

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the September 16, 2019 Regular

Board meeting of iLEAD Spring Meadows ~~with~~ without amendments made by

Member ~~Wilson~~ Shock, seconded by Member ~~Shock~~ Wilcox.

ROLL CALL:

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Jacquelyn May	<i>JM</i>		
David Shock	<i>DS</i>		
Jeff Wilcox	<i>JW</i>		
Jeff Williams	<i>JW</i>		
LaTanya Wilson	<i>X</i>		
Scott Pullins, Chairman			Not Present

Executed and adopted by a vote of the Board on this 28th day of October, 2019.

Amendments

Katrina - CARE Team Member and Parent

Cicely Watkins was a parent present at the meeting

L. B. B.
LaTanya Wilson Scott Pullins, ~~Chairman~~ Vice Chairman
iLEAD Spring Meadows

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on September 16, 2019.

Board Members in Attendance:

Jeff Williams, Treasurer
Jeff Wilcox
LaTanya Wilson, Vice Chair
Scott Pullins, Chairman

Board Member via Conference Line:

Jacquelyn May

Board Member not in Attendance:

Michelle Berry, Secretary
David Shock

Guests in Attendance:

Tina Smith, Director of Portfolio Management, Highmark School Development
Sarah Hawley, School Director, iLEAD Spring Meadows
Jessica Morse, Facilitator, iLEAD Spring Meadows
Monique Myers, Regional Outreach Coordinator, iLEAD Schools Development
Kristin Katakis, Northwest Ohio Regional Representative, Ohio Council of Community Schools
Scott McClain, Director of Regional Representatives, Ohio Council of Community Schools
Lynn Boop, iLEAD Schools Development, via video
C. David Massa, Fiscal Officer, Massa Financial Solutions, via video
Amer Kuric, Chief Strategy Officer, iLEAD, via video
Kim Lytle, Director of Board, Staff & Community Relations, iLEAD, via video
Michael Garcar, Board Liaison, Callender Law Group
Kris Morris, Parent
Jen Behnfeldt, Parent
Katrina Johnson, CARE Team and Parent
Cicely Watkins, Parent

I. Sign-in/ A Call to Order

The meeting was called to order at 6:09 p.m. by Chairman Pullins. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the August 19, 2019 Board meeting

The minutes from the August 19, 2019 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the minutes from the August 19, 2019 Regular Board meeting without amendment, seconded by Mr. Williams, the Motion passed by a majority affirmative vote of members present. Chairman Pullins abstained because he was not in attendance for the August Board meeting.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>via phone</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Abstain</i>

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. State Report Card data was discussed. Overall the School received a “D” grade. This is an increase over the previous year’s Report Card. The School increased the Gap Closing score on the Report Card from an “F” to a “D.”

School testing was discussed. The School is in the process of administering Measure of Academic Progress (MAP) testing. Once results are received from the tests, meetings analyzing the data will continue on a bi-monthly basis.

The School’s grant application to the Ohio Council of Community Schools (OCCS) was discussed. The School recently completed a grant application to OCCS for funding targeted at increasing learner literacy. Upon approval by the Board, the School will submit the application to OCCS for consideration. The School will be notified whether funding was awarded sometime during the month of October.

School activities were discussed. Learners and facilitators participated in the Northwest Ohio Relay for Life. The School also had a booth at the event, which included information about the School.

School enrollment and recruitment were discussed. Currently, the School has approximately 245 learners. All current learners meet verification requirements. The School continues to advertise in a local parenting magazine and on social media in an effort to attract new students.

Chairman Pullins congratulated Ms. Hawley and her staff on the School’s State Report Card achievements.

b. Sponsor Report

Mr. McClain gave the Sponsor Report. Mr. McClain introduced Ms. Katakis as the new OCCS Regional Representative. Ms. Katakis gave a background biography on herself to Board members and expressed her excitement to work with the School.

c. Treasurer Report

Mr. Massa gave the Treasurer Report. August financial information was given to all Board members for review. The School is still being reimbursed based upon last year's enrollment.

The School's budget was discussed. The current budget is based off an enrollment of 200 learners in the School. The School surpassing this enrollment figure is a very positive sign. An update School budget will be presented to the Board in October.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Mr. Williams to adopt the Treasurer Report without amendment, seconded by Mr. Wilcox, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

d. Legal Update

Mr. Garcar gave the Legal Update. Annual Disclosure and Conflict of Interest Forms were distributed to all Board members. Mr. Garcar reviewed the resolutions before the Board which are all annual policies.

IV. Old Business

Chairman Pullins stated that Board member, Michelle Berry, has announced her intent to resign from the Board. Her resignation is a result of taking a job out of the area. Chairman Pullins thanked Ms. Berry for her service to the School and wished her all the best. Chairman Pullins asked that any candidates to replace Ms. Berry be sent to Anne Trakas at the Callender Law Group.

V. New Business

a. Resolution, Adoption/ Approval of Academic, Prevention/Intervention Policy

The Academic, Prevention/Intervention Policy for the School year was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to

adopt the Academic, Prevention/Intervention Policy without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

b. Resolution, Adoption/Approval of College/Career Advising Policy

The College/Career Advising Policy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the College/Career Advising Policy without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

c. Resolution, Adoption/Approval of Conflict of Interest Policy

The Conflict of Interest Policy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the Conflict of Interest Policy without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

d. Resolution, Adoption/Approval of Internet Safety Policy

The Internet Safety Policy was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the Internet Safety Policy without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

e. Resolution, Adoption/Approval of Personnel Report, August 16, 2019-September 12, 2019

The Personnel Report was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the Personnel Report, August 16, 2019-September 12, 2019 without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

f. Resolution, Approval of 2019/2020 Performance, Innovation, Improvement Grant Application

The Performance, Innovation, Improvement Grant Application was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to approve the Revised Grant Application, Performance, Innovation, Improvement Grant for the 2019/2020 Academic Year without amendment, seconded by Ms. Wilson, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not presen</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		

VI. Open Discussion/Public Comment

There was no Open Discussion or Public Comment.

VII. Date/time and location of next meeting:

Regular Board Meeting Monday, October 21, 2019 6:00 p.m. Eastern at iLEAD Spring Meadows 1615 Timberwolf Drive, Holland 43528. On the agenda: Public Hearing, Standardized Test Preparation Time limit, Waiver Application.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Ms. Wilson to adjourn the September 16, 2019 Regular Board meeting of iLEAD Spring Meadows, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:31 p.m.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May			<i>Via conference line</i>
David Shock			<i>Not present</i>
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins	X		