

# Santa Clarita Valley international Board

## Meeting Minutes: Wednesday, August 29, 2018

**Date/time:** Wednesday, August 29, 2018 Started: 6:13 PM Ended: 7:41 PM

**Location:** The Village at SCVi, 28060 Hasley Canyon Road, Castaic, CA 91384. Call in number: 661-258-3204

**Purpose/notes:** Regular Scheduled Meeting

**Chaired by:** Greg Kimura

**Minuted rec. by:** Donna Wood

**Status:** Minutes drafted

### Attendance

**Present:** Natasha Baugh, Wendy Emeterio, Ms Tracy Hild, Farnaz (Nazzi) Kaufman, Greg Kimura, Amer Kuric, Sharon Lord Greenspan, Mrs Kim Lytle, Nicole Miller, Phil Oseas, Nicole Padovich, Tina Toval, Donna Wood, Cecilyn Zoubek

**Regrets:** Julie Basse, Myron Breitstein, Kim Cardinal

### Meeting documents

14 documents attached to agenda items below

### Agenda

#### 1. Opening Items

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##### 1.1. Call the Meeting to Order

Meeting Called to Order at 6:13 pm

**Status:** Completed

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##### 1.2. Roll Call

Present: Nicole Miller, Sharon Lord Greenspan, Tracy Hild, Wendy Emeterio

Absent until 6:37pm: Greg Kimura

**Status:** Completed

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##### 1.3. Pledge of Allegiance

Pledge of Allegiance was Recited

**Status:** Completed

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##### 1.4. Approve Agenda

Motioned: Wendy Emeterio

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

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### 1.5. Approved Minutes Meeting

Motioned: Tracy Hild

- June 13, 2018 Minutes -Approved with the amended corrections regarding spelling
- December 7, 2017 Minutes - Approved as submitted

Seconded: Greg Kimura

Unanimously Approved

**Status:** Completed

- Board Minutes June 13, 2018.pdf
  - Minutes-2017-12-07-v3 (1).pdf
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## 2. Closed Session Report: With respect to every item in closed session pursuant to Section

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### 2.1. A. 54956.8: Conference with real property negotiators

Nothing reported, no closed session held

**Status:** Completed

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### 2.2. B54957 : Personnel

Nothing reported, no closed session held

**Status:** Completed

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### 2.3. C54957 : Student

Nothing reported, no closed session held

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Curriculum Moment

Farnaz Kaufman presented on SCVi's focus of an authentic project based learning program.

**Status:** Parked

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## 4. Public Comments

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### 4.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card.

Comments for the public will be limited to 3 minutes.

- No public comment(s) made

**Status:** Completed

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## 5. Approval of Consent Items

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### 5.1. Personnel Report

Motioned: Nicole Miller

- To amend the personnel list to reflect Farnaz Kaufman as a new hire

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Completed

- Personnel Report.pdf
- 

### 5.2. Check Register

Motioned: Sharon Lord Greenspan

Seconded: Nicole Miller

Unanimously Approved

**Status:** Completed

- SCVi Check Register through 07.31.2018.pdf
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## 6. Reports and Communication to the Board of Directors

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### 6.1. Directors Report - Upper & Lower School

Farnaz Kaufman presented the Director's Report and answered questions from the Board.

**Status:** Completed

- Directors\_\_Report\_Aug2018.pdf
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### 6.2. Enrollment Report

Amer Kuric presented Enrollment Report and answered questions of the Board

**Status:** Completed

- iLEAD\_AllSites\_EnrollmentStatus - SCVi.pdf
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### 6.3. iLEAD CA and iLEAD Schools Development Organizational Updates

Amer Kuric presented iLEAD CA and iLEAD Schools Development Organizational Updates and answered questions of the Board

**Status:** Completed

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## 7. Items For Board Discussion, Consideration, And Action

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#### 7.1. 2018-2019 Estimated Actuals

Cecilyn Zoubek presented 2018-2019 Estimated Actuals and answered questions of the Board

Motioned: Tracy Hild

Seconded: Nicole Miller

Unanimously Approved

**Status:** Parked

- Budget Fiscal Year 2018-2019.pdf
- 

#### 7.2. Update SCVi check signers - Main

Motioned: Nicole Miller

- Motioned to remove Lisa Latimer and add Farnaz Kaufman

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

- Main scvi\_MVB Check signers resolution and signature card.pdf
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#### 7.3. Update SCVi check signers - Groups Acct

Motioned: Nicole Miller

- Motioned to remove Lisa Latimer and add Farnaz Kaufman

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

- groups and club acct\_ scvi\_MVB Check signers resolution and signature card.pdf.pdf
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#### 7.4. Development Committee Check Signers

Motioned: Nicole Miller

- Motioned to remove Lisa Latimer and add Farnaz Kaufman

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

- Development Committee\_ scvi\_MVB Check signers resolution and signature card.pdf.pdf
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#### 7.5. Update SCVi check signers - Lunch Program

Motioned: Nicole Miller

- Motioned to remove Lisa Latimer and add Farnaz Kaufman

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

- lunch program\_scvi\_MVB Check signers resolution and signature card.pdf.pdf
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#### 7.6. Petty Cash Custodian

Item was tabled till the report of 7.9 SCVi Fiscal Policies and Procedures unadopted Redline Draft 08.2018

**Status:** Parked

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#### 7.7. EPA

Cecilyn Zoubek presented EPA and answered questions of the Board

Motioned: Nicole Miller

Seconded: Tracy Hild

Unanimously Approved

**Status:** Parked

- SCVi 2018.2019 Education Protection Account Resolution.pdf
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#### 7.8. SCVi Technology Use Policy 2018/2019

Shannon Barragan presented SCVi Technology Use Policy 2018/2019 and answered questions of the Board

Motioned: Wendy Emeterio

Seconded: Sharon Lord Greenspan

Unanimously Approved

**Status:** Parked

- SCVi\_TechnologyUsePolicy\_2018-2019.pdf
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#### 7.9. Fiscal Policy Revisions

Kelly O'Brien presented Fiscal Policy Revisions and answered questions of the Board

Motioned: Nicole Miller

Seconded: Wendy Emeterio

Unanimously Approved

**Status:** Parked

- SCVi \_Fiscal Policies and Procedures\_ unadopted Redline Draft 08.2018.pdf
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### 8. Board Comments

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### 9. Closing Items

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#### 9.1. Next Board Meeting

December 5, 2018

**Status:** Completed

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#### 9.2. Board Retreat Dates

iLEAD Boards Retreat Dates - January 25 and 26, 2019

**Status:** Completed

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#### 9.3. Adjournment

Board adjourned at 7:41 pm

**Status:** Completed

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