

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the "School"), an Ohio Not-for-Profit Corporation, held a Board Meeting on March 19, 2018 (the "meeting").

Board Members in attendance:

LaTanya Wilson, Vice Chairwoman
Jacquelyn May, Board member
David Shock, Board Member, arrived 6:05 p.m.
Jeff Williams, Treasurer

Board Member participation by phone:

Scott Pullins, Chairman

Board Member not in attendance:

Michelle Berry, Board Secretary

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows
Christine Kunishige, Maker, iLEAD Spring Meadows
Jessica Morse, Facilitator, iLEAD Spring Meadows
Cristina Cote, Facilitator, iLEAD Spring Meadows
Kim Lytle, Dir. Board Staff and Community Relations, iLEAD Schools Development, via phone
Natasha Baugh, iLEAD Schools Development, via phone
C. David Massa, Massa Financial Solutions, LLC, via phone
Jessica Blair, Sponsor Representative, OCCS
Anne Trakas, School Board Liaison, The Callender Group
Cicely Watkins, parent
Jen Behnfeldt, parent

1. Sign-in / A Call to order

The Meeting was called to order at 6:00 p.m. by Vice Chairwoman Wilson. The Chairwoman noted a quorum was present.

2. Introductions/Presentations

There were introductions of those participating via conference line.

3. Adoption/Approval of Minutes of previous Board meeting(s)

The minutes from the February 26, 2018 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Williams to adopt the minutes from the February 26, 2018 Board meeting without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

4. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report and Corrective Action Plan Update. Vision screenings were completed by the March 15th due date. All testing according to the Corrective Action Plan was completed. Ms. Blair confirmed that the Sponsor considers the Corrective Action Plan is closed because the requirements were met.

Discussion continued regarding facility activities. Learner-led conferences have begun. Online Spanish instruction continues. There was conversation about presentations of learning by the Learners. There was comment about the Project Board in the School vestibule.

Conversation continued about various building events. A Family Night was held February 28th, with positive comment about the parent turnout for this event. A Rummage Sale is planned for the weekend, with a focus on Earth Day and 'upcycling'. A Kindergarten Open House was held, with 8 tours scheduled from that one event. A Moms Exchange event yielded several tours, with positive comment.

Discussion continued about services for 9th grade learners. There was a visit to West Side Montessori; the staff is working to get students placed by January. There was discussion about some planned tours of middle schools.

Spring testing is starting. The School is working to get an English as a Second Language tutor on board, and may have identified a candidate. Attendance at the School was about 94% on average.

b. Sponsor Report

Ms. Blair provided the Sponsor Report. There was a site visit on February 26th; Vision screenings were completed on March 14th. The Corrective Action Plan is considered closed.

There was an update on prospective legislation, including HB360 (Anti-bullying and hazing, grades 4-12); HB102 (School funding bill where the funding follows the student); HB512 (Department of Education/Ohio Department of Education combination bill), and SB246 (restrict ability to suspend students). An update on potential legislation is anticipated for future Board meetings. The May 5-Year forecast and preliminary budget are due to OCCS by April 30th. An update is anticipated for a future Board meeting.

There was discussion about Active Shooter Workshops, the Ohio Safer School tip line, and other topics of interest.

c. Treasurer Report

Mr. Massa gave the Treasurer Report via phone. There was conversation about the February financial report included in the meeting materials. The School is operating at a loss at this time. The School will pay down the liability to High Mark and management fees to the management company are deferred. FTEs for the School are about 150; and this is expected to continue through the end of the year.

Discussion continued regarding the School's audit. The audit is expected to have a 'clean' result, and is in line with expectations. Mr. Massa will send an invitation to the Board for the post audit meeting. There was conversation about the completion of the Federal programs application for Title I, Title IIa, and other funding options. The services provided by PSI are expected to be fully funded through the end of the year out of available Federal program funds.

There was discussion about the formation of a plan going forward to address PSI services. There was discussion about retaining the services full-time of the person provided through the PSI services agreement, or perhaps buying out the contract. The School is looking at ways to make delivery of services for the learners more efficient for the next academic year.

Mr. Massa to reach out to iLEAD Schools Development to obtain financial information for Board review and approval for the April 16th Board meeting. Mr. Massa attended the recent meeting at the Ohio Department of Education, and some slight changes in format are expected.

d. Legal/Legislative Update

There was conversation regarding online Sunshine Laws training annual requirement. Board Liaison Trakas to send links for online training options to the Board members and Ms. Hawley. Ms. Blair encouraged completion of the training well before the June 29th due date.

5. Old Business

No Old Business to discuss at the meeting.

6. New Business

- a. Resolution, Adoption/Approval of Career Technical Education Waiver, 2017/2018 Academic Year*
The adoption/approval of the Career Technical Education Waiver for the 2017/2018 Academic Year was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Shock to adopt the Career Technical Education Waiver for the 2017/2018 Academic Year without amendment, seconded by Ms. May, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

- b. *Executive Session, Discuss 'Personnel: Consider the appointment, employment, dismissal, discipline, demotion, promotion or compensation of a public employee or public official.*
Vice Chairwoman Wilson called for a Motion for Executive Session. Upon Motion duly made by Mr. Williams to enter Executive Session to discuss Personnel: Consider the appointment, employment, discipline, demotion, promotion or compensation of a public employee or public official without amendment, seconded by Ms. May, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

Those in attendance for Executive Session: Board members LaTanya Wilson, Jacquelyn May, David Shock, and Jeff Williams. Chairman Pullins was invited to attend via conference line. The Board invited Ms. Hawley, Ms. Blair, Ms. Lytle and Ms. Baugh to attend the Executive Session.

The Board entered Executive Session at 6:37 p.m.

The Board returned to Regular session at 6:50 p.m.

7. Open Discussion

Ms. Behnfelt asked about the plan for marketing to attract 9th grade students. There was conversation about starting small, and growing the program. Marketing for the School is weighed most heavily to Kindergarten through 2nd grade. The School is recruiting facilitators licensed in Ohio for 4th through 9th grade. There were questions about lock down drills. The School staff will notify parents and provide an 'opt out' for this drill and the 'Active Shooter' drill. Conversation continued about whether to keep both drills on the same day. There were comments about notification for fire drills, as emergency drills can increase anxiety in some learners.

Ms. Watkins requested information about the upcoming Presentation of Learning, currently scheduled for April 27th from 11:00 a.m. to 1:00 p.m. The Classroom Facilitators notified the parents, but more notice is requested for future Presentations of Learning to allow for parents to adjust schedules in order to attend. Additional Presentations of Learning are anticipated for the second-to-last or last week of school, and reflect what was learned over the academic year. There was positive comment about staff contributions to the learners.

8. Date/time/location for next meeting:

Regular Meeting Monday, April 16, 2018 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528.

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Shock to adjourn the March 19, 2018 Board meeting of iLEAD Spring Meadows, seconded by Mr. Williams, the Motion passed by common consent, and the meeting adjourned at 7:04 p.m.

APPROVAL AND ADOPTION OF MINUTES

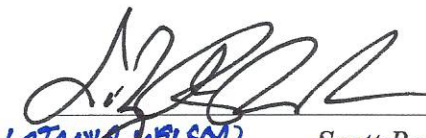
The Motion to approve and adopt the Minutes from the March 19, 2018 Regular Board meeting of iLEAD Spring Meadows with without amendments made by

MR. SHOCK, seconded by MS. BERRY.

ROLL CALL:

Board Member	AYE	NAY	OTHER (abstain, not present, etc.)
Michelle Berry	✓ MAB		
Jacquelyn May	✓ JM		
David Shock	✓ DS		
Jeff Williams			via phone
LaTanya Wilson	✓ LKW		LKW
Scott Pullins, Chairman			NOT PRESENT

Executed and adopted by a vote of the Board on this 11th day of April, 2018.


LaTanya Wilson Scott Pullins, Chairman
VICE CHAIRMAN iLEAD Spring Meadows