

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on February 8, 2021, via electronic communication.

Board Members in Attendance:

Jacquelyn May, Vice Chairwoman
David Shock, Secretary
LaTanya Wilson, Chairwoman
Tricia Maassel

Board Members Not in Attendance:

Jeff Williams, Treasurer

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Sarah Bennett, Assistant School Director, iLEAD Spring Meadows
Lesley Gillen, Massa Financial Solutions
Julie Halliday, Maker Learning Network
Lynn Boop, Maker Learning Network
Julie King, Maker Learning Network
Kristin Katakis, Northwest Ohio Regional Representative, Ohio Council of Community Schools
Michael Garcar, Board Liaison, Callender Law Group

I. Sign-in/ A Call to Order

The meeting was called to order at 6:00 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the January 11, 2021 Board Meeting

The minutes from the January 11, 2021, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Maassel to adopt the minutes from the January 11, 2021, Board Meeting without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams			<i>Not Present</i>
LaTanya Wilson	X		

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Academics were discussed. Students in Grades K-3 returned to in-person learning on January 19th. Students in Grades 4-8 continue to access curriculum virtually. Students who have an IEP or on a 504 plan have been offered the opportunity to return to in-person learning regardless of grade. All students have access to PowerSchool, and receive regular synchronous instruction, in addition to asynchronous instruction.

School technology was discussed. The School continues to try and meet the needs of families who lack WIFI or laptops. The School recently purchased an additional five (5) WIFI hotspots for use by students at home.

COVID-19 was discussed. The School uploads a COVID-19 report weekly to its website. The report states the number of students and staff who have tested positive for COVID-19 in addition to the number of individuals in quarantine. All staff have the opportunity to receive their first dose of the COVID-19 vaccine on February 12th. About 88 percent of staff intend to receive the vaccination. It is anticipated that the second dose will be administered on March 5th.

School activities were discussed. The School is distributing free meals to all students through the end of the academic year. Meals are distributed on Wednesdays.

School enrollment and recruitment were discussed. The School has an enrollment of about 235 students. Re-enrollment began on January 25th. About 72 students have completed re-enrollment paperwork and approximately 34 students are in the process of re-enrolling. This is ahead of where the School was at this time last year. The School continues to host a weekly virtual open house for prospective families, advertise in a local parenting magazine, in addition to running social media advertisements.

The Superintendent's Residency Verification Report was given. One (1) family updated their primary address during the month. There are no residency disputes open.

Ms. King gave a presentation on the School's marketing campaign. Given the COVID-19 pandemic, the School is placing a heavy emphasis on digital marketing. Advertisement campaigns promoting open enrollment will begin in the near future.

Ms. Halliday gave the Maker Learning Report.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. A special education audit was conducted. OCCS was very impressed with the quality of documentation and level of service being provided to students. Second period worksheets and a file review will be conducted in the near future.

c. Treasurer Report

Ms. Gillen gave the Treasurer Report. The January financial statement was presented to the Board for review. The School was reimbursed at 230 FTEs in January. For the month of January expenses exceeded revenues by about \$57,000. The School continues to outperform budgeted expectations for the year.

COVID-19 and the impact on the School's finances were discussed. The School will be receiving a second round of COVID-19 funding from the federal government in the near future. The State restored about half of the FTE funding cut which has been in place since the beginning of the academic year. This cut in funding was in direct response to the drop in state revenue due to COVID-19 pandemic.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member May to adopt the Treasurer Report without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams			<i>Not Present</i>
LaTanya Wilson	X		

d. Legal Update

Mr. Garcar gave the Legal Update. The February Legal Update was presented to the Board for review. Mr. Garcar gave an overview of the resolution that the Board will be asked to vote on in the 'New Business' portion of the meeting. Board members were reminded about completing their annual Sunshine Law Training.

IV. Committee Reports

- Executive Committee- no report at this time.
- Audit & Finance Committee- no report at this time.
- Personnel Committee- no report at this time.
- Student Appeals & Discipline Committee- no report at this time.
- Fundraising Committee- Member May reported that she has been working with ZIM Consulting and that the School will be applying for several grants in the near future.

V. Old Business

There was no Old Business discussed.

VI. New Business

a. Resolution, Adoption/Approval Personnel Report, January 6, 2021-February 1, 2021

The Personnel Report was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Maassel to adopt the Personnel Report, January 6, 2021-February 1, 2021, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams			<i>Not Present</i>
LaTanya Wilson	X		

VII. Open Discussion

Chairwoman Wilson thanked Maker Learning for hosting the Virtual Board Retreat. The Retreat was very informative. Ms. Boop stated that all sessions from the Retreat are recorded and can be downloaded by Board Members at any time.

VIII. Date/time and location for next meeting

Regular Board Meeting, March 15, 2021, at 6:00p.m. Eastern, via electronic communication.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Maassel to adjourn the February 8, 2021, Regular Board Meeting of iLEAD Spring Meadows, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:45 p.m.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams			<i>Not Present</i>
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

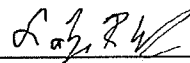
The Motion to approve and adopt the Minutes from the February 8, 2021, Regular

Board Meeting of iLEAD Spring Meadows with without amendments made by

Member Williams, seconded by Member Shock.

Board Member Name/Initials	AYE	NAY	OTHER (<i>abstain, not present, etc.</i>)
Tricia Maassel			Not present
Jacquelyn May			Not Present
David Shock	X		
Jeff Williams	X		
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 15th day of March, 2021.



*LaTanya Wilson, Chairwoman
iLEAD Spring Meadows*