

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on November 20, 2017 (the “meeting”).

Board Members in attendance:

LaTanya Wilson, Vice Chairwoman
Michelle Berry, Board Secretary
Jacquelyn May, Board member
David Shock, Board Member

Board Member participating via conference line:

Scott Pullins, Chairman

Board Member not in attendance:

Jeff Williams, Treasurer

Guests in Attendance:

Amer Kuric, Director of Operations, iLEAD Schools Development
Phil Oseas, Chief Financial Officer, iLEAD Schools Development, via phone
April Cauthron, Director of Facilities, iLEAD Schools Development, via phone
Kim Lytle, Director of Board, Staff and Community Relations, iLEAD Schools Development, via phone
Sarah Hawley, Program Director, iLEAD Spring Meadows
Christine Kunishige, Maker, iLEAD Spring Meadows
Melissa Miavez, Massa Financial Solutions, LLC, via phone
Scott McClain, Director of Regional Representatives, Ohio Council of Community Schools (OCCS)
Jessica Blair, Sponsor Representative, OCCS
Anne Trakas, School Board Liaison, The Callender Group
Kris Morris, PFLC/ISM Care Team
Lenora Harding, parent
Cicely Watlans, parent

1. Sign-in / A Call to order

The Meeting was called to order at 6:04 p.m. by Vice Chairwoman Wilson. The Chairwoman noted a quorum was present. Chairman Pullins participated via conference line.

2. Introductions/Presentations

There were introductions of those participating via conference line.

3. Adoption/Approval of Minutes of previous Board meetings

The minutes from the October 16, 2017 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Ms. Berry to adopt the minutes from the October

16, 2017 Board meeting without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams			<i>Not present</i>
Scott Pullins			<i>Via phone</i>

4. Reports and Updates

a. Operator Report

Ms. April Cauthron contributed to the Operator Report. A deposit was placed for the playground; Discussion continued regarding funds raised from the Gala as a down payment. It is anticipated that the playground will be set up during Christmas break.

Ms. Lytle contributed to the Operator Report. The Board retreat at the end of January was brought forward for consideration. All Board members are welcome to attend; iLEAD will reimburse costs for one Board member to attend the retreat.

Ms. Hawley continued with the Operator Report. The School is currently searching for a Highly Qualified Teacher for 3rd Grade, and an ESL tutor. Board resources were discussed. Approximately 175 students are enrolled at this time. Approximately 22 students are SPED students; the School has 2 Intervention Specialists on staff, with staffing requirements.

Conversation continued regarding student activities. An event is scheduled for December 12, 2017 with the Toledo Walleye hockey team; approximately 40 students could participate in the activity.

Ms. Kunishige continued with a discussion about fall diagnostics. Approximately 15 student withdrawals were noted; exit interviews underway. Some reasons for student withdrawal include transportation issues and other factors. Families of students who have to be contacted The School is working on student recruitment. Weekly tours are on the calendar; student would have shadow visits after a school tour.

b. Sponsor Report

Ms. Blair provided the Sponsor Report. The November Board Brief was brought forward for consideration. There was a Regional Site Visit on October 27th. Discussion topics included compliance, bathroom rules, and organization of student possessions.

Conversation continued about the SPED file review, and students coming from other schools. An Ohio Tech Conference is scheduled for February of 2018. There was discussion about Ohio Means Jobs; 6th graders are required to participate. Assessments and pathways were topics of conversation.

c. Treasurer Report

Ms. Miavez gave the Treasurer Report via phone. There was conversation about the upswing seen for the October catch-up payment. Enrollment has increased from previous months. There was discussion regarding food service grant and month-end funds. The annual audit has started. The Auditor of State is conducting the audit.

d. Legal/Legislative Update

There was conversation regarding topics of interest to the Board. Tours of the Statehouse can be arranged after the Holiday season.

5. Old Business

Update, Public Hearing, Standardized Test Preparation Time Limit

The Public Hearing was conducted prior to the Board meeting. No Public Comment was offered at the hearing.

6. New Business

a. Resolution, Adoption of Waiver, Testing and Test Preparation, Standardized Tests Time Limit

The Resolution Waiver, Testing and Test Preparation, Standardized Tests Time Limit was brought forward for consideration by the Board. A discussion was had. The Public Hearing was held immediately prior to the Board meeting. Upon Motion duly made by Ms. Berry to adopt the Resolution, Waiver, Testing and Test Preparation, Standardized Tests Time Limit without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams			<i>Not present</i>
Scott Pullins			<i>Via phone</i>

b. Resolution, Adoption/Approval of Academic Prevention and Intervention Policy

The Academic Prevention and Intervention Policy was brought forward for consideration by the Board. A discussion was had. The policy was requested for Board consideration by the School's sponsor. Upon Motion duly made by Ms. Berry to adopt the Academic Prevention and Intervention Policy without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams			<i>Not present</i>
Scott Pullins			<i>Via phone</i>

c. Resolution, Adoption/Approval of 2017/2018 Parent/Family Guidebook

The 2017/2018 Parent/Family Guidebook was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. May to adopt the 2017/2018 Parent/Family Guidebook without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams			<i>Not present</i>
Scott Pullins			<i>Via phone</i>

7. Open Discussion

There was discussion about a comparison of withdrawals this year vs. the previous year. There was conversation about tracking and other considerations.

Ms. Morris inquired about Partners in Education and free or reduced price background checks for parents who want to volunteer at the School. An update is anticipated at a future Board meeting. The full cost may prevent some parents from volunteering. There was discussion about possible grants or other resource availability. Clarification of verbiage on policy or level of involvement was requested.

8. Date/time/location for next meeting:

Regular Meeting Monday, December 18, 2017 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528.

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Ms. Berry to adjourn the November 20, 2017 Board meeting of iLEAD Spring Meadows, seconded by Mr. Shock, the Motion passed by common consent. The meeting adjourned at 6:33 p.m.

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the November 20, 2017 Regular Board meeting of iLEAD Spring Meadows with without amendments made by

MS. BERRY, seconded by MR. WILLIAMS.

ROLL CALL:

Board Member	AYE	NAY	OTHER (abstain, not present, etc.)
Michelle Berry	✓ MAB		
Jacquelyn May	✓ JM		
David Shock	✓ DS		NOT PRESENT DO NOT VOTE
Jeff Williams	✓		R
LaTanya Wilson	✓ LKW		
Scott Pullins, Chairman			NOT PRESENT

Executed and adopted by a vote of the Board on this 22nd day of JANUARY, 2018.


LaTanya Wilson, Vice Chairwoman


Scott Pullins, Chairman
iLEAD Spring Meadows