

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on January 14, 2019 (the “meeting”).

Board Members in Attendance:

LaTanya Wilson, Vice Chairwoman
Michelle Berry, Board Secretary
Jeff Williams, Treasurer
Dave Shock
Jeff Wilcox

Board Member via Conference Line:

Jacquelyn May

Board Member not in Attendance:

Scott Pullins, Chairman

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Kim Lytle, Dir. Board Staff and Community Relations, iLEAD Schools Development, via phone
Monique Myers, Regional Outreach Coordinator, iLEAD School Development
Dave Massa, Massa Financial Solutions, LLC, via phone
Emmy Partin, Policy Director, Callender Law Group
Cyndy Rees, School Board Liaison VP of Public Relations, Callender Law Group
Jacklyn Smith, Sponsor Representative, OCCS
Larry Popiel, Sales Representative Midwest Wind and Solar

1. Sign-in / A Call to order

The meeting was called to order at 6:05 p.m. by Vice Chairwoman Wilson. A quorum was present for this meeting.

2. Adoption/Approval of Minutes of previous Board meeting(s)

Minutes, December 17, 2018 Board meeting

The minutes from the December 17, 2018 Board meeting were brought forward for Board consideration. A discussion was had. Ms. Partin noted the correction of a typographical error on Page 1. Upon Motion duly made by Mr. Wilcox to adopt the minutes from the December 17, 2018 Board meeting without amendment, seconded by Mr. Williams, the Motion passed by unanimous

affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>Via hone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Not present</i>

3. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. The attendance rate for the month of December was approximately 90%. Marketing efforts have started for the next academic year, including ads in socials media, iHeart radio and Parent Magazine. Weekly tours are offered on Tuesdays for prospective families. Enrollment is approximately 203 learners. There were positive comments regarding the Winter program of art, music, poetry and dance performances.

Improvement Plan Update

The final plan was submitted after addressing feedback from the sponsor.

Harassment Intimidation & Bullying Report (semi-annual report)

Ms. Hawley reported no instances of harassment, intimidation or bullying from August 2018 through January 14, 2019.

Acknowledgement, Harassment, Intimidation & Bullying Report

Upon Motion duly made by Mr. Williams to acknowledge the Harassment, Intimidation & Bullying Report of August 2018, through January 14, 2019 without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Not present</i>

Residency Verification Update

Ms. Hawley reported one new enrollee, with residency verified. There were no current disputes or concerns.

b. Sponsor Report

Ms. Smith provided the Sponsor Report. She provided an update on the upcoming SPED conference at Kalahari. There was a training program on Google Classroom in January. A School site visit and student file review was conducted in December. All necessary information was included in the files. The school was praised on the condition of the files. Ms. Smith conducted the first of two yearly new comprehensive site visits. The site visit is longer and more in depth, reviewing compliance, vendors, report cards and other areas. The second visit for the year is currently scheduled for April.

Comprehensive Plan

There was no discussion at this meeting.

c. Treasurer Report

Mr. Massa provided the Treasurer Report via phone. The November and December 2018 financial reports were included in the board meeting materials for consideration. Enrollment levels are holding steady with FTEs at about 180. The January payment released earlier in the day was for about 193 FTEs, which provided additional revenue to the school.

The School is operating at a loss for the academic year as expected. There was positive comment about the upward trend of FTEs.

The FY18 audit has begun. Board members were encouraged to contact Mr. Massa if they had further questions.

There was continued discussion regarding the breakdown of the financials by board members. Mr. Massa provided additional information regarding how the report is structured.

Adoption/Approval of Treasurer Report

The approval of the November and December 2018 Treasurers Report was brought forward for consideration by the Board.

Upon Motion duly made by Mr. Wilcox to adopt the November 2018 Treasurer Report without amendment, seconded by Ms. Berry, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry	X		
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Not present</i>

Upon Motion duly made by Mr. Wilcox to adopt the December 2018 Treasurer Report without

amendment, seconded by Ms. Berry, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	X		
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Not present</i>

d. Legal Update

No legal update at this meeting.

4. Old Business

a. Update, Larry Popiel, Midwest Wind and Solar Proposal

Mr. Popiel provided an update. There was discussion of a lighting audit and a proposal for solar panels for the School. There was discussion on how solar and wind panels could be included in the School curriculum. There was conversation of next steps with a possible presentation to the building owner.

b. Discussion, Committees and Committee Appointments

Vice Chairwoman Wilson requested input from the board regarding their interest in serving on committees. Members Wilcox and Wilson expressed interest in serving on the Personnel Committee. Ms. May is interested in serving on the Student Appeals and Discipline Committee. Member Shock expressed interest in serving on any of the committees the Board forms.

The topics “*Discussion, Committees Formation*” and “*Discussion, Committees Appointments*” to appear on the February 11, 2019 board meeting agenda under ‘**Old Business**’.

c. Discussion, iLEAD Board Conference, January 24-26, 2019.

Board members Wilson and May plan to attend the conference as well as some staff members. The topic “*Update, iLead Board Conference*” to appear on the February 11, 2019 board meeting agenda under ‘**Old Business**’.

5. New Business

There was no new business discussed at this meeting.

6. Open Discussion

No open discussion or public comment at this meeting.

7. Date/time/location for next meeting:

Regular Meeting Monday, February 11, 2019 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528.

8. Adjournment

There being no further business to come before the Board, upon Motion duly made by Ms. Berry to adjourn the January 14, 2019 Board meeting of iLEAD Spring Meadows, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:54 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	X		
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Not present</i>



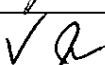
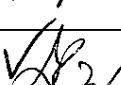
APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the January 14, 2019 Regular


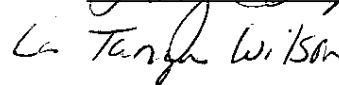
Board meeting of iLEAD Spring Meadows with without amendments made by

Mr. Wilcox, seconded by Mr. Shook.

ROLL CALL:

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Michelle Berry			not present
Jacquelyn May			Not Present
David Shook			
Jeff Wilcox			
Jeff Williams			
LaTanya Wilson			
Scott Pullins, Chairman			Not Present

Executed and adopted by a vote of the Board on this 11 day of February, 2019.

 Vice Chair
 Scott Pullins, Chairman
iLEAD Spring Meadows