

*Handwritten signatures and initials at the top left of the page.*



**APPROVED**

**JUN 13 2019**

## iLEAD Lancaster Board

### Meeting Minutes: Thursday, February 28, 2019

**Date/time:** Thursday, February 28, 2019 Started: 6:08 PM Ended: 8:00 PM  
**Location:** iLEAD Lancaster 254 E. Ave. K-4 Lancaster, CA 93535 Call in number: 661-258-3204  
**Purpose/notes:** Regular Scheduled Meeting

**Chaired by:** Latorra Saxton  
**Minuted rec. by:** Lee Smith  
**Status:** Minutes drafted

#### Attendance

**Present:** Shannon Barragan, Julie Basse, Natasha Baugh, Kim Cardinal, April Cauthron, Dawn Evenson, Keith Faulkner, Laura Henriquez, Nykole Kent, Kim Lytle, Latorra Saxton, Lee Smith, Cindy Williams, Cecilyn Zoubek

**Absent:** Myron Breitstein, Amer Kuric, Kelly O'Brien

#### Meeting documents

19 documents attached to agenda items below

#### Agenda

### 1. Opening Items

---

#### 1.1. Call The Meeting To Order

Meeting was called to order at 6:08 pm

**Status:** Completed

---

#### 1.2. Roll Call

Latorra Saxton- present

Lee Smith- present

Keith Faulkner- absent

**Status:** Completed

---

#### 1.3. Pledge Of Allegiance

Pledge of Allegiance recited

**Status:** Completed

---

#### 1.4. Approve Agenda

Motion: Latorra Saxton

Seconded: Lee Smith

Unanimously approved

**Status:** Completed



---

### 1.5. Approve Minutes

Minutes (12/26/2019) unable to be approved at this time. Minutes will be included for approval at the June 13, 2019.

**Due date:** 6/13/2019

**Status:** Deferred: 6/13/2019

- Minutes-2018-12-06-v6.pdf
- 

## 2. Closed Session - With Respect To Every Item Of Business To Be Discussed Pursuant To Section:

---

### 2.1. Government Code 54957.8 (i.e. Property Negotiations)

**Status:** Completed

---

### 2.2. Government Code 54957 (i.e. Personnel)

**Status:** Completed

---

### 2.3. Government Code 35146 & 48918 (i.e. Student Matters)

**Status:** Completed

---

### 2.4. Government Code 54956.9 (d)(1) (i.e. Potential Litigation/Conference with Legal Counsel)

**Status:** Completed

---

### 2.5. Report of Closed Session

Nothing reported. No Closed Session held.

**Status:** Completed

---

## 3. Curriculum Moment

---

### 3.1. Curriculum Moment

Taleen Stevens presented on the Book in Hand project.

**Status:** Completed

---

## 4. Public Comments

---

### 4.1. Public Comments

The public may address the iLEAD Lancaster governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

- No Public Comment(s) made

**Status:** Completed

---



## 5. Approval Of Consent Items

---

### 5.1. Personnel Report

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- Personnel Report\_Lancaster 2.21.19.pdf
- 

### 5.2. Check Register

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- Lancaster Check Register through 1.31.2019.pdf
- 

## 6. Reports And Communication To The Board Of Directors

---

### 6.1. Director's Report

Nykole Kent and Amanda Fisher presented the Director's Report and answered questions of the Board

**Status:** Completed

- Director Board Report February (1).pdf
  - iLEAD Lancaster Board Presentation-2.pptx
- 

### 6.2. Enrollment Report

Kim Lytle presented the Enrollment Report and answered questions of the Board

**Status:** Completed

- Lancaster iLEAD 2018-19 Enrollment February.pdf
- 

### 6.3. Financial Report

Dalibor Boskovski presented the Financial Report and answered questions of the Board

**Status:** Completed

- Lancaster - Financial Report PPT -2.28.2019 v.5pm.pptx
- 

### 6.4. LCAP Reflection Survey

Tricia Luckerth presented the LCAP Reflection Survey and answered questions of the Board

**Status:** Completed

- Copy of 2018-2019 iLEAD Lancaster Parent Survey and LCAP development.pptx
-



## 6.5. 2017-2018 Audit Report

Dalibor Boskovski presented the Audit Report and answered questions of the Board

**Status:** Completed

- ILEADLancasterCharterSchoolRpt18 (1).pdf
- 

## 6.6. Form 700

Kim Lytle presented the Form 700 and answered questions of the Board

**Status:** Completed

- Form 700 2018.2019 IA.pdf
- 

## 7. Items For Board Discussion, Consideration, And Action

---

### 7.1. First Interim (Ratification)

Kim Lytle presented the First Interim Report and answered questions of the Board

Motion to ratify: Latorra Saxton

Seconded: Lee Smith

Unanimously approved

**Status:** Completed

- FirstInterim2018\_2019.pdf
- 

### 7.2. 2019-2020 Audit Contracts

Dalibor Boskovski presented the 2019-2020 Audit Contracts and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- Audit Contract.pdf
- 

### 7.3. School Accountability Report Cards

Kim Lytle presented the School Accountability Report Card and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- SARC 17-18.pdf
- 

### 7.4. Emergency Operations Plan



Kim Lytle presented the Emergency Operations Plan and answered questions of the Board

Motion: Lee Smith motioned to approve with the current revision date.

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- iLEAD Lancaster EOP.pdf
- 

#### 7.5. 2019-2020 iLEAD Calendar

Kim Lytle presented the 2019-202 iLEAD Calendar and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- 2019-20 iLEAD Track A Calendar Proposed v1902221625.pdf
- 

#### 7.6. Low-Performing Students Block Grant Plan

Nykole Kent presented the Low-Performing Block Grant Plan and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- iLEAD Lancaster Low Performing Students Block Grant Plan.pdf
- 

#### 7.7. Uniform Complaint Policy

Kim Lytle presented the Uniform Complaint Policy and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed

- iLEAD Lancaster Uniform Complaint Procedures.pdf
- 

#### 7.8. LACOE Certification Of Signature Form

Dalibor Boskovski presented the LACOE Certification Of Signature Form and answered questions of the Board

Motion: Lee Smith

Seconded: Latorra Saxton

Unanimously approved

**Status:** Completed



- 503-804 Certification of Signatures Lancaster.pdf
  - CS Funds Distribution Lancaster (4).pdf
- 

## 8. Board Comments

---

### 8.1. Board Comments

- No Board Comments

**Status:** Completed

---

## 9. Closing Items

---

### 9.1. Next Meeting Date- June 13, 2019

Next Board Meeting June 13, 2019

**Status:** Completed

---

### 9.2. Adjournment

Board Adjourned at 8:00 pm

**Status:** Completed

---