

**iLEAD Spring Meadows
BOARD MEETING
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on September 20, 2016 (the “meeting”).

Board Members in Attendance:

Scott Pullins, Chairman
Andrea Quigg, Vice Chairwoman
Irshad Bannister, Board Member, arrived 6:08 p.m.
Jeff Williams, Treasurer
LaTanya Wilson, Board Member

Board Member not in Attendance:

Michelle Berry, Secretary

Guests in Attendance:

Vallrey Crump, Director of School Improvement, Ohio Council of Community Schools
Jessica Blair, SPED Assistance Director, Ohio Council of Community Schools
Tiffany Adamski, Regional Representative, iLEAD Spring Meadows
Amber Raskin, Executive Director of Business Development, iLEAD Schools—via phone
Phil Oseas, Chief Financial Officer, iLEAD Schools Development—via phone
Debbie Doordan, Director of Portfolio Growth, iLEAD Schools—via phone
Matt Watson, Maker, iLEAD Schools—via phone
Christine Kunishige, Maker/Leadership Resident, iLEAD Schools
Dave Massa, Massa Financial Solutions – via phone
Anne Trakas, School Board Liaison, The Callender Group
Emmy Partin, Project Research Manager, The Callender Group—via phone
Kris Morris, guest, Parent Club

1. Sign-in / A Call to order

The Meeting was called to order at 6:00 p.m. by Chairman Pullins. The Chairman noted a quorum was present.

2. Introductions/Presentations

There were introductions of those participating via phone.

3. Adoption/Approval of Minutes of previous Board meeting(s)

The minutes from the August 2, 2016 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Quigg to adopt the minutes from the August 2, 2016 Board meeting without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins	✓		

4. Reports and Updates

a. Operator Report

Ms. Adamski gave the Operator Report. The soft opening of the School was August 23rd, and the official opening was September 6, 2016. There are approximately 67 students are enrolled at this time. There was conversation about student transportation, and a transportation company was identified to which parent can be referred. An Open House recently held resulted in six (6) Intent to Enroll forms submitted. Word-of-mouth appears to be the most effective recruitment method for new students.

Discussion continued regarding student activities, including a project planned in which students would write and enact in December of 2016. There was discussion regarding a potential community projects with a local radio station, in which students would learn to produce radio advertisements, or with Owens Corning.

Conversation continued regarding a recent Junior Achievement visit to the School, with positive comment, and discussion about whether Junior Achievement might hold meetings at the School in the future.

There was discussion regarding the after-school program with Zenith Learning, including agreement terms, support and communication. Costs for the program and flexibility of service access were discussed. Approximately 13 students are enrolled in the program at this time. There was conversation about program deposits, application fee, whether there was value for the service, and whether the present agreement could be terminated in favor of a service agreement that more ably addresses the needs of the students.

Discussion continued regarding the possibility of offering the service at a lower cost in-house with more flexibility. After-school service appears to be the service level most needed at this time.

Upon Motion duly made by Mr. Williams to allow Ms. Adamski to discuss the Zenith Learning agreement with legal counsel, terminate if necessary and look for possible alternatives, seconded by Mr. Bannister, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (<i>Abstain, Not Present, etc.</i>)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins	✓		

b. Sponsor Report (OCCS)

Ms. Crump gave the Sponsor Report. Jessica Blair was introduced to the Board as the new Sponsor representative for the School. There was discussion regarding the Food/Beverages report, and guidance regarding the McKinney Vento Act.

c. Treasurer Report

Mr. Massa participated by phone. The Operator is contributing to the operations of the School. A new budget format is required by the State of Ohio. The topics '*Resolution, Adoption/Approval of 2016/2017 Budget*' and '*Resolution, Adoption/Approval of 5-Year Financial Forecast*' will appear under 'New Business' on the October 18, 2016 Board meeting agenda.

There was discussion regarding expenses, support from iLEAD Development and enrollment in the School. Explanation of expenses would be provided if presented to the Board.

d. Legal/Legislative Update

Ms. Partin conveyed that a Legislative Update is anticipated for the October or November meeting.

5. Old Business

Resolution, Adoption/Approval of Travel Policy

The Travel Policy was brought forward for consideration by the Board. A discussion was had regarding the policy and parameters. The Travel Policy would apply to iLEAD Spring Meadow and employees. Upon Motion duly made by Ms. Wilson to adopt the Travel Policy without amendment, seconded by Ms. Quigg, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins	✓		

6. New Business

Discussion, Adoption/Approval of Revised School Calendar 2016/2017 Academic Year

The Revised School Calendar 2016/2017 Academic Year was brought forward for consideration by the Board. A discussion was had regarding Calamity Days, Blizzard Bags, and other topics. Upon Motion duly made by Mr. Bannister to adopt the Revised School Calendar 2016/2017 without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins	✓		

Discussion, Campus Security Systems

There was discussion regarding Campus Security Systems. The features and benefits were discussed, including visitor tracking and parent volunteer hours. Ms. Adamski to obtain additional information about the system.

Discussion, School Cues Communication System

There was discussion regarding the School Cues Communication System. The communication of important information for parents was discussed, including alerts or e-mails for snow days or delays. The monthly per-student cost for the School Cues App usage was discussed. Conversation continued regarding Parent Square, with additional information anticipated from iLEAD IT department. There was discussion regarding contacts with local TV/Radio stations for announcements and alerts.

Discussion, Expansion of Grade Levels for the Next Academic Year

There was conversation regarding expansion of grade level services for the next academic year. Space considerations and other items were discussed. Additional information will be obtained for consideration, including costs and student/parent interest level.

7. Open Discussion

No Open Discussion for this meeting.

8. Date/time/location for next meeting

There was discussion regarding the date of the next Board meeting, currently scheduled for Tuesday, *October 18, 2016 at 6:00 p.m. at 1615 Timberwolf Drive, Holland, OH 43528*. Schedule conflicts were brought forward, and the preference of some of the membership to change date of the meeting to the 3rd Monday of each month. Upon Motion duly made by Mr. Williams to change the date of the next Board meeting of the iLEAD Spring Meadows governing board to **Monday, October 17, 2016 at 6:00 p.m., 1615 Timberwolf Dr., Holland 43528**, with a draft Board meeting schedule for consideration at the October 17th Board meeting that reflects changing the Regular Meeting schedule going forward to the 3rd Monday of each month at 6:00 p.m., 1615 Timberwolf Drive, Holland 43528, without amendment, seconded by Mr. Bannister, the Motion passed by unanimous affirmative vote of members present.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
LaTanya Wilson	✓		
Jeff Williams	✓		
Scott Pullins	✓		

Board Liaison Trakas to send out revised Board meeting schedule to interested parties.

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Mr. Williams to adjourn the meeting of iLEAD Spring Meadows, seconded by Mr. Bannister, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 7:22 p.m.

Roll Call Board Member	AYE	NAY	Other (Abstain, Not Present, etc.)
Irshad Bannister	✓		
Michelle Berry			<i>Not present</i>
Andrea Quigg	✓		
Jeff Williams	✓		
LaTanya Wilson	✓		
Scott Pullins	✓		

APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the September 20, 2016 Regular

Board meeting of iLEAD Spring Meadows with / without amendments made by

MR. WILLIAMS, seconded by MR. BANNISTER.

ROLL CALL:

Board Member	AYE	NAY	OTHER (abstain, not present, etc.)
Irshad Bannister	✓ IB		
Michelle Berry			via phone
Andrea Quigg			via phone
Jeff Williams	✓ JW		
LaTanya Wilson	✓ LW		
Scott Pullins, Chairman	✓ SP		

Executed and adopted by a vote of the Board on this 17th day of OCTOBER, 2016.



Scott Pullins, Chairman
iLEAD Spring Meadows