

**iLEAD Spring Meadows  
BOARD MEETING  
MINUTES**

iLEAD Spring Meadows (the “School”), an Ohio Not-for-Profit Corporation, held a Board Meeting on May 17, 2016 (the “meeting”).

Board Members in Attendance:

Scott Pullins, Chairman  
Jeff Williams, Treasurer  
Andrea Quigg, Member  
Michelle Berry, Secretary

Guests in Attendance:

Vallrey Crump, Director of School Improvement, Ohio Council of Community Schools  
Tiffany Adamski, Regional Director, iLEAD Spring Meadows  
Amber Raskin, Executive Director of Business Development, iLEAD Schools—via phone  
Phil Oseas, Chief Financial Officer, iLEAD Schools Development—via phone  
Emmy Partin, Project Research Manager, The Callender Group—via phone  
Anne Trakas, School Board Liaison, The Callender Group  
Irshad Bannister, Guest  
LaTanya Wilson, Guest

**1. Sign-in / A Call to order**

The Meeting was called to order at 7:05 p.m. by Chairman Pullins. The Chairman noted a quorum was present.

**2. Introductions/Presentations**

There were introductions of meeting attendants and participants via phone.

**3. Adoption/Approval of Minutes of previous Board meeting(s)**

The minutes from the April 8, 2016 Board meeting were brought forward for consideration by the Board. A discussion was had. Upon Motion duly made by Ms. Quigg to adopt the minutes from the April 8, 2016 Board meeting without amendment, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (<i>Abstain, Not Present, etc.</i>)</b>
Michelle Berry			<i>Via phone</i>
Andrea Quigg	✓		
Jeff Williams	✓		
Scott Pullins	✓		

#### **4. Reports and Updates**

##### **a. Operator Report**

Ms. Adamski gave the Operator Report. Approximately 23 completed enrollment packets have been received, and there are an estimated 160 'Intent to Enroll' forms received. The office is staffed at this time. Two Parent Nights were held the previous week. A digital billboard is being used to promote the School. An e-mail blast to parents in the Springfield area is anticipated. Transportation was discussed. Response has been positive; there is a wait list for approximately six (6) kindergarten students.

Discussion continued regarding School staffing; a Star Search for staff is currently scheduled for May 25, 2016. Summer community events will be attended to promote the School.

##### **b. Sponsor Report (OCCS)**

Ms. Crump gave the Sponsor Report. The Board Brief was brought forward for discussion. Codes for the Board member BCII/FBI checks are included in the Board Brief. Opening Assurances visit will be scheduled. There was conversation regarding online Board training available through the Ohio Attorney General. The upcoming Charter School Leadership Conference was part of the discussion.

##### **c. Treasurer Report**

No Treasurer Report for this meeting.

##### **d. Legal Update**

No Legal Update for this meeting. Ms. Partin gave the Legislative Update. There was discussion regarding the online Sunshine Laws training available through the Ohio Attorney General's website.

#### **5. Old Business**

##### *Discussion, Transportation Plan*

There was discussion regarding transportation. Parents/guardians currently take care of student transportation. Possible community partnerships were discussed, including Kids Discovery or Sky Zone. The provision of before and after school care if needed was discussed.

#### **6. New Business**

##### *Discussion, Adoption/Approval of Board Meeting Schedule for the 2016/2017 Academic Year*

The Board Meeting Schedule for the 2016/2017 Academic Year was brought forward for consideration by the Board. A discussion was had regarding the meeting time and day of the month for the Board to meet. Upon Motion duly made by Ms. Quigg to adopt the Board Meeting Schedule for the 2016/2017 Academic Year with the amendments to change the meeting time to 6:00 p.m. and change the meeting dates to reflect meeting on the third Tuesday of each month, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Michelle Berry	✓		
Andrea Quigg	✓		
Jeff Williams	✓		
Scott Pullins	✓		

Mr. Broadway could not serve on the Board at this time. The Board is in search of a new Board member or members.

*Discussion, Board Membership*

Mr. Irshad Bannister was brought forward as a candidate for membership of the Board. A discussion was had. Mr. Bannister gave comment regarding his background and interest in community service and serving on the School Board. Upon Motion duly made by Mr. Williams to nominate Mr. Bannister to serve as a member of the Board, pending BCII/FBI background checks and Sponsor approval, seconded by Ms. Quigg, the Motion passed by unanimous affirmative vote.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Michelle Berry	✓		
Andrea Quigg	✓		
Jeff Williams	✓		
Scott Pullins	✓		

Ms. LaTanya Wilson was brought forward as a candidate for membership of the Board. A discussion was had. Ms. Wilson gave comment regarding his background and interest in community service and serving on the School Board. Upon Motion duly made by Mr. Williams to nominate Ms. Wilson to serve as a member of the Board, pending BCII/FBI background checks and Sponsor approval, seconded by Ms. Quigg, the Motion passed by unanimous affirmative vote.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Abstain, Not Present, etc.)</b>
Michelle Berry	✓		
Andrea Quigg	✓		
Jeff Williams	✓		
Scott Pullins	✓		



## 7. Open Discussion

There was discussion regarding Project Based Learning and the format of instruction planned for the School. Ms. Adamski will keep the Board apprised of upcoming Star Search events.

A retreat in California is currently scheduled for January of 2017. Members of the Board expressed interest in touring one of the California schools. There was discussion regarding optimal dates/times for visits.

## 8. Date/time/location for next meeting

The date of the next Board meeting was brought forward for discussion. After discussion, the Board determined the date of the next Board meeting to be *July 19, 2016 at 6:00 p.m. at 1615 Timberwolf Drive, Holland, OH 43528.*

## 9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Ms. Quigg to adjourn the meeting of iLEAD Spring Meadows, seconded by Mr. Williams, the Motion passed by unanimous affirmative vote. The meeting adjourned at 8:11 p.m.

<b>Roll Call Board Member</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (<i>Abstain, Not Present, etc.</i>)</b>
Irshad Bannister	*✓		
Michelle Berry	✓		
Andrea Quigg	✓		
Jeff Williams	✓		
LaTanya Wilson	*✓		
Scott Pullins	✓		

\* Membership pending BCII/FBI background checks and Sponsor approval.

## APPROVAL AND ADOPTION OF MINUTES

The Motion to approve and adopt the Minutes from the May 17, 2016 Regular

Board meeting of iLEAD Spring Meadows with / without amendments made by

MS. WILSON, seconded by MR. WILLIAMS.

### ROLL CALL:

Board Member	AYE	NAY	OTHER (abstain, not present, etc.)
Irshad Bannister	✓		
Michelle Berry			
Andrea Quigg			via phone
Jeff Williams	✓		not present for vote
LaTanya Wilson	✓		
Scott Pullins, Chairman	✓		

D. H.

Scott Pullins, Chairman  
iLEAD Spring Meadows