

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on January 11, 2021, via electronic communication.

Board Members in Attendance:

Jacquelyn May, Vice Chairwoman
David Shock, Secretary
Jeff Williams, Treasurer
LaTanya Wilson, Chairwoman

Board Members Not in Attendance:

Tricia Maassel

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Sarah Bennett, Assistant School Director, iLEAD Spring Meadows
Lesley Gillen, Massa Financial Solutions
Amer Kuric, Chief Strategy Officer, Marker Learning Network
Kristin Katakis, Northwest Ohio Regional Representative, Ohio Council of Community Schools
Jonelle Godfrey, New School Development & Board Support, Maker Learning Network
Nicole Huguenin, Curriculum Team Services, Maker Learning Network
Michael Garcar, Board Liaison, Callender Law Group

I. Sign-in/ A Call to Order

The meeting was called to order at 6:00 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the November 16, 2020 Board Meeting

The minutes from the November 16, 2020, Board Meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Williams to adopt the minutes from the November 16, 2020, Board Meeting without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Academics were discussed. All curriculum has been offered in a virtual only format since December 1st due to spikes in COVID-19 and the impact on the School. All students have access to PowerSchool, and receive regular synchronous instruction, in addition to asynchronous instruction. The School continues to distribute WIFI hotspots to families that do not have a reliable connection to the internet.

COVID-19 was discussed. The School has been uploading a COVID-19 report weekly to its website. The report states the number of students and staff who have tested positive for COVID-19 in addition to the number of individuals in quarantine. Since November 1st, the School has had two (2) positive cases.

School activities were discussed. The School is distributing free meals to all students through the end of the academic year. Meals are distributed on Wednesdays.

School enrollment and recruitment were discussed. The School has an enrollment of about 235 students. Open enrollment and re-enrollment begins January 25th. The School continues to host a weekly virtual open house for prospective families, advertise in a local parenting magazine, in addition to running social media advertisements.

The Superintendent's Residency Verification Report was given. One (1) family updated their primary address during the month. There are no residency disputes open.

Ms. Godfrey gave the Maker Learning Report.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. Reauthorization was discussed. The OCCS Board has voted to reauthorize the School's Charter Contract. The Board will need to submit reauthorization documents in the near future to finalize the new contract.

A student file review audit and second trimester worksheets will be conducted in the near future.

c. Treasurer Report

Ms. Gillen gave the Treasurer Report. The November and December financial statements were presented to the Board for review. The School was reimbursed at 229 FTEs in December. For the month of December revenue exceeded expenses by about \$5,200. The School has a cash balance of about \$363,000.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Williams to adopt the Treasurer Report without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel			<i>Not present</i>
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

d. Legal Update

Mr. Garcar gave the Legal Update. The January Legal Update was presented to the Board for review. Mr. Garcar gave an overview of resolutions that the Board will be asked to vote on during the 'New Business' portion of the meeting.

IV. Committee Reports

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- Member Maassel and Member May reported that both members reached out to several local foundations recently and that she will be following up in the near future.

V. Old Business

There was no Old Business discussed.

VI. New Business

a. Resolution, Adoption/Approval Parliamentary Procedure

The adoption of Parliamentary Procedure was brought forward for consideration by the Board. A discussion was had during the 'Legal Update.' Upon Motion duly made Member Williams to adopt Parliamentary Procedure, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

b. Resolution, Adoption/Approval Personnel Report November 11, 2020-January 5, 2021

The Personnel Report was brought forward for consideration by the Board. A discussion was had during the Legal Update. Ms. Hawley stated that the Report contains two errors. First, Ms. Johnson was previously terminated during the last academic year. Second, the School recently hired Mr. Cavanaugh. Upon Motion duly made by Member May to approve the Personnel Report

November 11, 2020-January 5, 2021 with the amendment that Ms. Johnson be removed from the Report and that Mr. Cavanaugh be added to the Report, seconded by Member Shock, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

VII. Open Discussion

A discussion was had pertaining to the School's return to in-person learning. Ms. Hawley stated that she was looking for guidance on when the School should return to in-person learning. Member May recommended that the School return to in-person by prioritizing students with disabilities and those struggling academically. Member Shock stated that he was supportive of the School remaining in virtual curriculum until COVID-19 cases further trend downward. Member Williams recommended that the School's teachers play a large role in whatever decision Ms. Hawley and her administrative team makes. Chairwoman Wilson stated that she believes children are anxious to return to in-person learning and that if the School can take the necessary safety precautions, a return to in-person learning should be done in the near future.

VIII. Date/time and location for next meeting

Regular Board Meeting, February 8, 2021, at 6:00p.m. Eastern, via electronic communication.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member May to adjourn the January 11, 2021, Regular Board Meeting of iLEAD Spring Meadows, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:48 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

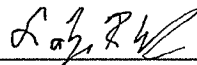
The Motion to approve and adopt the Minutes from the January 11, 2021, Regular

Board Meeting of iLEAD Spring Meadows with without amendments made by

Member Maassel, seconded by Member Shock.

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Tricia Maassel	X		
Jacquelyn May	X		
David Shock	X		
Jeff Williams			Not Present
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 8th day of February, 2021.



*LaTanya Wilson, Chairwoman
iLEAD Spring Meadows*