

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on February 26, 2018 (the “meeting”).

Board Members in attendance:

LaTanya Wilson, Vice Chairwoman

Jacquelyn May, Board member

David Shock, Board Member, arrived 6:05 p.m.

Jeff Williams, Treasurer

Board Member participation by phone:

Scott Pullins, Chairman

Board Member not in attendance:

Michelle Berry, Board Secretary

Guests in Attendance:

Sarah Hawley, School Director, iLEAD Spring Meadows

Christine Kunishige, Maker, ILEAD Spring Meadows

Jessica Morse, Facilitator, iLEAD Spring Meadows

Kim Lytle, Dir. Board Staff and Community Relations, iLEAD Schools Development, via phone

C. David Massa, Massa Financial Solutions, LLC, via phone

Scott McClain, Director of Regional Representatives, Ohio Council of Community Schools (OCCS)

Jessica Blair, Sponsor Representative, OCCS

Anne Trakas, School Board Liaison, The Callender Group

Kris Morris, PFLC/ISM Care Team

1. Sign-in / A Call to order

The Meeting was called to order at 6:06 p.m. by Vice Chairwoman Wilson. The Chairwoman noted a quorum was present.

2. Introductions/Presentations

There were introductions of those participating via conference line.

3. Adoption/Approval of Minutes of previous Board meeting(s)

The minutes from the January 22, 2018 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Mr. Williams to adopt the minutes from the January 22, 2018 Board meeting without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

4. Reports and Updates

a. Operator Report

Ms. Hawley gave the Operator Report and Corrective Action Plan Update. Vision screenings were not completed for the fall compliance review. Since the notification letter was received, four (4) staff members took training for certification. All kindergarten and 1st grade screenings are complete. All screenings will be completed by March 15th. Ms. Blair contributed to the discussion; adequate progress is being made, and the Sponsor is satisfied with the progress of the Corrective Action.

Report, Semi-Annual Harassment, Intimidation and Bullying

There semi-annual report was brought forward for consideration by the Board. There were no incidents to report according to the guidelines of the School's policy. The report to be posted on the School's website.

Report, Seclusion and Restraint Summary

The report was brought forward for consideration. There were several incidents at the school. This report is not is required for posting.

Discussion continued regarding Care Team 'Love & Logic' and Project Based Learning. Spanish for middle schoolers has started for learners in 6th, 7th, and 8th grades twice per week. There was positive comment about the program. The School is working with Cardinal Learning to support data-driven instruction and small group implementation. For middle school, small groupings of learners and one adult are utilized to build relationships and build a community similar to the Responsive Classroom. Instruction is data-driven, and facilitators are looking at how to group learners according to their needs.

Conversation continued regarding enrollment packets. A Pizza Night Open House was held on January 29th, with about 50 participants. An Open House networking event was held on February 22nd, with about 20 participants. Additional promotion efforts include iHeart Radio advertisements, and billboards, with positive comment. A live broadcast with 92Y5 is scheduled for the 27th. Tours on Tuesdays are generally used to meet with new families. The pizza party for current families was a positive experience. There was discussion about marketing efforts translating to enrollments. Tracking of the methods are ongoing. Word-of-mouth is also noted as a factor in enrollment.

b. Sponsor Report

Ms. Blair provided the Sponsor Report. There was a file review on January 31st, with a letter sent to the Chairman. Ms. Blair is following up with the School to ensure vision tests are complete. Peripheral vision portion of the test will be added. The testing should be complete by March 15th.

There was a Sponsor visit on February 6th, and a walk-through was completed today. An ESL tutor or teacher is needed at this time. Social Studies testing is required, but no specific test was identified. AIR, Math and Science tests were discussed. There was conversation about the closure of ECOT. Discussion continued regarding a periodic safety review.

c. Treasurer Report

Mr. Massa gave the Treasurer Report via phone. There was conversation about the January financial report included in the meeting materials. The School's FTEs in January were approximately 150, and are approximately 150.85 FTEs for the month of February.

Discussion continued regarding the School's audit. The audit for the previous academic year is anticipated to be complete by March. There were no issues or problems to report at the meeting. A report is anticipated for a future Board meeting. The Audit is expected to have a 'clean' result.

There was a question about an expense item, 'Go Noodle'. It is an indoor recess program, and there was positive comment about the program from the School administrators.

d. Legal/Legislative Update

There was conversation regarding online Sunshine Laws training annual requirement. An in-person Board training event is available in Cleveland on March 5th. Board Liaison Trakas to send the information on the March 5th training to Board members. The on-line training from the Attorney General is also available for Board members to fulfill the annual training requirement.

5. Old Business

No Old Business to discuss at the meeting.

6. New Business

Confirm Addition of 9th Grade for the 2018/2019 Academic Year

The addition of 9th grade for the 2018/2019 Academic Year was brought forward for consideration by the Board. A discussion was had. The Charter of the School covers service to Kindergarten through 12th grade. The School has grown to include 8th grade more quickly than expected. Facilitators qualified for teaching 4th through 9th grade will be placed. A 10th-grade facilitator would need to be hired for the following academic year. This year, the School is piloting the online Spanish program. Once enrollment is high enough, a full-time foreign language teach can be hired.

Conversation continued regarding the number of 8th grade learners currently enrolled. There are approximately eight (8) currently. The intention is to keep the initial 9th-grade class size low. Three (3) of the current 8th grade learners have committed to the School for 9th grade. There was conversation about whether adding 9th grade would take resources from other grades. The Board requested additional information for discussion. It is possible that adding 9th grade would assist in lower grade enrollment, as families with multiple children are enrolled in the School. A counselor, foreign language instructor and physical education instruction would be added in the future.

Upon Motion duly made by Mr. Shock to add 9th Grade Instruction to iLEAD Spring Meadows without amendment, seconded by Ms. May, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

Resolution, Adoption/Approval of Career Technical Education Policy

The Career Technical Education Policy was brought forward for consideration by the Board. A discussion was had. The Ohio Department of Education (ODE) requires Career Technical Education for 7th and 8th grade students. The policy on the agenda is for the 2018/2019 Academic Year. The School requires a waiver for the 2017/2018 Academic Year. Upon Motion duly made by Mr. Williams to adopt the Career Technical Education Policy without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

The topic, 'Career Technical Education Waiver for the 2017/2018 Academic Year' will appear on the March 19, 2018 Board meeting agenda under 'New Business'.

Resolution, Adoption/Approval of School Annual Report, 2016/2017 Academic Year

The School Annual Report for the 2016/2017 Academic Year was brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Mr. Williams to adopt the School Annual Report for the 2016/2017 Academic Year with the amendment to strike 'as submitted to the Ohio Department of Education' from the text of the Resolution, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Michelle Berry			<i>Not present</i>
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Via phone</i>

7. Open Discussion

Ms. Morris noted that new t-shirts were available. Conversation continued about upcoming events. Spring Break is scheduled for April 2nd through April 6th.

8. Date/time/location for next meeting:

Regular Meeting Monday, March 19, 2017 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528.

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Shock to adjourn the February 26, 2018 Board meeting of iLEAD Spring Meadows, seconded by Mr. Williams, the Motion passed by common consent, and the meeting adjourned at 6:58 p.m.

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the February 26, 2018 Regular Board meeting of iLEAD Spring Meadows with / without amendments made by

MR. WILLIAMS, seconded by MR. SHOCK.

ROLL CALL:

Board Member	AYE	NAY	OTHER (abstain, not present, etc.)
Michelle Berry			<u>not present</u>
Jacquelyn May	<u>✓ jm</u>		
David Shock	<u>✓ DS</u>		
Jeff Williams	<u>✓ JW</u>		
LaTanya Wilson	<u>✓ LW</u>		
Scott Pullins, Chairman			<u>no phone</u>

Executed and adopted by a vote of the Board on this 19th day of MARCH, 2018.

L. Wilson
LaTanya Wilson, Vice Chairwoman Scott Pullins, Chairman
iLEAD Spring Meadows