

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on January 22, 2018 (the “meeting”).

Board Members in attendance:

LaTanya Wilson, Vice Chairwoman
Michelle Berry, Board Secretary
Jacquelyn May, Board member
David Shock, Board Member, arrived 6:05 p.m.
Jeff Williams, Treasurer

Board Member not in attendance:

Scott Pullins, Chairman

Guests in Attendance:

Myron Breitstein, Director of Client Relations, iLEAD Schools Development, via phone
Sean D’Auria, iLEAD Schools Development, via phone
Sarah Hawley, Program Director, iLEAD Spring Meadows
Melissa Miavez, Massa Financial Solutions, LLC, via phone
Scott McClain, Director of Regional Representatives, Ohio Council of Community Schools (OCCS)
Jessica Blair, Sponsor Representative, OCCS
Anne Trakas, School Board Liaison, The Callender Group
Kris Morris, PFLC/ISM Care Team

1. Sign-in / A Call to order

The Meeting was called to order at 6:04 p.m. by Vice Chairwoman Wilson. The Chairwoman noted a quorum was present. Mr. Shock en route.

2. Introductions/Presentations

There were introductions of those participating via conference line.

3. Adoption/Approval of Minutes of previous Board meeting(s)

The minutes from the November 20, 2017 Board meeting were brought forward for Board consideration. A discussion was had. Upon Motion duly made by Ms. Berry to adopt the minutes from the November 20, 2017 Board meeting without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock			<i>Not present for vote</i>
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Not present</i>

4. Reports and Updates

a. Operator Report

Ms. Hawley will have a written Operator Report for the next Board meeting. There was discussion and positive comment about a recent visit from the Toledo Walleye Hockey Club; the team donated books to the school. There was conversation about 3rd grade reading results and the report data, IEPs and Special Ed. The School is in search of an ESL tutor and a Highly Qualified reading teacher.

b. Sponsor Report

Ms. Blair provided the Sponsor Report. The December 2017 and January 2018 Board Briefs were brought forward for consideration and discussion. A student file review is planned for February. The Board was reminded about the annual Sunshine Laws training requirement. Board Liaison Trakas to send the link to the Ohio Attorney General website option to the Board members.

Conversation continued about the Fiscal Year 2017 Progress Report included in the meeting materials. There was discussion regarding the comparative data in the report. Attendance was approximately 94%; the re-enrollment goal of 85% was not reached. The Board compliance received positive comment.

c. Treasurer Report

Ms. Miavez gave the Treasurer Report via phone. There was conversation about the December financial report included in the meeting materials. The School's FTEs in December were approximately 147.66, and are approximately 150.85 FTEs for the month of January. The facilities cost include all maintenance items, rent, utilities, security, etc.

Discussion continued regarding the School's audit. The audit for the previous academic year is anticipated to be complete by March.

d. Legal/Legislative Update

There was conversation regarding online Sunshine Laws training annual requirement. The web link to the Attorney General online training will be forwarded by Board Liaison Trakas.

There was discussion about an Audit Committee for the School, and possible subcommittee formation in the absence of the Chairman at the meeting. Upon Motion duly made by Mr. Williams to establish the Audit Committee as a Committee of the Whole without amendment, seconded by Mr. Shock, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Not present</i>

5. Old Business

No Old Business to discuss at the meeting.

6. New Business

Resolution, Adoption/Approval of 2018/2019 Enrollment Packet

The Resolution, Adoption/Approval of 2018/2019 Enrollment Packet was brought forward for consideration by the Board. A discussion was had. Corrections/additions to the packet were made, including a correction on the page 1 checklist, the addition of the latest school report card for new students, the correction on page 2 to current grade level '2018/2019', the addition of the attendance statement, and that students must take compulsory State tests. Upon Motion duly made by Ms. Berry to adopt the 2018/2019 Enrollment Packet with the noted amendments and modifications, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Not present</i>

7. Open Discussion

There was discussion about current enrollment at the School, approximately 156 students. Ms. Morris noted that t-shirts have been ordered for the School. Mr. D'Auria contributed to the discussion, noting that mobile device management tools will be incorporated in the learners' laptops over the next few weeks, making remote updates possible.

The annual Board retreat was discussed. No Board members plan to attend this year's retreat.

8. Date/time/location for next meeting:

Regular Meeting Monday, February 26, 2017 at 6:00 p.m. Eastern at iLEAD Spring Meadows, 1615 Timberwolf Dr., Holland 43528.

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Williams to adjourn the January 22, 2018 Board meeting of iLEAD Spring Meadows, seconded by Ms. Berry, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:42 p.m.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Michelle Berry	✓		
Jacquelyn May	✓		
David Shock	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins			<i>Not present</i>

APPROVAL AND ADOPTION OF MINUTES

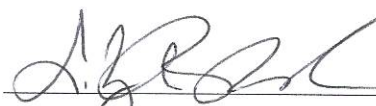
The Motion to approve and adopt the Minutes from the January 22, 2018 Regular Board meeting of iLEAD Spring Meadows with without amendments made by

MR. WILLIAMS, seconded by MR. SHOCK.

ROLL CALL:

Board Member	AYE	NAY	OTHER (<i>abstain, not present, etc.</i>)
Michelle Berry			<i>not present</i>
Jacquelyn May	<i>jm</i>		
David Shock	<i>DS</i>		
Jeff Williams	<i>JW</i>		
LaTanya Wilson	<i>LW</i>		
Scott Pullins, Chairman			<i>via phone</i>

Executed and adopted by a vote of the Board on this 20th day of FEBRUARY, 2018.



LaTanya Wilson, Vice Chairwoman Scott Pullins, Chairman
iLEAD Spring Meadows