

iLEAD Spring Meadows
Board Meeting

MINUTES

The Board of Directors (the “Board”) of iLEAD Spring Meadows (the “School”) held a Regular Board Meeting (the “meeting”) on August 19, 2019.

Board Members in Attendance:

LaTanya Wilson, Vice Chairwoman
David Shock
Jeff Wilcox
Jeff Williams, Treasurer
Jacquelyn May, via phone
Michelle Berry, Secretary- arrived at 6:08 p.m.

Board Member via Conference Line:

Jacquelyn May

Board Member not in Attendance:

Scott Pullins, Chairman

Guests in Attendance:

Darrin Beconder, Vice President of Oversight, Ohio Council of Community Schools
Tina Smith, Director of Portfolio Management, Highmark School Development
Sarah Hawley, School Director, iLEAD Spring Meadows
C. David Massa, Fiscal Officer, Massa Financial Solutions, via phone
Amer Kuric, Chief Strategy Officer, iLEAD, via video
Kim Lytle, Director of Board, Staff, & Community Relations, iLEAD, via video
Nicole Huguenin, iLEAD Schools Development
Michael Garcar, Board Liaison, Callender Law Group
Matt, Wilson, iLEAD Schools Development, via phone
Jen Behnfeldt, Parent
Debra Wilkins, Parent

I. Sign-in/ A Call to Order

The meeting was called to order at 6:06 p.m. by Vice Chairwoman Wilson. A quorum was present for the meeting.

II. Adoption/ Approval of Minutes from Previous Board Meeting

Minutes from the July 15, 2019 Board meeting

The minutes from the July 15, 2019 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the minutes from the July 15, 2019 Regular Board meeting without amendment, seconded by Mr. Williams, the Motion passed by a majority affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present for vote</i>
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

III. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Preliminary state report card results were discussed. The School increased Performance Index (PI) scores from approximately 49.8 points to about 51.9 points. Additionally, the School increased its Gap Closing score from an F to a D grade.

Preparations for the 2019/2020 School year were discussed. On August 1st the School hosted an orientation for all incoming Kindergarten learners and their families. Additionally, a Back to School Enrollment Carnival was hosted on August 10th, which was open to the public. During the event, the School received several new learner enrollments.

School enrollment was discussed. The School has about 241 completed and verified learners for the 2019/2020 School year. The School's retention rate for returning learners is approximately 80%. About 15 learners who were enrolled in the School last year have not re-enrolled, nor have their parent or guardian informed the School that the learner would not be returning. The School can accommodate additional learners in all classes, with the exception of 3rd grade.

Residency verification was discussed. All current students meet verification requirements.

School advertising was discussed. The School is focusing on social media advertising, as this has proven to give the School the highest return on investment of any advertising source. The School will continue to offer tours every Tuesday throughout the School year to prospective learners.

Mr. Wilson from iLEAD's Maker School Network discussed professional development. The professional development schedule for the School has been established. A Maker School Network staff member will be at the School at least one (1) day per month to work with the School's facilitators. Mr. Thom Markham, a global leader in project-based learning will also visit the school on two (2) separate occasions during the year to meet with the School's facilitators and administration. Mr. Wilson will have phone calls twice per week with Ms. Hawley to discuss areas where the School's facilitators and administrators need additional support.

Vice Chairwoman Wilson brought forward New Business for discussion and consideration.

a. Resolution, Adoption/ Approval of School Improvement Plan

The School Improvement Plan was brought forward for consideration by the Board. The Ohio Department of Education requested the School revise the strategy and goals section of the School Improvement Plan to place a greater focus on aligning the School's strategies and goals with data

outcomes. Upon Motion duly made by Mr. Williams to adopt the Resolution, Adoption/ Approval of the School Improvement Plan without amendment, seconded by Mr. Wilcox, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

b. Resolution, Adoption/ Approval of Family Guidebook, 2019/2020 Academic Year

The Family Guidebook for the 2019/2020 School year was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Shock to adopt the Resolution, Adoption/ Approval of Family Guidebook, 2019/2020 Academic Year, without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

c. Resolution, Adoption/ Approval of Personnel Report, July 11, 2019-August 15, 2019

The Personnel Report was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the Resolution, Adoption/ Approval of Personnel Report, July 11, 2019-August 15, 2019 without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

b. Sponsor Report

Mr. Beconder gave the Sponsor Report. The School turned in Opening Assurances on August 6th. These were reviewed by the Ohio Council of Community Schools (OCCS) and sent to the Ohio Department of Education for approval.

Beginning in September, Ms. Kristin Katakis will be the School's new sponsor representative. During her onboarding process, Mr. Beconder and Mr. Scott McClain will split some of Ms. Katakis' sponsor representative duties.

Crisis prevention education was discussed. On September 6th, the OCCS Special Education team will be at the School conducting a crisis prevention training for facilitators and staff.

The Ashland University curriculum audit was discussed. The representatives from Ashland University completed their audit and presented findings to School facilitators and administrators. The audit found several subject areas where the School can improve. These results will be shared with the Maker School Network team and incorporated into ongoing professional development to ensure learners are prepared to meet state indicators.

The OCCS performance innovation improvement grant was discussed. OCCS schools can apply for this grant through August 28th. Ms. Hawley stated that the School was finalizing its grant request to send for consideration. The grant request will focus on areas of need identified in the Ashland University curriculum audit.

c. Treasurer Report

Mr. Massa gave the Treasurer Report. Mr. Massa discussed the July financial statement. During the month, the School revenues were greater than expenses. The School's rent payment to Highmark was based on the previous rental agreement and does not reflect the recently agreed to rent reduction. This rent reduction will take effect moving forward.

The School will continue to be funded at approximately 199 FTEs until October. The increased enrollment for the 2019/2020 School year compared to the 2018/2019 School year will give the School greater financial stability.

The School has entered into a factoring agreement with Charter Asset Management. The amount owed to Charter Asset Management is listed on the balance sheet and is approximately \$101,307.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Mr. Shock to adopt the Treasurer Report without amendment, seconded by Mr. Wilcox, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	X		
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

d. Legal Update

Mr. Garcar gave the Legal Update. Ohio's biennium budget recently enacted, and education was a priority. A Student Wellness and Success Fund was created which allows school districts and community schools serving families living at 185% or below of the federal poverty level to access funding for wrap around services. These services can include mental health services and family engagement and support services, among others. Additionally, a provision was added which rewards high performing community schools. If the community school serves at least 50% economically disadvantaged students and outperforms the district where the school is located, the School is eligible to receive \$1,750 per economically disadvantaged student.

There were two regulatory changes of note that were included in the Budget. The community school automatic closure law was changed so that a school earning a low rating on the State Report Card for three (3) consecutive years would be closed. The previous law was if a school received a low rating two (2) out of the last three (3) years, then the school would be closed. Additionally, there was discussion regarding increased instructional flexibility for community school teachers.

IV. Old Business

There was no Old Business to discuss for the meeting.

V. New Business

a. Resolution, Adoption/ Approval of School Improvement Plan

The discussion, Adoption/ Approval of School Improvement Plan was held during the Operator Report.

b. Resolution, Adoption/ Approval of Family Guidebook, 2019/2020 Academic Year

The discussion, Adoption/ Approval of Family Guidebook, 2019/2020 Academic Year was held during the Operator Report.

c. Resolution, Adoption/ Approval of Personnel Report, July 11, 2019- August 15, 2019

The discussion, Adoption/ Approval of Personnel Report, July 11, 2019 - August 15, 2019 was held during the Operator Report.

VI. Open Discussion/ Public Comment

There was no Public Comment during the meeting.

VII. Date/ time for next meeting:

Regular Board meeting Monday, September 16, 2019 600 p.m. Eastern at iLEAD Spring Meadows 1615 Timberwolf Drive, Holland 43528.

VIII. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Wilcox to adjourn the August 19, 2019 Regular Board meeting of iLEAD Spring Meadows, seconded by Mr. Shock, the motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:46 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	X		
Jacquelyn May			<i>via phone</i>
David Shock	X		
Jeff Wilcox	X		
Jeff Williams	X		
LaTanya Wilson	X		
Scott Pullins			<i>Not present</i>

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the August 19, 2019 Regular

Board meeting of iLEAD Spring Meadows with/without amendments made by

Member Wilson, seconded by Member Williams.

ROLL CALL:

Board Member Name/Initials	AYE	NAY	OTHER (<i>abstain, not present, etc.</i>)
Michelle Berry			Not present
Jacquelyn May			Not present
David Shock			Not present
Jeff Wilcox	X JW		
Jeff Williams	X J		
LaTanya Wilson	X LW		
Scott Pullins, Chairman	SP		Abstain

Executed and adopted by a vote of the Board on this 16th day of September, 2019.

David

*Scott Pullins, Chairman
iLEAD Spring Meadows*