer Robinson-Adams, Parent
Kristin Katakis, Ohio Council of Community Schools
Manuel Ortega, Maker Learning Network
Natasha Baugh, Maker Learning Network
Raina Dawson, Visitor
Michael Garcar, Callender Law Group

I. Sign-in/ A Call to Order

The meeting was called to order at 6:01 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the April 19, 2021, Board Meeting

The Minutes from the April 19, 2021, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Maassel to adopt the Minutes from the April 19, 2021, Board Meeting without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Academics were discussed. State testing began on April 19th and recently concluded. All students completed state testing with the exception of about three (3) students. The School was awarded a Performance, Innovation, and Improvement Grant from OCCS for enhancing the School's Math initiative.

Enrollment and recruitment were discussed. The School has about 96 completed re-enrollments, and an additional 29 in progress. The School has approximately seven (7) new enrollments, and an additional 14 families are in the process of completing new enrollment paperwork. The School is hosting virtual open houses via Zoom twice per week, and is hosting in-person tours every Tuesday. The School is regularly advertising on social media through Facebook.

The Superintendent's Residency Verification Report was given. There was one (1) residency dispute which was opened. The dispute has since been closed.

Ms. Baugh and Mr. Ortega gave the Employee Services Presentation and discussed the human resources services that are made available to the School.

Ms. Halliday gave the Maker Learning Report.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. Ms. Katakis congratulated the School on receiving a Performance, Innovation, and Improvement Grant. The Board must pass a resolution accepting the grant funds. Graduates of the School are eligible for the OCCS Post-Secondary Scholarship.

c. Treasurer Report

Mr. Massa gave the Treasurer Report. The April financial statement was presented to the Board for review. The School was reimbursed on 226 FTEs in April. The School's expenses are exceeding revenue for the academic year, however, the School is performing ahead of budget.

The Five-Year Forecast was discussed. The Forecast projects the School will be reimbursed on 228 FTEs for next year, with enrollment growing each year thereafter.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Williams to adopt the Treasurer Report without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

d. Elementary and Secondary School Emergency Relief (ESSER) Funding

Mr. Massa discussed ESSER Funding. To better track these funds and expenses, a monthly dashboard will be given to the Board. The School has spent nearly all of ESSER I funds. The School has not spent any ESSER II or ESSER III funds to date.

e. Legal Update

Mr. Garcar gave the Legal Update. The May Legal Update was presented to the Board for review.

Mr. Garcar gave an overview of resolutions that the Board will be asked to vote on in the 'New Business' portion of the meeting.

A prospective Board member was discussed. Mr. Garcar introduced Ms. Raina Dawson as a prospective Board member. Ms. Dawson has completed the necessary documentation to be considered by the Sponsor. Ms. Katakis stated that OCCS should render a decision on whether Ms. Dawson will be approved by the next Board meeting.

IV. Committee Reports

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- no report at this time.

V. Old Business

There was no Old Business discussed.

VI. New Business

- a. *Resolution, Adoption/Approval Personnel Report, May 2021*

The Personnel Report was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the Personnel Report, May 2021 without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

b. Resolution, Adoption/Approval Five-Year Forecast

The Five-Year Forecast was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the Five-Year Forecast without amendment, seconded by Member Williams, the Motion passed by unanimous vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

c. Resolution, Adoption/Approval Board Meeting Schedule, 2021/2022 Academic Year

The Board Meeting Schedule was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the Board Meeting Schedule, 2021/2022 Academic Year without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

d. Resolution, Adoption/Approval Volunteer Policy

The Volunteer Policy was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the Volunteer Policy without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

e. Resolution, Adoption/Approval SaferOH Policy

The SaferOH Policy was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the SaferOH Policy without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

f. Resolution, Adoption/Approval Criminal Records Check of Private Contract Employees Policy

The Criminal Records Check of Private Contract Employees Policy was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt the Criminal Records Check of Private Contract Employees Policy without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

e. Resolution, Adoption/Approval OCCS Performance, Innovation, and Improvement (PII) Grant Funds

The OCCS PII Grant was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made by Member Shock to adopt OCCS PII Grant without amendment, seconded by Member Williams, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

f. Resolution, Adoption/Approval Factoring Agreement with Charter Asset Management

The Factoring Agreement with Charter Asset Management was discussed. Mr. Massa stated that School owes Maker Learning a considerable amount of management fees which have deferred by the School. This agreement would allow the School to pay off \$300,000 in owed management fees. In exchange, Maker Learning would forgive an additional \$150,000 of debt the School owes. Mr. Williams stated that he was uncomfortable with the idea of taking out debt to pay additional debt. Upon Motion duly made by Member Maassel to adopt the Factoring Agreement with Charter Asset Management without amendment, seconded by Member Shock, the Motion passed by a majority affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams		X	
LaTanya Wilson	X		

VII. Open Discussion/Public Comment

Chairwoman Wilson encouraged all Board members to attend the Callender Law Group Sunshine Law Training on May 20th.

VIII. Date/time and location for next meeting

Regular Board Meeting, June 21, 2021, at 6:00p.m. Eastern, via electronic communication.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Maassel to adjourn the May 17, 2021, Regular Board Meeting of iLEAD Spring Meadows, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 7:03 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the May 17, 2021, Regular

Board Meeting of iLEAD Spring Meadows with / without amendments made by

Member Maassel, seconded by Member Williams.

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Raina Dawson	X		
Tricia Maassel	X		
Jacquelyn May			Not present
David Shock			Not present
Jeff Williams	X		
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 11th day of June, 2021.

LaTanya Wilson
LaTanya R. Wilson (Jun 22, 2021 09:17 EDT)

*LaTanya Wilson, Chairwoman
iLEAD Spring Meadows*