

**iLEAD Spring Meadows
Board Meeting**

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on June 15, 2020, via electronic communication.

Board Members in Attendance:

Jacquelyn May
Jeff Wilcox, Vice Chairman
LaTanya Wilson, Chairwoman

Board Members Not in Attendance:

David Shock, Secretary
Jeff Williams, Treasurer

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Kristin Katakis, Northwest Ohio Regional Representative, Ohio Council of Community Schools
Jonelle Godfrey, New School Development & Board Support, Maker Learning Network
Amer Kuric, Chief Strategy Officer, Maker Learning Network
Lynn Boop, Leadership Support Director, Maker Learning Network
Monique Myers, Regional Outreach Coordinator, Maker Learning Network
Dave Massa, Fiscal Officer, Massa Financial Services
Lola Judy, Office Manager, Callender Law Group
Michael Garcar, Board Liaison, Callender Law Group

I. Sign-in/ A Call to Order

The meeting was called to order at 6:04 p.m. by Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the May 18, 2020 Board meeting

The minutes from the May 18, 2020 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Member Wilcox to adopt the minutes from the May 18, 2020 Board meeting without amendment, seconded by Member May, the Motion passed by a unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Jacquelyn May	X		
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Academics were discussed. The last day of school was May 29th. During the final week Learner Showcases were held. The staff honored graduating 8th Grade Learners during a “Clap Out” ceremony. Two (2) Kindergarten promotion ceremonies were held as well.

Preparations for the 2020-2021 academic year were discussed. Staff will return from summer break on August 10th. A “Meet the Facilitator” event will be held on August 18th in which all families and learners will be invited to the School. A survey was recently sent out to all families regarding their preferences for the upcoming academic year.

Enrollment was discussed. Currently, the School has approximately 123 learners who have completed their re-enrollment paperwork. About 23 learners are in the process of completing their re-enrollment paperwork. Approximately 20 new learners have completed enrollment, while about 20 individuals are in the process of completing enrollment paperwork. About 78 current learners have submitted their intent to re-enroll, but have not started re-enrollment paperwork.

School marketing was discussed. The School is hosting a weekly virtual open house for prospective families. The School continues to advertise in a local parenting magazine, in addition to running social media advertisements. The School is looking into the possibility of sending mailers to targeted addresses since face-to-face recruitment is limited.

The Superintendent’s Residency Verification Report was given. One (1) family updated their primary address. There are no residency disputes open.

Ms. Godfrey gave the Maker Learning Report. During the month of May, IT assistance was given to facilitators and staff. Additionally, the Outreach Team sent out tips to families on ways to assist their learner excel during virtual learning. Ms. Myers attended several community meetings on behalf of the School.

b. Sponsor Report

Ms. Katakis gave the Sponsor Report. All compliance items due to the Ohio Department of Education are being finalized. Ms. Katakis thanked Board members for timely completing their annual Sunshine Law requirement.

c. Treasurer Report

Mr. Massa gave the Treasurer Report. The May financial statement was presented to the Board for review. The School was reimbursed on 240 FTE’s for the month of May. The School is performing well compared to budget for the academic year and has made significant strides compared to the previous academic year.

The School was approved for a Paycheck Protection Program (PPP) loan which is reflected as a loan payable in the financial statement. These funds are forgivable if at least 60 percent of loan

proceeds are used for payroll expenses. Any loan forgiveness will show up in future financial statements as a grant to the School

As a result of COVID-19, the Governor announced that community school per-pupil funding will be cut by \$88 per student. This will affect the School's June payment and equates to a reduction of approximately \$21,000. It is unknown whether there will be any budget cuts for the 2020-2021 academic year.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Member Wilcox to adopt the Treasurer Report without amendment, seconded by Member May, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Jacquelyn May	X		
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

d. Legal Update

Mr. Garcar gave the Legal Update. The June Legal Update was presented to the Board for review. House Bill 164 recently passed both the Ohio House and Senate and is expected to become law. The legislation would allow the School to submit a remote learning plan to the Ohio Department of Education by July 31st. If timely submitted, the School will be considered compliant for the 2020-2021 academic year as it pertains to students obtaining the minimum of 920 hours of learning opportunities, and any requirements stipulated by ODE to receive enrollment-based funding. A review of the resolutions for consideration by the Board was given.

IV. Old Business

There was no 'Old Business' to discuss.

V. New Business

a. Resolution, Personnel Report May 13, 2020-June 9, 2020

The Personnel Report was brought forward for Board consideration. A discussion was had. Upon Motion duly made by Member Wilcox to adopt the Personnel Report May 13, 2020-June 9, 2020 without amendment, seconded by Member May, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Jacquelyn May	X		
David Shock			<i>Not present</i>
Jeff Wilcox	X		

Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

b. Resolution, Adoption/Approval Confidentiality Policy

The Confidentiality Policy was brought forward for Board consideration. A discussion was had. Upon Motion duly made Member May to adopt the Confidentiality Policy without amendment, seconded by Member Wilcox, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Jacquelyn May	X		
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

c. Resolution, Adoption/Approval Ohio Privacy Laws Policy

The Ohio Privacy Laws Policy was brought forward for Board consideration. A discussion was had. Upon Motion duly made by Member Wilcox to adopt the Ohio Privacy Laws Policy without amendment, seconded Member May, the Motion passed by unanimous affirmative vote.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Jacquelyn May	X		
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

d. Discussion, In-Person Meetings

A discussion was had regarding whether Board members would like to resume meeting in-person or continue meeting via electronic communications until instructed otherwise by Governor DeWine and the Ohio Director of Health. Board members concluded they would like to continue meeting via electronic communication.

VI. Open Discussion

There was no Open Discussion.

VII. Date/time and location for next meeting

Regular Board Meeting, July 20, 2020 6:00 p.m. Eastern, via electronic communication.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Wilcox to adjourn the June 15, 2020 Regular Board meeting of iLEAD Spring Meadows,

seconded by Member May, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:43 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Jacquelyn May	X		
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams			<i>Not present</i>
LaTanya Wilson	X		

APPROVAL AND ADOPTION OF MINUTES

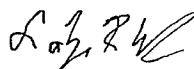
The Motion to approve and adopt the Minutes from the June 15, 2020 Regular

Board meeting of iLEAD Spring Meadows with without amendments made by

Member Williams, seconded by Member May

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Tricia Maassel			Awaiting Sponsor Approval
Jacquelyn May	X		
David Shock			Not present
Jeff Wilcox			Resigned
Jeff Williams			Abstain
LaTanya Wilson Chairwoman	X		

Executed and adopted by a vote of the Board on this 20th day of July, 2020.



LaTanya Wilson, Chairwoman
iLEAD Spring Meadows