

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on February 11, 2019 (the “meeting”).

Board Members in Attendance:

LaTanya Wilson, Vice Chairwoman
Jeff Williams, Treasurer
Dave Shock
Jeff Wilcox

Board Members via Conference Line:

Jacquelyn May
Scott Pullins, Chairman
Michelle Berry, Board Secretary

Guests in Attendance:

Monique Myers, Regional Outreach Coordinator iLEAD Schools
Sarah Hawley, School Director, iLEAD Spring Meadows
Kim Lytle, Dir. Board Staff and Community Relations, iLEAD Schools Development, via phone
Melissa Miavez, Massa Financial Solutions, LLC, via phone
Kris Morris, parent/Care Team, iLEAD Spring Meadows
Emmy Partin, Project Research Manager, Callender Law Group
Cyndy Rees, School Board Liaison, Callender Law Group
Jacklyn Smith, Sponsor Representative, OCCS, via phone
Cicely Watkins, parent
William Watkins, parent

1. Sign-in / A Call to order

The meeting was called to order at 6:01 p.m. by Vice Chairwoman Wilson. The Chairwoman noted a quorum was present.

2. Adoption/Approval of Minutes of previous Board meeting(s)

Minutes, January 14, 2019 Board meeting

The minutes from the January 14, 2019 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the minutes from the January 14, 2019 Board meeting without amendment, seconded by Mr. Shock, the Motion passed by majority affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Via phone</i>
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Via phone</i>

Minutes, January 31, 2019 Special Board meeting

The minutes from the January 31, 2019 Special Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Wilcox to adopt the minutes from the January 31, 2019 Special Board meeting without amendment, seconded by Mr. Shock, the Motion passed by majority affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Via phone</i>
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Via phone</i>

3. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report. Attendance in January was 92%. The School would have four days of Professional Development next week. Crisis Prevention Interventions Training through OCCS was held last week.

There was discussion regarding the School Improvement Plan. The first goal is to reduce chronic absenteeism by 1.1%, currently at about 20%. Chronic absenteeism is defined as missing ten (10) or more days in a year. Goal two is in progress due to weather delays of winter testing.

The NASA Mission Rocket Team has made it to the Semifinals.

Residency Verification Update

The school has approximately nine (9) new learners; all current students meet Residency Verification requirements.

b. Sponsor Report

Ms. Smith provided the Sponsor Report. OCCS released their scholarship information, which provides four opportunities for students to pursue post-secondary education. Last month's SPR

site visit went well. They are working alongside the state support team on the school improvement plan. On February 13th, Ms. Smith will conduct a building walkthrough and trimester worksheet.

c. Treasurer Report

Ms. Miavez gave the Treasurer Report via phone. The January financial report was discussed. The School lost approximately \$14,000 in January, year to date actuals of approximately \$200,000 in losses. Overall the losses are less than anticipated. January FTE 192.52, February FTE 195.26. The annual audit is ongoing with no issue to report at this time. Board Member Wilcox asked how much each FTE brought in per year/month? Miavez reported that the FTE is based on \$6,020 per student but there are modifiers, meaning extra dollars, depending on the student.

The approval of the Treasurer Report was brought forward for consideration by the Board. Upon Motion duly made by Mr. Shock to adopt the Treasurer Report without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Via phone</i>
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Via phone</i>

d. Legal Update

*Discussion, Harassment, Intimidation & Bullying Policy (Update)
Annual Disclosure Forms*

Ms. Partin provided an explanation of the changes in to the Harassment, Intimidation & Bullying Policy.

Ms. Partin reviewed the board member disclosure form. She explained that not all of the disclosures on this form are necessarily disqualifying for board service, but they need to be disclosed to the Sponsor to make a determination. Ms. Partin said members with questions should call Callender Law Group anytime and speak to an attorney. Disclosures should be updated anytime a listed situation changes.

4. Old Business

a. Discussion, Committees Formation

A discussion was had regarding committee formation.

b. Discussion, Committee and Committee Appointments

The Vice Chairwoman appointed Mr. Wilson, Mr. Wilcox and Mr. Shock to the Personnel

Committee. Ms. May and Mr. Shock were appointed to the Student Appeals Committee.

Personnel Committee LaTayna Wilson Jeff Wilcox David Shock	Student Appeals Committee Jacquelyn May David Shock
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c. Update, iLEAD Board Conference, January 24-26, 2019

Vice Chairwoman Wilson gave the update. She shared the conference was very informative and that she learned a lot about the charter movement and the state of charter schools. She discussed witnessing the advocacy action in California against moratoriums for new schools there. She discussed how important it is to share the stories of the students with community leaders, legislators and others in education.

5. New Business

a. Resolution, Harassment, Intimidation & Bullying Policy

Approval of the Harassment, Intimidation & Bullying Policy was brought before the Board for consideration. A discussion was had. Vice Chairwoman Wilson asked if the report was to be re-distributed to all students. Callender Law Group will look into this question. Upon Motion duly made by Mr. Shock to adopt the Harassment, Intimidation & Bullying Policy without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Via phone</i>
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Via phone</i>

6. Open Discussion

Vice Chairwoman Wilson shared the Board's appreciation for the great work Sarah and Monique were doing and their attention to details.

7. Date/time/location for next meeting:

Regular Meeting Monday, March 18, 2019 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528. A pizza party is scheduled at 5:00 p.m. that night for families.

8. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Williams to adjourn the February 11, 2018 Board meeting of iLEAD Spring Meadows, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:36 p.m.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Via phone</i>
Jacquelyn May			<i>Via phone</i>
David Shock	X		
LaTanya Wilson	X		
Jeff Wilcox	X		
Jeff Williams	X		
Scott Pullins			<i>Via phone</i>

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the February 11, 2019 Regular

Board meeting of iLEAD Spring Meadows with without amendments made by

Ms. Wilson, seconded by Mr. Williams.

ROLL CALL:

Board Member Name/Initials	AYE	NAY	OTHER (abstain, not present, etc.)
Michelle Berry			not present
Jacquelyn May			not present
David Shock	✓ DS		
Jeff Wilcox	✓ JW		
Jeff Williams	✓ JW		
LaTanya Wilson	✓ LW		
Scott Pullins, Chairman			abstains SP

Executed and adopted by a vote of the Board on this 18 day of March, 2019.

Do. H.

Scott Pullins, Chairman
iLEAD Spring Meadows