



## SCVi Board

### Meeting Minutes: Thursday, December 7, 2017

**Date/time:** Thursday, December 7, 2017 Started: 6:00 PM Ended: 8:00 PM  
**Location:** 'The Village' at SCVi, 28060 Hasley Canyon Road, Castaic, CA 91384. Call in number: 401-283-2715 | PIN: 17260  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:**  
**Minuted rec. by:** Wendy Ruiz  
**Status:** Minutes drafted

#### Attendance

**Present:** Myron Breitstein, Rachel Frank, Ms Tracy Hild, Greg Kimura, Amer Kuric, Lisa Latimer, Kim Lytle, Phil Oseas, Wendy Ruiz  
**Regrets:** Cecilyn Zoubek  
**Absent:** Kim Cardinal, Nicole Padovich, Amber Raskin  
**Invited guests:** Shannon Barragan (present), April Cauthron (Absent), Patrick Hill (present), Linda Krystek (present), Tricia Luckerth (Absent), Matthew Watson (present)

#### Meeting documents

18 documents attached to agenda items below

#### Agenda

##### 1. Opening Items

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###### 1.1. Record Attendance and Guests

**Status:** Completed

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###### 1.2. Call the Meeting to Order

Greg Kimura called the meeting to order at 6:14pm

**Status:** Completed

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###### 1.3. Pledge of Allegiance

**Status:** Completed

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###### 1.4. Appointment of New Board Member

Appointment of Tracy Hild to Board

**Status:** Completed

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### 1.5. Election of new Board Role

Board members vote on President, Secretary and Treasure position on board

Greg Kimura - President

Tracy Hild - Secretary

Treasurer - Open position

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Greg Kimura

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

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### 1.6. Approve Minutes Meeting

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Ms Tracy Hild

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- Minutes-2017-08-30.pdf
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### 1.7. Board Member Resignations

Wendy Ruiz and Dustin Lengning submitted their resignations.

Board accept their resignation

**Status:** Completed

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## 2. Closed Session Report: With respect to every item in closed session pursuant to Section

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### 2.1. A. 54956.8: Conference with real property negotiators

No Closed Session

**Status:** Completed

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### 2.2. B54957 : Personnel

**Status:** Completed

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### 2.3. C54957 : Student

**Status:** Completed

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### 3. Approval of Agenda

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#### 3.1. Approval of Agenda

Phil Oseas asked the Board to change item 8.3 on the agenda from Transportation Loan to Loan

**Resolution #:**

**Moved:** Greg Kimura

**Seconded:** Wendy Ruiz

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

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### 4. Public Comments

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#### 4.1. Public Comments

The public may address the SCVi governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public comments

**Status:** Completed

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### 5. Curriculum Moment

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#### 5.1. Apocalypse project

7th Grade Apocalypse project

Tabled to next Board meeting in March 2018

**Status:** Parked

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### 6. Approval of Consent Items

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#### 6.1. Personnel Report

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Greg Kimura

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- 2017-2018 Directors' Report-Board Meetings (3).pdf
  - SCPersonnel Report\_SCVi Sep 2017 - Nov 2017 v2.pdf
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## 6.2. Unaudited Actuals 2016-2017

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Greg Kimura

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- Unaudited Actuals 2016-2017.pdf
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## 6.3. DirectEd Service Agreement

Student Support

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Greg Kimura

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- SCVi DIRECTED FE.PDF
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## 6.4. TeqLease & Service Connection Corporation Estimate

Lease Financing for Wrought Iron Fencing from Service Connection Corporation.

**Resolution #:**

**Moved:** Wendy Ruiz

**Seconded:** Greg Kimura

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

- Service Connection Corporation Estimate.pdf
  - Teqlease - #410 (2).pdf
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# 7. Reports and Communication to the Board of Directors

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## 7.1. Directors Report - Upper & Lower School

Lisa Latimer update the Board regarding the fire, enrollment and efforts to increase it

**Status:** Completed

- Directors Report.pdf
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## 7.2. WASC & LCAP update

Lisa Latimer addressed this in her Directors Report to the Board.

**Status:** Completed

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### 7.3. Enrollment Report

**Status:** Completed

- iLEAD\_AllSites\_EnrollmentStatus - SCVi-2.pdf

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### 7.4. Local Indicator Data Report

As part of the new California Accountability Dashboard, the Local Indicator self-reflection tools and evidence need to be presented to the governing board for each LEA.

Linda Krystek update the Board on the new California Accountability Dashboard which is a indicator that measure SCVi's progress online.

**Status:** Completed

- School Climate - SCVi.pdf
- SCVi - Priority One.pdf
- SCVI Local Indicator Self-ReflectionTools Rubric - Sheet1.pdf
- SCVi Parent Engagement Priority 3.pdf

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## 8. Board Action Items / Items for Board Discussion and Consideration

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### 8.1. Employee Guidebook

Kim Lytle and Myron Breitstein update the board regarding the changes in the Employee Guidebook.

**Resolution #:**

**Moved:** Greg Kimura

**Seconded:** Ms Tracy Hild

**Status:** Carried

**Vote:**

- GuideBook Summary of Changes 2017\_2018.pdf
- SCVi GuideBook August 2017-2018.pdf

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### 8.2. Education Protection Account Resolution 17/18

This is the standard board resolution that SCVi has approved since LCFF was enacted. During an open session the board needs to discuss what the EPA funds will be spent on and then approved/voted on.

Myron Breitstein EPA portion of the budget

**Resolution #:**

**Moved:** Greg Kimura

**Seconded:** Wendy Ruiz

**Status:** Carried

**Vote:**

- SCVi 2017.2018 Education Protection Account Resolution.pdf

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### 8.3. Loan - Hybrid & SCVi

On December 7, 2017, the SCVi board requested a loan from iLEAD California Charters 1 ("iCC1") in an amount not to exceed \$45,000 to implement a transportation plan for the 2017-2018 fiscal year. The board voted unanimously to approve the note and loan agreement attached to these minutes and authorized the back office to execute said note and agreement on behalf of SCVi.

On December 7, 2017 the SCVi board requested a loan from iCC1 in the amount of \$125,000 (the "iCC1 Loan") to pay off the Promissory Note between SCVi and Red Hook Capital Partners LLC, proceeds of which were used for the Shakespeare Theater tenant improvements (the "Red Hook Loan"). The Red Hook Loan was originally due on 12/31/17, but was extended to 1/15/2018. The board voted unanimously to approve the note and loan agreement attached to these minutes and authorized Phil Oseas to execute said note and agreement on behalf of SCVi with the understanding that the iCC1 loan would either replace the Red Hook Loan or serve as a bridge loan until such time as SCVi could obtain a new loan from Mission Valley Bank.

The SCVi Board discussed and unanimously approved a resolution to authorize the CFO to obtain a \$125,000 loan from Mission Valley Bank at the current prevailing market rate, proceeds of which would be used to repay the iCC1 Loan.

Myron will look into it to see if the State will help with transportation for SCVi to transport learners to and from Fillmore & Piru.

#### **Resolution #:**

**Moved:** Greg Kimura

**Seconded:** Wendy Ruiz

**Status:** Carried

**Vote:** The Board voted unanimously to approve the motion

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## 9. TREASURER'S REPORT

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### 9.1. Financial Reporting

Myron update the board regarding the Revenue, Expenditure Summary & P2 ADA

**Status:** Completed

- SCVi Board Report - Check Register over \$5k Aug thru Oct 2017.pdf
  - SCVi Board report 201712.pdf
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## 10. Additional Communication for the Public

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## 11. Closing Items

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### 11.1. Adjournment

**Status:** Completed

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