

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on October 19, 2020, via electronic communication.

Board Members in Attendance:

Tricia Maassel
David Shock, Secretary
LaTanya Wilson, Chairwoman

Board Members Not in Attendance:

Jeff Williams, Treasurer
Jacquelyn May, Vice Chairwoman

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Sarah Bennett, Assistant School Director, iLEAD Spring Meadows
Dave Massa, Fiscal Officer, Massa Financial Solutions
Monique Myers, Outreach Director, Maker Learning Network
Amer Kuric, Chief Strategy Officer, Marker Learning Network
Kristin Katakis, Northwest Ohio Regional Representative, Ohio Council of Community Schools
Jonelle Godfrey, New School Development & Board Support, Maker Learning Network
Lynn Boop, Leadership Support Director, Maker Learning Network
Michael Garcar, Board Liaison, Callender Law Group

I. Sign-in/ A Call to Order

The meeting was called to order at 6:03 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the September 21, 2020 Board meeting

The minutes from the September 21, 2020 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Member Maassel to adopt the minutes from the September 21, 2020 Board meeting without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Academics were discussed. The curriculum is being offered in both a virtual and blended learning option. Due to a small cohort size, 4th Grade students are at the School four (4) days per week. All learners have access to PowerSchool, synchronous and asynchronous instruction, and daily class meetings. Learners also have the ability to meet with teachers on an individualized basis. The School recently purchased four (4) Wi-Fi hotspots with a grant that were distributed to families who do not have access to the internet. Additional Wi-Fi devices are on order. The Fall NWEA Assessments were given to all learners.

Professional development was discussed. A professional development day was held on October 2nd. The day consisted of reviewing COVID-19 protocols, reflective supervision planning, and individual learning plans.

School enrollment and recruitment were discussed. The School has an enrollment of about 238 learners. Approximately 11 learners are in the process of completing paperwork for enrollment. As a result of lower than expected enrollment, the School will forego filling two (2) teaching position that were included in the School's budget. The School continues to host a weekly virtual open house for prospective families, advertise in a local parenting magazine, in addition to running social media advertisements.

The Superintendent's Residency Verification Report was given. One (1) family updated their primary address during the month. There are no residency disputes open.

Mr. Kuric gave the Maker Learning Report. Mr. Kuric asked for feedback from Board members as to the best way to present the work Maker Learning is providing to the School. Any Board member who has a suggestion was asked to reach out to Mr. Kuric.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. Reauthorization was discussed. The Board was recently sent the reauthorization application. The Board has the opportunity to submit supplemental information which OCCS will take into consideration when deciding whether to reauthorize. Supplemental information must be submitted by November 6th.

c. Treasurer Report

Mr. Massa gave the Treasurer Report. The September financial statement was presented to the Board for review. The School is still being reimbursed on last year's FTE. This will change with the November payment. The School's cash position continue to remain strong as a result of the PPP loan.

The School budget was discussed. The budget has been revised to reflect updated enrollment and the State's reduction in per pupil reimbursement which amounts to about a one (1) percent cut. The School has the same enrollment as last academic year. Overall, the School is budgeted to have expenses exceed revenue by approximately \$211,000. Mr. Massa stated that even with the projected loss, the School is still sustainable.

Ms. Wilson asked whether the PPP loan will be converted to a grant. Mr. Massa stated that the application to have the loan forgiven by the government will begin next week. The School appears to have met the criteria to have the loan forgiven.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Maassel to adopt the Treasurer Report without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

d. Legal Update

Mr. Garcar gave the Legal Update. The October Legal Update was presented to the Board for review. Mr. Garcar gave an overview of resolutions that the Board will be asked to vote on in the “New Business” portion of the meeting.

The Public Hearing for the Standardized Test Preparation Time Limit Waiver was held. There was no public comment on the hearing.

IV. Committee Reports

- a. Executive Committee- no report at this time.
- b. Audit & Finance Committee- no report at this time.
- c. Personnel Committee- no report at this time.
- d. Student Appeals & Discipline Committee- no report at this time.
- e. Fundraising Committee- Member Maassel will begin to look into applying for charitable grants identified by ZIM Consulting before the November Board meeting.

V. Old Business

There was no Old Business discussed.

VI. New Business

a. Resolution, Adoption/Approval ODE Community School Budget Fiscal Year 2021

The ODE Community School Budget Fiscal Year 2021 was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made Member Maassel to adopt the ODE Community School Budget Fiscal Year 2021 without amendment, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

b. Resolution, Adoption/Approval Standardized Test Preparation Time Limit Waiver

The Standardized Test Preparation Time Limit Waiver was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Shock to adopt the Standardized Test Preparation Time Limit Waiver without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

c. Resolution, Adoption/Approval Five-Year Financial Forecast

The Five-Year Financial Forecast was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Member Shock to adopt the Five-Year Financial Forecast without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

d. Resolution, Adoption/Approval Annual Report 2019/2020 Academic Year

The Annual Report was brought forward for consideration by the Board. Ms. Hawley went over the Annual Report. Upon Motion duly made by Member Shock to adopt the Annual Report 2019/2020 Academic Year without amendment, seconded by Member Maassel, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

VII. Open Discussion

There was no Open Discussion.

VIII. Date/time and location for next meeting

Regular Board Meeting, November 16, 2020 6:00 p.m. Eastern, via electronic communication.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Maassel to adjourn the October 19, 2020 Regular Board meeting of iLEAD Spring Meadows, seconded by Member Shock, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:46 p.m.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Tricia Maassel	X		
Jacquelyn May			<i>Not present</i>
David Shock	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

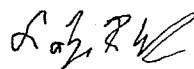
The Motion to approve and adopt the Minutes from the October 19, 2020 Regular

Board meeting of iLEAD Spring Meadows with / without amendments made by

Member Williams, seconded by Member Shock

Board Member Name/Initials	AYE	NAY	OTHER (<i>abstain, not present, etc.</i>)
Tricia Maassel			Not present
Jacquelyn May	X		
David Shock	X		
Jeff Williams	X		
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 16th day of November, 2020.



LaTanya Wilson, Chairwoman
iLEAD Spring Meadows